

MINUTES OF THE REGULAR MEETING OF CITY COUNCIL HELD ON MONDAY, OCTOBER 19, 2026 AT 7:00 PM IN THE COUNCIL CHAMBERS, CIVIC ADMINISTRATION BUILDING, BRANDON, MANITOBA

PRESENT: Mayor Jeff Fawcett In The Chair, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

ABSENT: Nil

ADOPTION OF AGENDA:

1957 Splett-Tame
That the Agenda for the regular meeting of City Council to be held on Monday, October 19, 2026 be adopted as presented. CARRIED.

RECOGNITIONS:

(A) Weiming Zhao

Mayor Fawcett recognized local celebrity Weiming Zhao in the audience.

CONFIRMATION OF MINUTES:

1958 Cameron-Karrouze
That the Minutes of the Regular Meeting of City Council held Monday, October 5, 2026 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

1959 Cameron-Splett
That the Minutes of the Special Meeting of City Council held Tuesday, October 13, 2026 be taken as read and so adopted, all statutory requirements having been fulfilled. CARRIED.

COMMUNITY COMMENTS & FEEDBACK:

Nil

HEARING OF PRESENTATIONS:

(A) BRANDON TOURISM STRATEGY & BRAND TEASER

Carley English & Kiirsten May (UpHouse), supported by Lanny Stewart, Director of Marketing and Communications for Brandon Tourism presented to Council a teaser of the Brandon Tourism Place Brand and tagline, as well as a ten-year strategic road map for Brandon Tourism.

Desjarlais-Splett
1960 That the presentation on the draft Brandon Tourism Strategy and new place brand be received. CARRIED.

(B) BRANDON DOWNTOWN BIZ

Emmy Sanderson, Executive Director of the Brandon Downtown Biz, made a presentation to Council to thank them for their support during this term; and acknowledged the outgoing council members for their support of the Downtown Biz.

Desjarlais-Splett
1961 That the presentation by the Downtown BIZ be received. CARRIED.

HEARING OF DELEGATIONS:

Nil

PUBLIC HEARINGS:

(A) CONDITIONAL USE DECISION 2026-073 / C-04-26 450 12TH STREET

City Council sat to hear representation on conditional use decision 2026-073 / C-04-26, that Conditional Use Application C-04-26 to allow for an assembly area in the RLD Residential Low Density Zone be approved at 450 – 12th Street (Lot 3 and Part Lot 2, Block 12, Plan 2 BLTO) in accordance with the attached letter of intent “Attachment A”.

Andrew Mok, Principal Planner for the City of Brandon, provided an overview of the conditional use application.

Richard Greer, Coordinator for Brandon Friendship Centre (BFC) Youth Safe Lodge and applicant, spoke in support of approval and requested that the Planning Commission’s decision be upheld.

Garth Epp, local area resident spoke in opposition of decision 2026-073 / C-04-26.

Jennifer Mateer, local area resident spoke in opposition of decision 2026-073 / C-04-26.

Luebke-Desjarlais
1962 The public hearing on the appeal of the Planning Commission's Conditional Use Decision 2026-073 be hereby concluded. CARRIED.

Desjarlais-Luebke
1963 That council uphold Planning Commission resolution 2026-073 to approve Conditional Use Application C-04-26 for 450 12th Street for a two-year term. CARRIED.

COMMUNICATIONS & PETITIONS:

Nil

COMMITTEE REPORTS:

Nil

ENQUIRIES:

(378) CLEMENT DRIVE SIDEWALK

Councillor Cameron enquired about the timeline on sidewalk completion along Clement Drive.

Through His Worship the Mayor, City Manager Wardrop advised that landscaping is expected to be completed by October 16, 2026. Liquidated damages are currently being assessed, as the contractor did not achieve final completion by the contractual completion date of October 4, 2026.

(379) CROSS CONTAMINATION IN SANITATION BINS

Councillor Hildebrand enquired about cross contamination of sanitation bins.

Through His Worship the Mayor, City Manager Wardrop indicated that residents were encouraged to contact Solid Waste to report situations involving potential cross-contamination of sanitation bins. When residents reported such concerns, notes were added to the work order system to track the issue and help ensure that residents did not receive a ticket for a condition that was not present. Administration further advised that the best way to report these situations was through the City's general inquiry line, where the matter would be forwarded to Solid Waste for follow-up.

(380) SANITATION BIN REPAIRS

Councillor Tame enquired about how residents can request their waste bins and lids be fixed or replaced. In addition, several residents have said they put in requests for new lids and have not heard back.

Through His Worship the Mayor, City Manager Wardrop indicated that requests for replacement waste bins or lids could be submitted through the City of Brandon Contact Centre, the online service request portal, or directly to the Solid Waste Division. Administration noted that supply chain delays and limited inventory had contributed to delays in replacing lids; however, inventory levels were being increased, and outstanding requests would be addressed as stock became available. Residents could contact the Solid

Waste Division through the City's general enquiry line, by email at solidwaste@brandon.ca, or by telephone at 204-729-2186.

(381) SPEED REDUCTION AT PARKS

Councillor Desjarlais enquired about whether the City could reduce speeds around parks to a 30 kilometers per hour zone, specifically at Stanley Park between 14th Street and 15th Street.

Through His Worship the Mayor, City Manager Wardrop indicated that the City is working to set lower speed limits adjacent to City-owned parks starting in 2027. Work was being done to identify locations, signage requirements and issuing communication and enforcement strategies.

(382) WILLOWDALE TEMPORARY LIGHTING

Councillor Berry enquired about temporary lighting along Willowdale walking path.

Through His Worship the Mayor, City Manager Wardrop indicated that Council support Administration's continued work with BSD to identify priority Safe School Routes and consider funding in the 2027 capital budget for pathway lighting along these routes. Should Council wish to proceed with temporary lighting in advance of a permanent solution, a Council resolution directing Administration to do so would be required.

Berry-Desjarlais

1964 That Administration proceeds at looking at temporary lighting for the Willowdale walking path as soon as possible, to be funded through the Parks Reserve. CARRIED.

(383) FIELDSTONE CRESCENT CLEAN UP

Councillor Berry enquired about construction bins left on Fieldstone Crescent, and whether By-Law compliance would service the area for road blockages and property overgrowth.

Through His Worship the Mayor, City Manager Wardrop indicated that in new developments such as Fieldstone, most homes under construction have bins that are removed when no longer needed. As work progresses, bins are typically moved from the site to the boulevard and then to the street once the driveway is paved and the boulevard is sodded. This helps avoid damage to boulevards and roll curbs during bin delivery and emptying.

The City Manager further advised that staff have not previously received complaints about bins in new developments but will complete a site visit to evaluate. Residents concerned about bins remaining on the street too long may contact planning@brandon.ca. Residents concerned with the maintenance of grass on vacant lots may forward concerns to by-law enforcement.

(384) SPEED ENFORCEMENT - LAKEVIEW DR

Councillor Berry enquired about speeding enforcement measures along Lakeview Drive, highlighting a lack of signage at the intersection of Lakeview and Brookwood.

Through His Worship the Mayor, City Manager Wardrop indicated that the City would continue to collect vehicle traffic data and pass along any areas needing enforcement to Police Services for deployment during concentrated observed time frames.

(385) TREES REMOVED FROM 846 22ND STREET

Councillor Hildebrand enquired about the removal of trees near 22nd Street.

Through His Worship the Mayor, City Manager Wardrop indicated the timing of replacement tree planting depended on seasonal planting windows, tree availability, and resources. Planting was carried out on an area-by-area basis according to priority and demand for replanting within a particular neighbourhood. As a result, City crews generally moved through the city in batches, which could lead to staggered planting schedules and occasional delays. The City Manager further advised that additional funding for a supplementary contracted crew would have enabled more areas to be replanted simultaneously and could have accelerated planting timelines. If such funding had been made available, contracted crews could have worked alongside City crews to complete replanting in multiple areas at the same time. He indicated that Administration would take a proactive communication approach to help address resident concerns and reduce misinformation. Parks staff communicated directly with affected residents whenever practical, including in the case in question. However, staff indicated they would review opportunities to develop standardized notification materials.

(386) FOUR-WAY STOP REQUEST - 22ND STREET & BRANDON AVE

Councillor Hildebrand enquired about a four-way stop requested at the intersection of 22nd Street and Brandon Avenue intersection by residents.

Through His Worship the Mayor, City Manager Wardrop indicated that this enquiry was under review by administration and a response was to be provided at the next Council meeting.

(387) UNFINISHED SIDEWALK REPAIR ALONG WILLOWDALE GARDENS

Councillor Berry enquired about unfinished sidewalk repair along Willowdale Gardens.

Through His Worship the Mayor, City Manager Wardrop indicated that the City had spoken with the Willowdale Gardens property manager. They have indicated that the permanent restoration of the sidewalk is planned for next year.

In the meantime, they will do their best to keep the sidewalks level and safe for pedestrians until the final repairs can be completed.

ANNOUNCEMENTS:

EARLY VOTING

Councillor Cameron announced that early voting would be taking place Thursday from 10:00 a.m. until 6:00 p.m., and that the general election would be held October 28, 2026 from 8:00 a.m. until 8:00 p.m. and residents can go to brandon.ca/votes to learn about voting locations, what is needed, and how to prepare to cast their ballot.

FLAGS AT HALF-MAST

Mayor Fawcett announced that the flags at City Hall were at half-mast as Brandon was a military City, and that the city would be flying its flags at half-mast in recognition of the tragedy at Canadian Forces Base Wainwright, in Alberta, on October 17, 2026.

GENERAL BUSINESS:

(A) NOTICE OF MOTION - COUNCILLOR PARKER - RIDEAU PARK ENHANCEMENTS

Councillor Parker put forth a motion to explore feasibility and available options to refinish and refurbish the east end water tower located at Rideau Park.

Parker-Desjarlais

1965 That administration be directed to explore the feasibility and available options of refinishing or refurbishing the water tower and lighting Rideau Park to create a landmark Brandon sign and photo op for visitors;

And further that \$250,000 be referred to the 2027 budget deliberations as a placeholder, and administration provide a detailed update to council no later than Mar 30, 2027.

CARRIED.

(B) MANITOBA GRO - PROJECT RECOMMENDATION FOR APPLICATION

Submitted for consideration was a report from the Finance Department with respect to the above dated October 7, 2026.

Desjarlais-Splett

1966 That the City of Brandon acknowledge support for the Outdoor Aquatic Centre project and approves the submission of an application through the Government of Manitoba's Manitoba Growth, Renewal, and Opportunities (GRO) program;

And further that the City of Brandon confirms the availability of funding sources to be used to deliver the Outdoor Aquatic Centre project. CARRIED.

(C) DIGITAL PARKING FEE SCHEDULE AMENDMENT

Submitted for consideration was a report from the Planning & Building Department dated October 9, 2026 with respect to the above.

Cameron-Desjarlais

1967 That By-law No. 7284, Annual Schedule of Fees Regulation – 006 be amended by inserting the following fees for digital parking:

Parking Digital (Park Street, Dennis Street)

One (1) Hour \$2.00

Two (2) Hours \$4.00

Parking Digital (All Other Streets)

One (1) Hour \$1.00

Two (2) Hours \$2.00

Parking Stalls (Metered and Digital)

One (1) Hour \$1.00 CARRIED.

(D) SPORTSPLEX PARKING LOT RESURFACING

Submitted for consideration was a report from the Parks & Recreation Department dated October 8, 2026 with respect to the above.

Karrouze-Desjarlais

1968 That the bid from Zenith Paving Ltd., to complete the Sportsplex parking lot resurfacing, as per tender and specifications, for a total bid price of \$311,193.60 (net of GST) be awarded;

And further that the additional funding requirements of \$91,753 be expended from the Sportsplex Reserve.

Councillor Berry recused himself from voting on the motion, citing a conflict of interest due to pecuniary interest. CARRIED.

(E) RESERVE FUNDS FOR HYDRONIC PRE-HEATING COIL FOR BRANDON COMMUNITY SPORTSPLEX

Submitted for consideration was a report from the Finance Department dated October 9, 2026 with respect to the above.

Desjarlais-Karrouze

1969 That \$96,110 be authorized to be expended from the Sportsplex Reserve for the supply and install of a Hydronic Pre-Heating Coil at the Brandon Community Sportsplex pool. CARRIED.

(F) 2025 REVIEW OF UTILITY FINANCIAL POSITION

Submitted for consideration was a report from the Finance Department dated October 9, 2026 with respect to the above.

Splett-Desjarlais

1970 That the 2025 Review of the Financial Position of the City of Brandon Water and Wastewater Utility be received for information. CARRIED.

BY-LAWS:
NO. 7460

PREVENT DEVELOPMENT OF ADDITIONAL DWELLING UNITS IN THE REAR OF SITES
RETAINING EXISTING RESIDENTIAL BUILDINGS
2ND & 3RD READINGS

Submitted for consideration was a report from the Planning & Building Department dated October 9, 2026 with respect to the above.

Cameron-Luebke

1971 That By-law No. 7460 to amend Zoning By-law No. 7124, as amended, to prevent development of additional dwelling units in the rear of sites retaining buildings, be read a second time. CARRIED.

Cameron-Luebke

1972 That the by-law be read a third and final time. CARRIED.

FOR: Mayor Jeff Fawcett, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

AGAINST: Nil

NO. 7360 TO AMEND ANIMAL CONTROL BY-LAW 5900
AMENDMENT
2ND & 3RD READINGS

Submitted for consideration was a report from the Legislative Services Department dated October 9, 2026 with respect to the above.

1973 Desjarlais-Cullen
That By-law No.7360 be given second reading as amended. CARRIED.

AMENDMENT

1974 Desjarlais-Cullen
That By-law No.7360 be amended by adding in section 14 the words "either" immediately after the word "maintain" and adding the words "or one-time" immediately after the word "year" to allow for the option of one-time pet licenses. CARRIED.

1975 Luebke-Desjarlais
That By-Law No. 7360 be given third and final reading. CARRIED.

FOR: Mayor Jeff Fawcett, Councillor Shawn Berry, Councillor Shaun Cameron, Councillor Barry Cullen, Councillor Kris Desjarlais, Councillor Greg Hildebrand, Councillor Heather Karrouze, Councillor Bruce Luebke, Councillor Glen Parker, Councillor Jason Splett, Councillor Tyson Tame

AGAINST: Nil

GIVING OF NOTICE:

(A) NOTICE TO COUNCILLORS LEAVING

ADJOURN:

Berry-Luebke
That the meeting do now adjourn. (10:08 p.m.) CARRIED.

MAYOR

CITY CLERK