

Registrations are accepted on a first-come/first-served basis, provided that the registration is complete, prerequisites are met where required, and the full fee is submitted.

KEYANO STUDENT ID

000-**PERSONAL DATA**

LEGAL LAST NAME		LEGAL FIRST NAME		LEGAL MIDDLE NAME	
FORMER/MAIDEN NAME			COMMONLY USED FIRST NAME		
SOCIAL INSURANCE NUMBER*			HOME EMAIL		ALBERTA STUDENT NUMBER
DAYTIME PHONE (+ AREA CODE)	BIRTHDATE (YYYY/MM/DD)		GENDER Male ☐ Female ☐ Undefined ☐ Unspecified ☐		
ADDRESS		CITY	PROVINCE	POSTAL CODE	

*SIN is required by the Canada Revenue Agency for T2202 tax receipts, without your SIN we cannot provide a tax receipt.

EMERGENCY CONTACT NAME	RELATIONSHIP	EMERGENCY CONTACT NUMBER	ARE YOU A PERSON WITH A DISABILITY? (Optional) ☐ Yes ☐ No	ACTIVITY DURING PREVIOUS 12 MONTHS ☐ Student ☐ Labour Force ☐ Other: _____
MARITAL STATUS ☐ Single/Never Married ☐ Married/Cohabitant ☐ Other (Widow/Divorce)	FIRST LANGUAGE SPOKEN ☐ English ☐ French ☐ Other (specify) _____	CITIZENSHIP STATUS ☐ Canadian Citizen ☐ Permanent Resident ☐ Student VISA ☐ Other (specify) _____	COUNTRY OF CITIZENSHIP IF YOU ARE NOT A CANADIAN CITIZEN	LOCATION OF PREVIOUS ACTIVITY ☐ Alberta ☐ Other Province ☐ Outside Canada
			DATE OF ENTRY INTO CANADA	
			MONTH YEAR	

IF YOU WISH TO DECLARE THAT YOU ARE AN ABORIGINAL PERSON, PLEASE SPECIFY:

☐ Status Indian/First Nations ☐ Non Status Indian/First Nations ☐ Métis ☐ Inuit

EDUCATION RECORD:

ARE YOU IN HIGH SCHOOL? ☐ Yes ☐ No	HS DIPLOMA RECEIVED/EXPECTED? ☐ Yes ☐ No	LAST SCHOOL ATTENDED OR CURRENTLY ATTENDING	LAST YEAR ATTENDED	LENGTH OF TIME ATTENDED (YRS.)
LEVEL ACHIEVED (CERTIFICATE, DIPLOMA, DEGREE)		CITY	PROVINCE/COUNTRY	PROGRAM/FACULTY
APPLICANT'S SIGNATURE			DATE	

METHOD OF PAYMENT

CREDIT CARD NUMBER	EXPIRATION DATE
CARD ISSUED TO	SIGNATURE

- ☐ Application Fee of \$54 charged to all NEW students,
Or students returning after an absence of one academic year or more.

Student to be registered in:	Tuition	Students' Association	SA Building Fund	Campus Recreation Fee	Technology Fee	Total
☐ PE 4 th Class Part A (6 months)	\$695.00 domestic \$2085 international	\$93.47	\$14.95	\$79.00	105.00	\$987.42 domestic \$2377.42 international
PELM 4100	Term/Section:		Start date:		End date:	
PELM 4200	Term/Section:		Start date:		End date:	
☐ PE 4 th Class Part B (6 months)	\$695.00 domestic \$2085 international	\$93.47	\$14.95	\$79.00	\$105.00	\$987.42 domestic \$2377.42 international
PELM 4300	Term/Section:		Start date:		End date:	
PELM 4400	Term/Section:		Start date:		End date:	

4 th Class Power Engineering certificate provided						
☐ PE 3 rd Class Part 'A' (6 months)	\$780.00 domestic \$2340.00 international	\$93.47	\$14.95	\$79.00	\$105.00	\$1072.42 domestic \$2632.42 international
PELM 3100	Term/Section:		Start date:		End date:	
PELM 3200	Term/Section:		Start date:		End date:	
☐ PE 3 rd Class Part 'B' (6 months)	\$780.00 domestic \$2340.00 international	\$93.47	\$14.95	\$79.00	\$105.00	\$1072.42 domestic \$2632.42 international
PELM 3300	Term/Section:		Start date:		End date:	
PELM 3400	Term/Section:		Start date:		End date:	

OFFICE OF THE REGISTRAR					
CONTRACT #	CWA #	COST CENTRE	PO # / INVOICE	COMPANY	
PROCESSED BY			AUTHORIZATION #	COMPANY CONTACT	
OFFICE OF THE REGISTRAR SIGNATURE				DATE	

OFFICE OF THE REGISTRAR	
☐ Application entered ☐ Set Up Academic Tab ☐ Registration Processed: Initial: ☐ Assess tuition & set up application fee	☐ Payment Received: Initial: ☐ Email student schedule & statement

The personal information requested on this form is collection under the authority of section 65 of the Alberta Post-Secondary Learning Act, and section 4 (c) of the Alberta Protection of Privacy Act. The information collected will be used for the purpose of admission, registration, income tax receipts, scholarships and awards, convocation, supplying education information, library services, emergency contact, and for college research and planning. Internally, your information collected on this form may be used to receive support and services from Accessibility Services, Testing Services and Wellness Services, including academic accommodations and/or wellness checks. Your information will be part of our student information system and may be shared for work experience and practicum placements through Work Integrated Learning, Student Associations for the purpose of membership and information sharing, Syncrude Sport and Wellness Centre for membership, and Student Academic Support Services for continuous improvement of student academic success. The information may be added to the electronic Student & Community Conduct Report System, Accessibility Services System, Wellness Services System, and/or the Testing Services System and maybe used for anonymized reporting purposes and/or procedural correction. In compliance with federal and provincial legislation, your information may be disclosed to Statistics Canada under the Statistics Act; Alberta Advanced Education for reporting requirements; and Alberta Human Services for determining and monitoring student eligibility for their services. If you have any questions regarding the collection and use of your personal information, please contact the Office of the Registrar at 780-791-4801.

Keyano College Office of the Registrar | 8115 Franklin Avenue, Fort McMurray AB T9H 2H7
Toll Free 1.800.251.1408 | Telephone 780.791.4801 | E-Mail registrar@keyano.ca
www.keyano.ca/student-services/office-of-the-registrar/student-forms/

REVISED 12/18/2025

Registration and Refund Timelines

Intake	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Last Day to Register	Jun 23	Jul 23	Aug 23	Sept 23	Oct 23	Nov 23	Dec 18	Jan 23	Feb 23	Mar 23	Apr 23	May 23
Start Date	Jul 1	Aug 1	Sept 1	Oct 1	Nov 1	Dec 1	Jan 1	Feb 1	Mar 1	Apr 1	May 1	Jun 1
End Date	Dec 30	Jan 30	Feb 28	Mar 30	Apr 30	May 30	Jun 30	Jul 30	Aug 30	Sept 30	Oct 30	Nov 30
Section	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Semester	Fall	Fall	Fall	Fall	Winter	Winter	Winter	Winter	Summer	Summer	Summer	Fall
Last Day to Drop	Jul 21	Aug 21	Sept 21	Oct 21	Nov 21	Dec 21	Jan 21	Feb 21	Mar 21	Apr 21	May 21	Jun 21
Last Day for 50% tuition refund	Aug 28	Sept 28	Oct 28	Nov 28	Dec 28	Jan 28	Feb 28	Mar 28	Apr 28	May 28	Jun 28	Jul 28
Last day to withdraw	Nov 14	Dec 14	Jan 14	Feb 14	Mar 14	Apr 14	May 14	Jun 14	Jul 14	Aug 14	Sept 14	Oct 14

Last day to drop: students may drop courses by this date. Dropped courses do not appear on the official transcript. Full tuition and fees are reversed, with the application fee and \$250 admission deposit retained by the College.

Last day for 50% tuition refund: students who withdraw by this date are graded W on the official transcript. 50% of tuition only is reversed.

Last day to withdraw: students who withdraw by this date are graded W on the official transcript. There is no refund of tuition or fees.