PROPERTY STANDARDS COMMITTEE

TERMS OF REFERENCE

1. PURPOSE

The Property Standards Committee is a three (3) member committee appointed by Council pursuant to the provisions of the *Building Code Act,* to deal with matters related to the Town's Property Standard By-laws and the Town's Official Plan.

2. MEMBERSHIP AND RESPONSIBILITY

When the owner or occupant, upon whom an order has been served by a Municipal Law Enforcement Officer, is not satisfied with the terms or conditions of the order, the owner or occupant may appeal to the Property Standards Committee.

The Secretary for the Committee sets a date and time for the hearing and takes the minutes of the hearing. The Committee in hearing the appeal has all the powers and functions of the enforcement officer and may confirm the order to demolish or repair or may modify or quash it, or may extend the time for compliance.

The Committee's decision should uphold the intent and purpose of the Town's Property Standards by-laws and of the Town's Official Plan.

The Committee's decisions may be appealed to the Ontario Court (General Division) by the municipality or the owner/occupant affected by such decision. The Members of the Committee elect one of themselves as Chair.

Committee Members must:

- Be available to conduct site inspections of subject properties;
- Be a qualified elector in the Town of Blind River pursuant to the Municipal Act and able to demonstrate compliance with all relevant by-laws of the Town, enforced by said Committee;
- Be organized, available and committed to attend all Committee meetings;
- Be objective, possess relevant education component or equivalent experience and have an open mind in order to fully consider the evidence provided.

3. LENGTH OF TERM/VACANCIES

The Committee shall be appointed for the term of Council, but shall continue until such time as new Committee members are appointed by a new Council following an election. Members may be reappointed at the discretion of Council. Recognizing that vacancies may arise, Council will request submissions from the public and will appoint citizens to fill such vacancies.

4. REMUNERATION

$40.00 per meeting, not to exceed ten (10) meetings per year.

5. FREQUENCY OF MEETINGS

Approximately eight (8) per year.
In the event a member misses three (3) consecutive meetings, without a valid and acceptable reason, then the individual's appointment to the Committee will be rescinded.