

MEMORANDUM OF AGREEMENT MADE THIS 7 DAY OF October, 2025.

BETWEEN:

THE COUNTY OF GRANDE PRAIRIE NO. 1
A Municipal Corporation in the Province of Alberta
(hereinafter called "the County")

OF THE FIRST PART

AND:

THE MUNICIPAL DISTRICT OF GREENVIEW
A Municipal Corporation in the Province of Alberta
(hereinafter called "the MD.")

OF THE SECOND PART

WHEREAS the County utilizes the Regional Animal Pound to supply Pound Services for itself and other municipalities within the boundaries of the County and adjacent municipalities:

AND WHEREAS the MD is desirous of utilizing the Regional Animal Pound for Pound Services:

NOW THEREFORE this agreement witnesses that in consideration of the terms and conditions contained within this Agreement, the County and the MD agree as follows:

1. REGIONAL ANIMAL POUND SERVICES

- a) The Regional Animal Pound shall perform Pound Services for the MD, in accordance with this agreement.
- b) For the purposes of this agreement, "Animal" shall mean a dog.
- c) "Pound Services" shall include the intake of Animals from the MD into the Regional Animal Pound during the hours of normal operation of the pound and includes: holding, feeding, watering, attempting to contact owners of licensed/tagged or microchipped Animals, ensuring Animal health care needs, confinement of dangerous Animals, release to owner of impounded Animals, and the transfer for adoption or euthanasia of unclaimed Animals.
- d) The Regional Animal Pound retains the right to refuse Animals based on availability, space, or operational needs.
- e) Sick or injured Animals shall not be brought to the Regional Animal Pound.

f) Pound Services do not include:

- i. Animal Control Services or the service of municipal tags or violation tickets on behalf of the MD.
- ii. the licensing or microchipping of Animals that have been reclaimed by an MD Animal owner.

g) The Regional Animal Pound will ensure that if an Animal is brought in by a member of the public, they will contact MD of Greenview Enforcement Services (780-552-4621). MD of Greenview Enforcement Services will in turn attend to attempt to locate the owner of the dog prior to the Animal being booked in by the Regional Animal Pound. If the MD of Greenview Enforcement Services cannot be reached, document the attempts, and book in the Animal.

h) The County shall attach backing to every monthly invoice which includes:

- i. the date of Animal intake
- ii. type of Animal
- iii. who brought in the Animal (resident or MD employee)
- iv. whether the Animal was reclaimed or transferred.

2. TERM OF AGREEMENT

- a) The term of this Agreement shall commence July 1st, 2025, and will end on December 31st, 2027, if no intention to renew is communicated by either the County or the MD.

3. HOURS OF SERVICE

- a) The County will provide Pound Services to the MD for their residents, Peace Officers, or Bylaw Officers during the regular operating hours of the Regional Animal Pound. See Appendix A.

4. FINANCIAL

- a) The MD shall pay to the County for Pound Services the fee of Four Hundred dollars (\$400.00) per Animal brought into the Regional Animal Pound from the MD for the term of this Agreement. The maximum amount charged under this agreement shall not exceed \$400.00 per Animal without written consent from the MD.
- b) If an Animal owner reclaims the Animal(s) from the Regional Animal Pound, the owner will be responsible to pay for the maximum amount charged under this agreement, which shall not exceed \$400.00 per Animal. The Animal will not be released until this fee is paid. The MD will not be liable for the \$400.00 fee per animal if the animal is reclaimed by the owner.

- c) The County will invoice the MD for all Animals brought into the Regional Animal Pound receiving Pound Services monthly.
- d) This agreement is all inclusive in the care, shelter, and dispensation of each unclaimed Animal at no further cost to the MD.

5. DEFAULT AND TERMINATION

- a) If the County does not provide the agreed Pound Services in a manner satisfactory to the conditions set out in this agreement, or in the event that the MD defaults in the agreement or making the payments set out in Section 4, and such unsatisfactory service or default is not remedied within 15 days, this Agreement shall terminate immediately.
- b) Either party may terminate this Agreement for other than just cause by thirty (30) days notice in writing.
- c) Dispute resolution:

The following officials are designated as the departmental representatives for the purposes of any dispute that cannot be handled by any employee of either party:

For the County
Director
Regional Enforcement Services
kpalfy@countygp.ab.ca
780-532-9727

For the MD
Manager
Enforcement Services
george.ferraby@MDGreenview.ab.ca
780-524-07600

6. FORCE MAJEURE

- a) No Party shall be liable for any failure to perform its obligations where such failure is as a result of Acts of Nature (including fire, flood, earthquake, storm, hurricane or other natural disaster), labour dispute, strike, lockout, interruption or failure of electricity [or telephone service], and no other Party will have a right to terminate this Agreement under Section 5 (Default and Termination) in such circumstances.
- b) Any Party asserting Force Majeure as an excuse shall have the burden of proving that reasonable steps were taken (under the circumstances) to minimize delay or damages caused by foreseeable events, that all non-excused obligations were substantially fulfilled, and that the other Party was timely notified of the likelihood or actual occurrence which would justify such an assertion, so that other prudent precautions could be contemplated.

7. MISCELLANEOUS

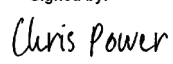
- a) This Agreement shall ensure to the benefit of and be binding upon the successors of the Parties hereto.

IN WITNESS OF THE FOREGOING, the parties have executed this Agreement, as of the aforementioned day and year.

COUNTY OF GRANDE PRAIRIE NO. 1

MUNICIPAL DISTRICT OF GREENVIEW

Per: 
Robert Marshall (Oct 21, 2025 14:57:59 MDT)

Signed by:
Per: 
8B619392FF75465...

Per: 
Joulia Whittleton (Oct 21, 2025 16:14:07 MDT)

Signed by:
Per: 
5D1F2FC262F4491...

Appendix A

1. Regional Animal Pound hours of operation: see below.
2. Pound Services *may* be available for the RCMP or an MD Peace Officer only by request, outside normal Regional Animal Pound hours until 8:00 pm daily, if a County Bylaw Officer is on duty and has the time, availability, and capacity to attend at the Regional Animal Pound to conduct an Animal intake.

County Peace Officers have no involvement with Animal Control or the Regional Animal Pound and will not respond to these requests.

How to reach County Regional Enforcement Services:

- Phone: 780-532-9727
- Secure fax: 1-888-779-5895
- email: enforcementservices@countygp.ab.ca
- Online: Go to the County's website - click on the heading "I want to", then select or search "Report an issue".
- In-person: Community Services Building (Monday to Friday 8:30 a.m. to 4:30 p.m. Closed statutory holidays).
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How to reach the Regional Animal Pound:

- Phone: 780-830-0199
- Fax: 780-532-4745
- email: regionalpound@countygp.ab.ca
- In-person: Brochu Industrial Park 12220 104 Avenue, Grande Prairie (Monday to Saturday 10:00 a.m. to 6:00 p.m. and Sunday noon to 4:00 p.m. Closed statutory holidays).

County - Greenview Pound Services Agreement

Final Audit Report

2025-10-21

Created:	2025-10-21
By:	Shannon Baird (sbaird@countygp.ab.ca)
Status:	Signed
Transaction ID:	CBJCHBCAABAAKEBy6x-UWKwGKCeMlw671fa_WDNnMuyD

"County - Greenview Pound Services Agreement" History

-  Document created by Shannon Baird (sbaird@countygp.ab.ca)
2025-10-21 - 3:50:42 PM GMT
-  Document emailed to Robert Marshall (bmarshall@countygp.ab.ca) for signature
2025-10-21 - 4:00:04 PM GMT
-  Email viewed by Robert Marshall (bmarshall@countygp.ab.ca)
2025-10-21 - 8:57:30 PM GMT
-  Document e-signed by Robert Marshall (bmarshall@countygp.ab.ca)
Signature Date: 2025-10-21 - 8:57:59 PM GMT - Time Source: server
-  Document emailed to Joulia Whittleton (jwhittleton@countygp.ab.ca) for signature
2025-10-21 - 8:58:01 PM GMT
-  Email viewed by Joulia Whittleton (jwhittleton@countygp.ab.ca)
2025-10-21 - 10:13:56 PM GMT
-  Document e-signed by Joulia Whittleton (jwhittleton@countygp.ab.ca)
Signature Date: 2025-10-21 - 10:14:07 PM GMT - Time Source: server
-  Agreement completed.
2025-10-21 - 10:14:07 PM GMT