



St. Catharines Public Library Board

Regular Meeting Minutes

Thursday, June 18, 2026, 6:00 pm
Room 115, Central Library & Microsoft Teams

Present:	P. Clausi J. Coles (Chair) K. Diorio S. Dimick (Vice-Chair)	L. Littleton N. Olmstead G. Riihimaki
Regrets:	Councillor J. Lindal	Councillor G. Miller
Staff:	D. Bott (left at 7:19pm) L. DiDonato M. Haanstra (left at 7:19pm) L. Jenter (Recording Secretary)	A. Maciukas S. Mannella (left at 7:19pm) J. Spera (left at 7:19pm) K. Su (Secretary)

Chair calls Regular Meeting to order at 6:00pm.

Janice Coles reads the following SCPL Land Acknowledgment:

The land on which the Board meets today is the traditional territory of the Haudenosaunee and Anishinaabe peoples, many of whom continue to live and work here today. This territory is covered by the Upper Canada Treaties and is within the land protected by the Dish with One Spoon Wampum agreement. Today this gathering place is home to many First Nations, Metis, and Inuit Peoples. Acknowledging this is a reminder that our great standard of living is directly related to the resources and friendship of Indigenous people.

1. Adoption of Agenda

1.1 Additions/Deletions to Agenda
None

1.2 Adoption of Agenda

MOTION: 2026-66	THAT the Agenda be adopted.
MOVED BY:	G. Riihimaki
SECONDED BY:	K. Diorio
MOTION CARRIED.	

2. Chair's Remarks & Declarations of Interest

The Chair welcomed the Board for the final meeting before the summer break, noting no summer meeting anticipated. The Chair thanked the Vice-Chair for chairing the May meeting. As it is the final year of the current Board, the Chair discussed the tasks required of the Board to support a successful Board transition. There were no Declarations of Interest.

3. Adoption of Minutes (attachment)

3.1 Regular Meeting – May 21, 2026

MOTION: 2026-67 THAT the Regular Meeting Minutes of May 21, 2026 be adopted.

MOVED BY: S. Dimick

SECONDED BY: N. Olmstead

MOTION CARRIED.

4. Monthly Updates (verbal)

4.1 St. Catharines City Council None

4.2 Chair Update – J. Coles None

4.3 CEO Update – K. Su

The CEO updated the Board about the following:

- **Community Needs Assessment** – Nordicity shared that 470 surveys were completed, and over 600 people provided feedback via the engagement stations. Nordicity will provide a draft report in June for staff and will present the final draft report to the Board in September.
- **Build Communities Strong Fund** – SCPL is working with the City of St. Catharines to apply for funding for the Central Renovation project through the Build Communities Strong Fund.

5. Consent Agenda

5.1 CEO Report – K. Su

5.2 Department Reports – May 2026

5.2 (a) Customer Service – M. Haanstra & J. Spera

5.2 (b) Innovation, Collections, and Technology – D. Bott

5.2 (c) Programming & Promotions – H. Jones

5.2 (d) Facilities – S. Mannella

5.2 (e) ILS Migration – D. Bott

5.3 Quarterly Progress Update on 2026 Work Plan (Q2) – K. Su

MOTION: 2026-68 THAT the Consent Agenda be received as circulated.

MOVED BY: L. Littleton
SECONDED BY: G. Riihimaki
MOTION CARRIED.

6. Discussion Reports

6.1 Policy (G-27) Local History – D. Bott

The Board received Policy (G-27) Local History with amendments for clarity and recommendation to remove the tracking maintenance procedure.

MOTION: 2026-69 THAT the Board approve amended Policy (G-27) Local History.
MOVED BY: P. Clausi
SECONDED BY: N. Olmstead
MOTION CARRIED.

6.2 Policy (P-17) Volunteer – A. Maciukas

The Board received Policy (P-17) Volunteer with amendments to standardize volunteer types to better reflect level of training required. The Board discussed potential liability during the transportation of materials and directed Staff to review insurance liability.

MOTION: 2026-70 THAT the Board refer Policy (P-17) Volunteer back to staff.
MOVED BY: K. Diiorio
SECONDED BY: S. Dimick
MOTION CARRIED.

6.3 Policy (G-06) Library Closure – L. DiDonato

The Board received Policy (G-06) Library Closure amended to include the standard library hours. The Board discussed their role in the oversight of library operating hours. The Board amended the policy to remove the appendix, determining that the standard service hours by location on the SCPL website is sufficient.

MOTION: 2026-71 THAT the Board approve Policy (G-06) Library Closure as amended.
MOVED BY: S. Dimick
SECONDED BY: N. Olmstead
MOTION CARRIED.

6.4 Policy (F-01) Investment – L. DiDonato

The Board received Policy (F-01) Investment with amendments to streamline the Policy. The Board directed Staff to further reduce the policy to refer to the City policy and only include exceptions to the City policy.

MOTION: 2026-72 THAT the Board refer Policy (F-01) Investment back to staff.
MOVED BY: L. Littleton
SECONDED BY: P. Clausi
MOTION CARRIED.

6.5 SCPL 2027 to 2030 Operating Budget – L. DiDonato

The Board received the proposed operating budget for 2027 to 2030. The Board discussed the multi-year budget and the Central Third Floor lease. The budget presentation to City Council is scheduled for December 2, 2026. The Chair encouraged Board Members to attend.

MOTION: 2026-73 THAT the St. Catharines Public Library (SCPL) Board approve, in principle, the 2027 to 2030 Multi-Year Operating Budget for submission to the City of St. Catharines (City).
MOVED BY: G. Riihimaki
SECONDED BY: N. Olmstead
MOTION CARRIED.

7. In-Camera Session

7.1 In-Camera Agenda

7.1(a) Additions/Deletions to In-Camera Agenda
None

7.1(b) Adoption of In-Camera Agenda

MOTION: 2026-74 THAT the In-Camera Agenda be adopted.
MOVED BY: S. Dimick
SECONDED BY: K. Diiorio
MOTION CARRIED.

D. Bott, M. Haanstra, S. Mannella and J. Spera left the meeting at 7:19pm

7.2 Motion to Move In-Camera

MOTION: 2026-75 THAT the Regular Meeting move to In-Camera Session to receive personal information.
MOVED BY: P. Clausi
SECONDED BY: L. Littleton
MOTION CARRIED.

The meeting moved to In-Camera Session at 7:19pm.

7.6 Return to Open Session

MOTION: 2026-77 THAT the In-Camera Session return to Open Session.
Moved BY: S. Dimick
SECONDED BY: G. Riihimaki
MOTION CARRIED.

The Meeting returned to Open Session at 7:20pm.

8 Motion(s) Arising From In-Camera Session

MOTION: 2026-78 THAT the Board receive the information presented during the closed session.
Moved BY: L. Littleton
SECONDED BY: P. Clausi
MOTION CARRIED.

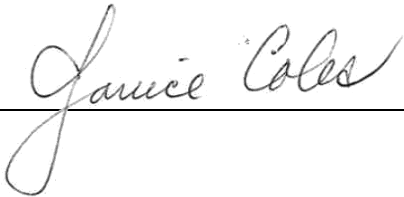
9. Motion to Adjourn

MOTION: 2026-79 THAT the Regular Meeting be adjourned.
Moved BY: G. Riihimaki
SECONDED BY: N/A
MOTION CARRIED.

Meeting adjourned at 7:21pm.

11. Next Meeting / Upcoming Events

Board Meeting – Thursday, September 17, 2026 at 6:00 pm, Room 115, Central Library & Microsoft Teams

Chair 

Secretary 