

Property Owner Approval Letter

I, _____, being the owner of the property located at

Property Owner Name

_____, Prince Albert, Saskatchewan, do hereby grant,

Civic Address

_____, permission to operate their Home Based Business while residing
at

Business Owner/Tenant Name

this location. The portion of the business operations that are to occur at the property are (*please list specific areas*):

(i.e. home office only, single client services, storage, etc.).

As the property owner, I am aware of the following regulations that Home Based Businesses must adhere to as per Section 6.1.8 of *The City of Prince Albert Zoning Bylaw*:

- The dwelling unit utilized for the Home Based Business shall be the primary residence of the owner or tenant;
- Only residents of the dwelling unit shall be engaged in the Home Based Business within the dwelling unit;
- A Home Based Business shall not be permitted in conjunction with the following developments or uses: Private Care Home; Residential Care Home; Private Day Care Home; Residential Day Care Home; Family Child Care Home; Group Family Child Care Home; Custodial Care Facility.
- The type of use and amount of floor area used for the Home Based Business shall not change the National Building Code of Canada classification for the entire dwelling unit or accessory building;
- Any activity associated with the Home Based Business shall be undertaken within the dwelling unit and may be allowed within the accessory building;
- Items offered for sale shall be limited to those produced, packaged or stored within the dwelling unit or accessory building;
- Subject to 6.1(8)(d), any equipment used shall be directly related to the operation of the Home Based Business;
- The Home Based Business shall not eliminate any required parking;
- Only light commercial or passenger vehicles used primarily by the residents of the dwelling may be kept on-site and shall be parked on-site;
- Vehicles utilized by employees who do not reside in the licensed dwelling shall not be kept on site;
- There shall be no outdoor storage or exterior display of merchandise, material or equipment associated with the Home Based Business;
- Any signage located on site shall be in accordance with the Portable Sign Bylaw; and
- A Home Based Business shall not negatively affect the peace, quiet and dignity of the neighbourhood through the creation of any dust, noise, odour, smoke, fumes, vibration, glare, hazardous or unacceptable waste, electronic interference, excessive vehicular traffic, or hours of operation considered to be outside standard business hours.

Signature of Property Owner

Date

Property Owner Information

Name (Print): _____

Email Address: _____ Phone Number: _____

Mailing Address: _____