

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Special Meeting of Council

Minutes

Monday, August 20, 2026, at 6 p.m.

Council Chambers

3720 County Road 34

Alexandria, Ontario K0C 1A0

PRESENT: Mayor: Jamie MacDonald
Deputy Mayor: Carma Williams
Councillor: Jacques Massie
Councillor: Jeff Manley
Councillor: Brian Caddell
Councillor: Michael Madden
Councillor: Gary Martin

ALSO PRESENT: CAO/Clerk: Michael Fawthrop
Deputy Clerk: Jena Doonan
Director of Finance/Treasurer: Zoe Bougie
Director of Community Services: Stephanie MacRae
Director of Public Works: Timothy Wright
Fire Chief: Matthew Roy

1. CALL TO ORDER

The Chair called the meeting to order at 6:00 p.m.

2. DECLARATION OF PECUNIARY INTEREST

No Declaration of Pecuniary Interests were declared

3. ACCEPT THE AGENDA (Additions/Deletions)

Resolution No. 1

Moved by: Carma Williams

Seconded by: Jacques Massie

THAT the Council of the Township of North Glengarry accept the agenda for the Special Meeting of Council held on Monday, August 20, 2026, as amended:

- Update on the Dunvegan floor replacement tender.

Carried

4. ADOPTION OF PREVIOUS MINUTES

5. DELEGATIONS

6. STAFF REPORTS

a. Community Services Department

- i. CS 2026-23: Application to the Community Sport and Recreation Infrastructure Fund*

Resolution No. 2

Moved by: Brian Caddell

Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry receive staff report CS-2026-23: Application to the Community Sport and Recreation Infrastructure Fund; and,

THAT Council provide direction to staff to submit an application to the Provincial Government's Community Sport and Recreation Infrastructure Fund for the Maxville & District Sports Complex Slab Replacement Project; and,

THAT Council supports the Township's commitment to provide the municipal contribution and any project costs not covered through grant funding, with funding considerations and project authorization to be brought forward for Council consideration at a future meeting.

Carried

- ii. CS 2026-24: Dunvegan Community Hall Floor Replacement & Structure Rehabilitation – Tender Award*

Resolution No. 3

Moved by: Jeff Manley

Seconded by: Michael Madden

THAT Council of the Township of North Glengarry receive Report CS-2026-24 regarding Tender No. CS-2026-02 for the Floor Structure Replacement Project; and,

THAT Council direct staff to meet with the sole bidder and the project engineer to explore opportunities to reduce project costs and bring the project budget closer to the engineer's estimated construction cost of approximately \$200,000; and,

THAT Council delegate authority to the Clerk to finalize negotiations and award Tender No. CS-2026-02 during the lame duck period, provided that the total project cost does not exceed an approved budget of \$250,000 plus applicable HST and that the award is consistent with the Township's Procurement Policy; and,

THAT the Mayor and Clerk be authorized to execute all agreements and associated documents required for the completion of the project; and,

THAT should project costs not be reduced to a level acceptable to the Township, staff report back for further direction regarding the tender, including consideration of re-tendering the project.

Carried

iii. *CS 2026-25: Maxville Wayfinding Sign – Funding & Update*

Resolution No. 4

Moved by: Gary Martin

Seconded by: Carma Williams

THAT the Council of the Township of North Glengarry receive Staff Report No. CS-2026-25: Maxville Wayfinding Sign – Funding & Update; and,

THAT Council approve the proposed draft design concept for the Maxville Sign Project, to serve as the basis for design and implementation, subject to any required revisions; and,

THAT Council approves the use of funds from the Maxville Sports Complex operating budget as required to fully fund and offset the remaining costs associated with the Maxville Wayfinding Sign Project.

Carried

b. Treasury Department

i. *TR 2026-09: Fire Department Pickup Truck Borrowing By-Law 44-2026*

Resolution No. 5

Moved by: Michael Madden

Seconded by: Gary Martin

THAT the Council of the Township of North Glengarry receive Staff Report TR-2026-09: Fire Department Pickup Truck Borrowing By-Law 44-2026;

AND THAT By-Law 44-2026, being a By-Law to authorize the borrowing of funds for financing of capital (Fire Department pickup truck); be read a first, second and third time and adopted in open Council this 20th day of August 2026.

Carried

ii. *TR 2026-10: Self-Contained Breathing Apparatuses Borrowing By-Law 45-2026*

Resolution No. 6

Moved by: Carma Williams

Seconded by: Jacques Massie

THAT the Council of the Township of North Glengarry receive Staff Report TR-2026-10: Self-Contained Breathing Apparatuses Borrowing By-Law 45-2026;

AND THAT By-Law 45-2026, being a By-Law to authorize the borrowing of funds for financing of capital (self-contained breathing apparatuses); be read a first, second and third time and adopted in open Council this 20th day of August 2026.

Carried

d. Fire Department

i. *FD 2026-08: Establishing and Regulating Fire Department By-Law*
Resolution No. 7
Moved by: Brian Caddell
Seconded by: Jeff Manley

THAT the Council Township of North Glengarry receive Staff Report No. FD 2026-08:
Establishing and Regulating Fire Department By-Law;

AND THAT Council adopts By-law No. 46-2026, being a by-law to establish and regulate the North Glengarry Fire Department and to repeal By-law No. 54-2021;

FURTHER THAT By-law No. 46-2026 be read a first, second and third time and enacted in open Council on August 20, 2026.

Carried

e. Public Works Department

i. *PW-2026-14 Bishop Water Quantity Increase*

Resolution No. 8
Moved by: Jeff Manley
Seconded by: Michael Madden

THAT the Council of the Township of North Glengarry receive report PW-2026-14 Bishop Water Quantity Increase;

AND THAT Council authorizes a further extension of the existing contract with Bishop Water Inc. under Contract PW2023-20 / Extension PWPO-1798 for the additional removal, dewatering, and containment of approximately 650 Bone Dry Metric Tonnes (BDMT) of sludge from the remaining dredging areas within Lagoon Cell C at the Alexandria Lagoons, in the amount of \$464,445.34 plus HST, as a single source purchase in accordance with Section 21.1(b) of the Township's Procurement Policy (By-law 18-2023);

Carried

7. UNFINISHED BUSINESS

None

8. CONSENT AGENDA

No items under Consent Agenda

9. NEW BUSINESS

None

10. NOTICE OF MOTION

Next Regular Meeting of Council

Monday, September 14, 2026, at 6 pm. at the Council Chambers, 3720 County Road 34, Alexandria, Ontario

Note: Meetings are subject to change and cancellation

11. QUESTION PERIOD

Questions are to be in relation to the items presented on this agenda. Limit of one question per person and subsequent questions will be at the discretion of the Mayor/Chair.

12. CLOSED SESSION

13. CONFIRMATION BY-LAW

Resolution No. 9

Moved by: Michael Madden

Seconded by: Gary Martin

THAT the Council of the Township of North Glengarry adopts By-law 47-2026, being a By-law to adopt, confirm, and ratify the matters dealt with by Resolution; and

THAT By-law 47-2026 be read a first, second and third time and enacted in Open Council this the 20th day of August 2026.

Carried

14. ADJOURNMENT

Resolution No. 10

Moved by: Jacques Massie

Seconded by: Carma Williams

THERE being no further business to discuss, the meeting was adjourned at 7:00 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor