

**The City of Kawartha Lakes
Public Library**

**Public Library Board Meeting
Minutes**

Thursday, August 6, 2026 at 6:00 p.m.

**Online via Video Conferencing
& Meeting Room
Lindsay Branch**

190 Kent St W, Lindsay, ON

Members

Coun. Dan Joyce
Susan Ferguson
Joseph Mior
Shirley Norman
Heather Stauble

Members Absent

Vanessa Doucet-Roche
Zac Miller
Pamela Noble

1. Call to Order

The Chair called the meeting to order at 6:10pm with the following members present: Coun. D. Joyce, S. Ferguson, J. Mior, S. Norman, H. Stauble.

V. Doucet-Rocher, Z. Miller and P. Noble were absent.

Staff present were J. Anderson and M. Junkin (Notetaker)

2. Chairs Remarks

The Chair read the following Land Acknowledgement:

The Kawartha Lakes Public Library respectfully acknowledges that we are situated on Mississauga lands and the traditional territory covered by the Williams Treaties.

We are grateful for the opportunity to work here and we thank all the generations of people who have taken care of this land - for thousands of years. We recognize and deeply appreciate their historic connection to this place. We also recognize the contributions of Métis, Inuit, and other Indigenous peoples, both in shaping and strengthening this community and country as a whole. This recognition is connected to our collective commitment to make the promise and the challenge of Truth and Reconciliation real in our community.

The Chair asked members the following ice breaker: what was your most memorable experience of summer camp.

3. Adoption of the Agenda

RESOLVED THAT the agenda for the City of Kawartha Lakes Public Library Board Meeting of August 6, 2026 be adopted as circulated.

Moved: J. Mior
Seconded: S. Norman

CARRIED

4. Declaration of Conflict of Interest

NONE

5. Deputations / Presentations

NONE

Consent Agenda

6. Minutes

6.1 Draft Library Board Minutes of the June 4, 2026 Meeting

7. Correspondence

7.1 Friends of the Lindsay Library – Executive Meeting Minutes – May 12, 2026

7.2 Friends of the Lindsay Library – Executive Meeting Minutes – June 9, 2026

7.3 Friends of the Lindsay Library – Summer 2026 Newsletter

Consent Agenda End

RESOLVED THAT the Consent Agenda be approved as circulated.

Moved: S. Norman
Seconded: H. Stauble

CARRIED

8. Reports

8.1 Library Financial Statement – June 2026 – J. Anderson – Written Report

J. Anderson advised that spending was on target thus far.

Coun. D. Joyce asked when the library would receive the provincial grant. J. Anderson advised it typically doesn't come in until November. Because of this late arrival, the library generally isn't able to use the provincial funds it in same year they are received.

8.2 Library CEO's Report – June-July 2026 - J. Anderson – Written Report

J. Anderson noted that Summer Reading Club registration numbers are down slightly from last year's high, but the library is seeing just as strong attendance numbers so far for our programs.

S. Ferguson asked how the Steve Burrows author event will be promoted. M. Junkin replied that a copy of the poster will be sent to every branch, will be posted on social media and the library events calendar. Friends of Lindsay Library volunteers will also put the posters up in many locations in the Lindsay area. Branches will be encouraged to "blitz promote" the event by placing quarter sheet copies of the poster into checkouts and book club sets.

8.3 Performance Indicators – June 2026 - J. Anderson – Written Report

J. Anderson noted that numbers are picking up and overall are only slightly behind last year.

9. New Business

9.1 Draft Legacy Document – S. Ferguson – Written Report - LIBR2026-05

J. Anderson noted that doing a legacy document for library boards is not a requirement but it is definitely best practice.

J. Anderson and S. Ferguson tried to ensure they encapsulated all that this board accomplished, as well as capturing what they saw as outstanding work or future challenges.

H. Stauble noted that establishing an economic value on the impact of a public library in a community is comparable to determining the value of schools. They deepen and broaden our understanding of the world and have a lot of soft impacts. H. Stauble

agreed that it is hard to quantify, but the library needs to find a way to argue its worth to various stakeholders.

9.2 Draft 2027 Library Operating Budget – J. Anderson – Written Report - LIBR2026-06

RESOLVED THAT the Kawartha Lakes Public Library Board approves the Draft 2027 Library Operating Budget as outlined or amended in this report.

Moved: S Norman
Seconded J. Mior

**CARRIED
LIBR2026-07**

Discussion:

J. Anderson advised that, because of the election, the budget process will be affected, though the first part will be same as previous years.

J. Anderson added that the City is aiming to keep Operating costs to 4% increase overall. The current draft budget is looking at a 19% increase, mostly due to wages.

J. Anderson advised that, once the draft budget is approved by the Board, he will submit it to the City for inclusion in the 2027 budget book

S. Ferguson asked what the Board can do to advocate for increased government grants? J. Anderson noted that FOPL raises this every budget with the province.

10. Policy Review

10.1 Patron Code of Conduct Policy – J. Anderson – Written Report - LIBR2026-07

RESOLVED THAT the Kawartha Lakes Public Library Board re-adopts the ***Patron Code of Conduct*** as outlined in this report.

Moved: S. Norman
Seconded: J. Mior

**CARRIED
LIBR2026-07**

Discussion

J. Anderson advised, that the library has been facing serious, problematic behaviours, mostly at Lindsay branch, over the past several months.

J. Anderson noted that he and M. Junkin had been reviewing the library's Patron Code of Conduct Standard Operating Procedures, based on best practices from other libraries as well as feedback from our front-line staff.

M. Junkin has completely revamped the SOP and developed a chart for suspensions ranging from 1 day, 1 week, 3 months, 6 months and indefinite length of time. This has led to the policy being updated as well.

11. Closed Session

None

12. Business Arising From Closed Session

None

13. Adjournment

RESOLVED THAT the Library Board adjourn at 7:33pm

Moved: H.Stauble

14. Next Meeting

The next scheduled meeting of the City of Kawartha Lakes Public Library Board is to be held on September 3 at 6:00 p.m. in the Meeting Room of the Bobcaygeon Branch (123 East St S) and via webconferencing.

Attachments

Consent Agenda

- A. Draft Minutes of the Library Board Meeting – June 4, 2026
- B. Friends of the Lindsay Library – Executive Meeting Minutes – May 12, 2026
- C. Friends of the Lindsay Library – Executive Meeting Minutes – June 9, 2026
- D. Friends of the Lindsay Library – Summer 2026 Newsletter

- E. Financial Statement – June 2026
- F. CEO Report – June-July 2026
- G. Performance Indicators – June 2026
- H. Draft Legacy Document - LIBR2026-05
- I. Draft 2027 Library Operating Budget - LIBR2026-06
- J. Patron Code of Conduct Policy – LIBR2026-07
- K. Library Media Release
 - a. Dive into Summer Reading Club – June 16, 2026
- L. Library in the Media
 - a. Lindsay Advocate – Kawartha Lakes Celebrates Pride Month – May 28, 2026
 - b. Lindsay Advocate – What is Happening at the Library – June 2026
 - c. Lindsay Advocate – What is Happening at the Library – July 2026
 - d. Kawartha This Week – Friends of the Lindsay Library – June 11, 2026
 - e. Lindsay Advocate – Dive into Summer Reading – June 16, 2026
 - f. Peterborough Examiner – Everyone is invited to Dive In – June 16, 2026
 - g. Kawartha Standard – Photo of construction in Queens Square Park – June 16, 2026
 - h. Lindsay Advocate – Lindsay Downtown Historical Banners – July 23, 2026