The Township of Muskoka Lakes Public Library Board
AGENDA - REGULAR LIBRARY BOARD MEETING
June 9, 2026

A Regular Meeting of The Township of Muskoka Lakes Public Library Board was held on June 9, 2026 at 1pm at the Norma and Miller Alloway Muskoka Lakes Library (Port Carling Branch) of the Muskoka Lakes Public Library system.

Present:
Heidi Berninger – Vice Chair
Deb Stokes
Val Duke - Chair
Mary Ellen McIntyre
Doug Crichton
Marg Buddo
Andrew Whitfield
Barb Bridgeman

1. **Call to order**
   V. Duke called to order at 1:00pm

2. **Respect and Acknowledgement Declaration**

   "The Muskoka Lakes Public Library acknowledges that these lands and waters are the traditional homeland of the Ojibway Nation and the Huron /Wendat Nation and includes the Wahta Mohawks Nation and communities of the Metis Nation of Ontario. We acknowledge their stewardship throughout the ages."

3. **Disclosure of Pecuniary Interest**
   None declared

4. **Adoption of Agenda**

a. Regular Meeting – June 9, 2026

Consideration of a resolution to adopt the Library Board Agenda dated June 9, 2026.

Resolution Number 1 -06/09/26
Moved by B. Bridgeman; Seconded by D. Stokes; be it resolved that the Library Board agenda be adopted.

Carried.

5. **Receipt/Adoption of Minutes**
a. Regular Meeting – May 12, 2026

Consideration of a resolution to adopt the meeting minutes for the May 12, 2026 Board Meeting.

Resolution Number 2 -06/09/26
Moved by M. McIntyre; Seconded by H. Berninger; be it resolved that the Library Board Minutes for May 12, 2026 minutes be adopted.

Carried.

6. **Business Arising from the Minutes**
a. Library Service and Space Review – Update from Steering Committee
CEO provided an update on behalf of the steering committee. Work has been underway on developing the community survey. Committee met with the consultants weekly in the development phase and work is progressing. CEO updated on consultant's group plans to come up for two in person sessions with library users, as well as interviews with staff and other stakeholders. Work continues on providing documents to the consultants for review.

b. Board Recruitment/Succession Planning Discussion
- CEO discussed the tentative plan and timeline. Looking to get information out in the early fall. In the meantime, D. Stokes will work on creating a document outlining the Board's current strengths and weaknesses to help guide potential member recruitment and inform the Township of MLPL needs.
- CEO will also continue to work with the Clerk and CAO as well to determine Township's desired role in selecting Board Members.
- CEO will continue to work on material (website, pamphlet, posters) etc. to be reviewed at the August meeting.

c. Accreditation Update
- CEO went through tentative timeline, which is, between now and August meeting continue to complete the Self-Evaluation Tool and add items to our Teams site. In August, request an Audit to take place sometime between September and October.
- Board members wanted CEO to ensure that plan and timeline does work with OPLG Auditing group.

7. **Financial Documents**
a. May 2026 Financial Statement
- Update provided by CEO just explaining that while financial statement did say June 30, 2026, treasury had confirmed that was because they were run in June and only included any revenue/expenses entered in May.

  Consideration of a resolution to adopt the Library Financial statements for April, 2026.

  Resolution Number 3 -06/09/26
  Moved by M. Buddo; Seconded by D. Crichton; be it resolved that the Library Board financial statement for May 2026 be adopted.

Carried.

b. May 2026 Restricted Statement
c. May 2026 Scotiabank Statement

8. Reports

a. CEO Report – June 9, 2026 Board Meeting

CEO provided an overview of the report. Answered some questions on the meeting with MPP Smith, as well as highlighted the upcoming June program offerings.

9. Policy Development and Review

10. New and Unfinished Business

- Discussion held around holding a meeting in August. Determined we would meet August 11th at 1pm.
- CEO provided an update he will be speaking at the MRA AGM on July 18th
- CEO provided an update to the Board re: the TML Volunteer Appreciation Event being held on Thursday August 15th from 6- 8:30pm.

11. Closed Session

12. Adjournment

Consideration of a resolution to adjourn the June 9, 2026 Regular Library Board Meeting at 2:29pm.

Resolution Number 4 -06/09/26

Moved by H. Berninger; Seconded by D. Stokes; be it resolved that the June 09, 2026 Regular Library Board Meeting be adjourned at 2:29pm and that the next meeting will be held on Tuesday August 11th at 1pm.

Carried.

Chairperson: ______________________

Secretary: ______________________

Approved: 08 . 11 . 26