Saskatchewan Lotteries Trust Fund
2027 Community Grant Program
Guidelines

The City of Prince Albert is now accepting submissions from groups and organizations for funding from the Saskatchewan Lotteries Community Grant Program for the 2026/27 fiscal year. All projects must occur between **April 1, 2027 and March 31, 2028.**

Deadline for submissions is January 22nd, 2027.

Please complete the Community Grant Application Form and email to rmkangwana@citypa.com

**** Please submit a copy of your financial statement along with your application ****

Guidelines

The Community Grant Program assists in the development of sports, cultural and recreation programs by providing funds to non-profit community organizations operated by volunteers. These funds are distributed through local governments. The Saskatchewan Lotteries Community Grant Program is guided by the following:

1. To provide access to sport, culture, and recreation activities for all Saskatchewan people regardless of age, sex, ethnicity, economic status, physical or mental ability.

2. To provide funds to community, non-profit volunteer organizations in support of sport, culture and recreation programs.

3. Local community projects are given priority.

4. All participating groups are responsible for ensuring complete and accurate accounting.

The goal of the program is to get people involved in sports, culture and recreation activities by enabling communities to address the needs of local residents. A portion of the total grant must be used for programs which encourage more participation among target populations such as indigenous peoples, seniors, women, youth at risk, economically disadvantaged, persons with a disability, new Canadians and single family parents. The target requirement can be met by including target populations in regular programs and/or by creating special programs to meet their needs.

The following are eligibility criteria that must be met:

1. Only non-profit organizations are eligible to receive funding.

2. Expenditures must be directly related to the operation of sport, culture, or recreation programs and activities within the City of Prince Albert and the majority of the participants must reside within City limits.

3. An organization may be limited to only one grant during each fiscal year and the maximum amount of funding that can be applied for is $12,000.

4. Events are eligible but may be referred to the Destination Marketing Fund if deemed to be more appropriate by the Parks, Recreation & Culture Department.

5. Religious organizations may be eligible, providing there is a clear distinction between the religious/educational and recreation programs

6. Schools are eligible to apply by themselves; however, are responsible for a minimum 15% financial contribution of their total expenditures. Unless, the applied project is in partnership with another non-profit organization, and/or activities are held after school hours.

The program is designed to provide funding for sports, culture and recreation programs; therefore, the following expenditures are <u>ineligible</u> for the grant funding:

1. Construction, renovation, retrofits, and repairs to buildings/facilities (This includes fixing doors, shingling roofs, installing flooring, moving/hauling dirt, etc.);

2. Maintenance and operation costs of facilities that are not directly related to a program supported by this grant.

3. Property taxes & insurance

4. Alcoholic beverages

5. Per Diems/Day Money

6. Food or food related costs (This includes catering supplies, coffee pots, coffee, BBQ's, etc.)

7. Membership fees in other lottery funded organizations

8. Prizes: cash, gifts, awards, honouraria, trophies, plaques, and badges

9. Out of province activities and travel

10. Donations

11. Subsidization of wages for full time employees; eligible employment expenditures are less than 35 hours per week for no more than 90 days (or 455 hours) in a grant period

12. Uniforms or personal items such as sweatbands and hats

13. Retroactive funding will not be permitted.

Note: Programs or projects already funded by a City of Prince Albert Grant within the same grant period are not eligible (ie. Destination Marketing Fund).

If you require additional information, please contact either:

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