

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON TUESDAY, SEPTEMBER 8, 2026 AT 7:00 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

Cullen-Splett
1916 That the Agenda for the regular meeting of City Council to be held on Tuesday, September 8, 2026 be adopted as presented. CARRIED.

RECOGNITIONS:

(A) **PAULETTE FOWELL - RIDING TO FIGHT KIDS' CANCER**

Councillor Cameron recognized Brandon resident Paulette Fowell for her 7th year participating in the Great Cycle Challenge: Riding to Fight Kids' Cancer in the month of August 2026. She biked 1,015 km and collected \$6,375 in support of SickKids Foundation.

(B) **SUZANNE SPRING - COMMUNITY VOLUNTEER**

Councillor Desjarlais recognized Suzanne Spring, a community member, for stepping down after her many years of volunteering on Poverty Committee, Community Wellness Collaborative, and Brandon Neighbourhood Renewal Corporation, noting her role in administering homelessness funding for the last several years to various projects in the community.

(C) **CHAIR FOR UNITED WAY CAMPAIGN**

Councillor Karrouze recognized Tyson Tame as being named the 2026 campaign chair for United Way West Central Manitoba. She noted United Way helps one in three people in the Brandon community through the various programs it supports.

CONFIRMATION OF MINUTES:

Cameron-Karrouze
1917 That the Minutes of the Regular Meeting of City Council held Monday, August 17, 2026 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS & FEEDBACK:

Nil

HEARING OF PRESENTATIONS:

Nil

HEARING OF DELEGATIONS:

(A) OPERATION RED NOSE

Len Isleifson, representative of Provincial Exhibition of Manitoba and Western Manitoba Traditional Christmas Dinner, spoke to council about reinstating the Operation Red Nose project. He noted that the project was put on hold in 2024 due to low ridership and volunteers. He advised that the public should expect an official statement would be made on September 9, 2026, regarding the program and requested council's support in waiving fees regarding criminal record checks for volunteers.

1918 Splett-Hildebrand

That the presentation from Len Isleifson regarding reinstatement of Operation Red Nose be received; and

further that City Council waives the \$13 administration fee for processing criminal record checks for up to 150 volunteers. CARRIED.

PUBLIC HEARINGS:

Nil

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

Nil

ENQUIRIES:

(361) CROSSWALKS

Councillor Hildebrand enquired about developing our standard for crosswalks.

At the request of His Worship the Mayor, City Manager Wardrop indicated Council can expect the development of crossing standards and the extent of that work to be identified

and prioritized as a part of the upcoming Movement Plan. Until any working groups on standards commence, the City will continue to look to the many standards within the guidelines published from the Transportation Association of Canada to ensure our crosswalks are constructed and maintained according to national guidelines.

(362) PATHWAY LIGHTING

Councillor Tame enquired about the funds added to the 2025 budget for pathway lighting and requested an update.

At the request of His Worship the Mayor, City Manager Wardrop advised that pathway lighting standards had not yet been developed for the City, but prior to proceeding with budgeted installations a lighting and signalization section will be developed as part of the Municipal Servicing Standards. Once the standards have been set, funds will be reallocated to allow for development of new lighting and signalization installations.

(363) BACK-LANE MAINTENANCE STRATEGY

Councillor Desjarlais enquired about the City of Brandon's back lane maintenance and renewal strategy noting having originally brought this to the table in 2015.

At the request of His Worship the Mayor, City Manager Wardrop advised that the City recognizes the maintenance strategy has been a long-standing concern and noted that administration would undertake a review of the policy.

(364) E-BIKE TRAFFIC LEGISLATION

Councillor Luebke enquired about the status of Bill 43, The Highway Traffic Amendment and Drivers Vehicle Amendment Act.

At the request of His Worship the Mayor, City Manager Wardrop advised that administration was currently unaware of specifics for the delay at the provincial level but current legislation and municipal by-laws would continue to govern for the time being. Thorough review of City by-laws would be considered upon the result of provincial legislation.

(365) TRAFFIC AT WATER TREATMENT PLANT

Councillor Cameron enquired about a number of traffic issues and construction debris in the area of the Water Treatment Plant at 108 26th Street, and potential solutions between City and development community.

At the request of His Worship the Mayor, the City Manager advised that administration acknowledged the concerns raised and would work to identify and develop solutions to improve the area.

ANNOUNCEMENTS:

Nil

GENERAL BUSINESS:

(A) GOLF COURSE DRAINAGE ENHANCEMENTS

Submitted for consideration was a report from the Parks & Recreation Department dated August 27, 2026 with respect to the above.

Cullen-Splett

1919 That Council approve the implementation of priority drainage enhancement works at the Wheat City Golf Course to improve drainage capacity, reduce future course closures following significant rain events and flooding, and enhance overall course playability; and

further that Administration be authorized to fund \$210,000 for the identified drainage improvements with Golf Brandon managing and completing the work, following approval of design details by Administration, to be funded from the Parks Reserve. CARRIED.

(B) BRANDON TRANSIT UPDATE

Submitted for consideration was a report from the Transportation Services Department dated August 27, 2026 with respect to the above.

Cameron-Hildebrand

1920 That the Brandon Transit Update be received by City Council. CARRIED.

(C) JOINT USE OF COMMUNITY FACILITIES AGREEMENT UPDATE

Submitted for consideration was a report from the Parks & Recreation Department dated August 27, 2026 with respect to the above.

Parker-Karrouze

1921 That Council receive the report from Administration providing an update on the Joint Use of Community Facilities Agreement with the Brandon School Division; and

further that Council support the execution of the updated agreement. CARRIED.

(D) SUBDIVISION 4500-26-757—3500 RICHMOND AVENUE EAST

Submitted for consideration was a report from the Planning & Buildings Department with respect to the above.

- 1922 Tame-Splett
That the application to subdivide (4500-26-757) 3500 Richmond Avenue East (Lot 1, Plan 58774 BLTO) to create one (1) lot in the DR Development Reserve Zone be approved, subject to the owner or successor:
1. Should the applicant confirm, prior to final approval of subdivision, the sale and consolidation of Proposed Lot 2 with 4000 Richmond Avenue East (Lot 2, Plan 58774 BLTO),
 2. Removing the 15.240m × 109.145m panhandle from Proposed Lot 2 from the plan of subdivision, and
 3. Submitting a plan of consolidation of Proposed Lot 2 of this subdivision with 4000 Richmond Avenue East (Lot 2, Plan 58774 BLTO), and registering the consolidation in series with the plan of subdivision;
 4. Should the applicant confirm, prior to final approval of subdivision, that the sale of Proposed Lot 2 will not result in its consolidation with 4000 Richmond Avenue East, the owner or successor submitting written confirmation to the satisfaction of the City of Brandon Planning & Buildings Department that arrangements have been made for a shared access agreement between Proposed Lots 1 and 2 for the existing access off Richmond Avenue East, and registering the cross-access agreement as an easement in series with the plan of subdivision;
 5. Submitting a written confirmation that arrangements have been made for an easement agreement and Plan of Easement to the satisfaction of Manitoba Hydro, and registering the easement agreement along with the easement plan, if required, in series with the plan of subdivision; and
 6. Executing a Save Harmless Agreement to the satisfaction of the City of Brandon. CARRIED.
- (E) ENVIRONMENT & CLIMATE CHANGE COMMITTEE RECOMMENDATIONS - ADMINISTRATIVE COMMENTS

Submitted for consideration was a report from the Legislative Services Department dated August 21, 2026 with respect to the above.

- 1923 Desjarlais-Cameron
That Council accept as information the administrative comments to the Environment and Climate Change Committee's recommendations received by Council at the August 17, 2026 regular council meeting. CARRIED.

- 1924 Desjarlais-Cameron
That City Council adopt a minimum Tier 2 energy performance target for new City-owned buildings and major civic renovations, where technically feasible. CARRIED.

(F) ADDITIONAL CITIZEN APPOINTMENT TO THE 2026 BOARD OF REVISION

Submitted for consideration was a report from the Legislative Services Department dated August 31, 2026 with respect to the above.

Parker-Karrouze

1925 That Cherie Langston be appointed as a citizen representative to the Board of Revision for a term of office to commence September 9, 2026 and expire December 31, 2026. CARRIED.

(G) COUNCIL BOARDS AND COMMITTEES POLICY REVIEW

Submitted for consideration was a report from the Legislative Services Department dated August 5, 2026 with respect to the above.

Luebke-Hildebrand

1926 That City Council receive the Committee Review Report as information.

And further that City Council direct Administration to bring forward the following amendments to Organizational By-law No. 6650 to:

1. Remove the Brandon Municipal Heritage Advisory Committee from the Organizational By-law, recognizing that it is governed through its own by-law and applicable provincial legislation;
2. Establish a Governance and Priorities Committee; and
3. Establish an Appeals Committee to oversee appeal hearings under applicable City by-laws and to conduct appeal hearings currently assigned to the Building Standards and Taxi Appeal Committees.

And further that City Council direct Administration to bring forward amendments to Procedure By-law No. 6634 to recognize Educational Briefings as a meeting format for Council information, training, and learning purposes; and

further that City Council approve the Committees and Boards Policy and direct each internal board and committee to prepare Terms of Reference within twelve (12) months of approval of the policy to be attached to the Policy as "Appendix B"; and

further that City Council direct Administration to proceed with a second phase of review focused on Council appointments to external boards and committees to identify opportunities for improved efficiency, alignment, and reporting. CARRIED.

BY-LAWS:

NO. 7463 TO REZONE PART OF 110052 PATRICIA AVENUE
1ST READING

Submitted for consideration was a report from the Planning & Buildings Department dated August 24, 2026 with respect to the above.

1927 Splett-Tame
That By-law No. 7463 to rezone part of property located at 110052 Patricia Avenue (NE¼ 3-10-19 WPM exc. Gravel Pit Plan 1368 BLTO and Road Plans 538 and 36987 BLTO, and E½ of Legal Subdivisions 11 and 14 of 3-10-19 WPM) from AG80 Agricultural General under the RM of Cornwallis Zoning By-law No. 1558/09/99 to CAR Commercial Arterial and OS Open Space be read a first time. CARRIED.

GIVING OF NOTICE:

Nil

ADJOURN:

Berry-Luebke
That the meeting do now adjourn. (8:54 p.m.) CARRIED.

MAYOR

CITY CLERK