EMPLOYMENT OPPORTUNITY
ROADS & PUBLIC WORKS TECHNOLOGIST
PERMANENT FULL-TIME

The Municipality of Mississippi Mills is located a short drive west of the Nations Capital and is comprised of the quaint villages of Pakenham, Blakeney, Appleton, Clayton, the township of Ramsay and the friendly Town of Almonte. It boasts some of the provinces and Canada's most infamous landmarks and is a natural playground for the outdoor enthusiasts. Mississippi Mills is well renowned for its many festivals and events and is quickly becoming a popular destination for those looking to experience great cuisine, charming unique storefronts and historical landmarks. Abundant with many walking trails, golf courses, lakes and rivers, Mississippi Mills provides the perfect setting to live, work and play. We can't wait for you to join our amazing team.

We are currently seeking a **Road & Public Works Technologist** to join our team. Reporting directly to the Director of Roads & Public Works, the Roads and Public Works Technologist is responsible for assisting in the preparation of infrastructure management systems, field surveys, project management, inspections and supervision. The position also provides assistance the Director of Roads and Public Works as well as other Department Heads with tenders, contracts and agreements.

$76,809.72 to $94,418.75
(Based on 40hrs per week)

The ideal candidate will have:

- College Diploma in Civil Engineering or similar education and experience. A Civil Engineering Technologist designation would be considered an asset.
- Certified Engineering Technologist (C.E.T.) as designated by OACETT preferred or the capability of obtaining a C.E.T. Designation within 2 years.
- Minimum of three years related experience.
- Excellent interpersonal and communication skills.
- In depth knowledge of regulations, policies, and guidelines as they relate to Municipal operations and infrastructure.
- Working knowledge of computerized applications which assist engineering and public works operations.
- Surveying and inspection experience.
- Knowledge of construction equipment capabilities.
- Excellent at planning and organizing.
- Knowledge and experience with civil construction, tendering and contract administration.
- Valid Ontario Driver's License (Class G).

The Municipality of Mississippi Mills offers:

- OMERS Pension
- Comprehensive Benefit Plan
- Professional Development Opportunities
- Employee and Family Assistance Program

And so much more…

For a detailed job description, please visit the Mississippi Mills website at Jobs | Mississippi Mills

We invite qualified candidates to submit a detailed **resumé and cover letter** in confidence to Cyndy Woods, Human Resources at cwoods@mississippimills.ca. The email subject line should include your last name and the position you're applying for by no later than **12 o'clock noon on November 20th, 2026.**

We thank all applicants for their interest but advise only those applicants selected for an interview will be contacted.

The Municipality of Mississippi Mills believes that our employees are our greatest strength. We strive to create a culture where all staff feel that they are part of an inclusive environment where differences in thought, perspective, and experience are valued, diversity is celebrated and all persons are treated with dignity and respect. We welcome applications from all underrepresented groups.

If you require accommodation throughout any part of the recruitment process, please contact Human Resources to let us know how we can assist you.

Information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of selecting a candidate.