

TERMS OF REFERENCE

APPENDIX B

1. GROUP NAME

Public Art Working Group

2. PURPOSE

A Working Group that oversees and advises on the Public Art Policy and projects.

3. MEMBERSHIP/COMPOSITION

- *Sponsor: Parks, Recreation & Culture*
- *Administrative Lead: Judy MacLeod Campbell*
- *Council Members (if applicable): n/a*
- *Administration: **Ellen Pearson**, Economic Development Planner, Community Development*
- *External Stakeholders:*
 - Mann Art Gallery – **Lana Wilson**, Manager of Education*
 - Common Weal Community Arts – **Judy McNaughton**, Northern Artistic Director*
 - Citizens at Large (3-5) - that can demonstrate a level of competency in one of the following areas: visual arts, new media, performing arts, arts administration, Indigenous (First Nations and Metis) arts and culture, architecture, landscape architecture, design, and arts education. Note: the Citizens at Large should also be reflective of the demographics of Prince Albert.*
 - Jesse Campbell** – Independent Contractor and Artistic Director at the Mann Art Gallery*
 - Wes Moore** – Architect*
 - Aaliyah Flett** – Youth, Indigenous, Photographer*

Include roles and expectations of members

4. MANDATE

The Working Group shall be responsible including but not limited to the following:

- a) Facilitate the formation of a public art plan, outlining the priorities for Public Art in the City of Prince Albert based on the purpose, goals, and procedures of this policy.*
- b) Ensure adjudication and recommendations for public art including commissions, purchases or community-based projects, for which the funding has been approved according to the criteria outlined in the Public Art Policy is provided to City Council for approval.*
- c) Depending on the Public Art being adjudicated, the Working Group may request a non-voting art-specific outside expert or peer jury to provide advice.*
- d) Review offers of donations of works of art or third-party Public Art initiatives based on the goals and procedures of this Public Art Policy and make a recommendation to City Council for their approval.*

e) Provide a recommendation to City Council on the relocation or de-accessioning of public artworks as the committee deems necessary.

f) Assist in promoting and educating the public about the City's Public Art Policy including its purpose and goals, and about the City of Prince Albert's Public Art and Public Art Collection.

g) Administer and oversee the budget assigned by City Council, and the Public Art Reserve Fund, including the 10% for maintenance.

h) Review and when necessary, propose amendments to this policy, at least every ten years.

5. RESOURCES

The Arts & Culture Manager coordinates this group. The Arts & Culture Manager performs the duties of chair to call and preside at meetings, and to set an agenda.

The Public Art Working Group shall meet a minimum of two times annually but may meet on a more frequent basis as required. Meetings are being held at the Margo Fournier Arts Centre.

6. REPORTING

The Public Art Working Group through the Arts & Culture Manager will report to City Council as needed. This is usually annually, sometimes through the budget process.

7. TERM AND REVIEW

This group was formed in 2017.

Ongoing. The Terms of Reference was last reviewed in 2025.

8. CITY MANAGER APPROVAL

Signature _____

Date 05/03/26