

Township of Elizabethtown -Kitley

Main Administration Office
6544 New Dublin Rd
RR 2
Addison, ON K0E 1A0



Ph: (613) 345-7480
800 492-3175
Fax: (613) 345-7235
Email: mail@ektwp.ca

PRELIMINARY SEVERANCE REVIEW REQUEST

DATE RECEIVED: _____ (for office use only)

000-

Roll #: 0801- 824- _____

PROPERTY ADDRESS FOR INQUIRY: _____

INQUIRED BY: _____ PHONE: _____

ADDRESS (if different from above): _____ EMAIL: _____

CON: _____ LOT: _____ LT/BLK(S): _____ PLAN: _____ PT(S): _____

PURPOSE: New Lot Lot Addition Other

Purposed Use: Severed: _____ Retained: _____

Lot Size: Severed: Lot Area: _____ Frontage: _____ Retained: Lot Area: _____ Frontage: _____

Notes:

Sketch of the proposed severance **MUST** be attached. If mapping of the property is required to prepare the sketch, please contact the Planning & Development Department via Email at: planning.assistant@ektwp.ca

Sketch should include the following:

Proposed lot sizes of severed and retained lots

Proposed lot/road frontages of severed and retained lots

Any buildings on the severed and retained lots

Return this completed form and sketch either via Email to: planning.assistant@ektwp.ca, or in person to the main office in New Dublin.

Upon receipt of the severance inquiry and sketch, the submission will be reviewed by Township staff in relation to the relevant planning documents.

*For further information or questions, please contact the Planning & Development Department at
613-345-7480 ext. 217 or Email: planning@ektwp.ca*