CLIMATE NETWORK LANARK

Event Greening Handbook

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LANARK COUNTY & SMITHS FALLS

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We also gratefully acknowledge the support of Climate Network Lanark members and community partners, as well as Town of Perth staff, who helped facilitate pilot projects that built our knowledge and understanding of sustainable event planning—also known as "event greening."

Guide Summary



Welcome to the **Climate Network Lanark** Event Greening Guide!
This guide is designed to support event organizers across Lanark County and Smiths Falls in reducing environmental impact while still creating vibrant, successful events.

Inside, you'll find guidance on:

- Choosing a site and setting up infrastructure with sustainability in mind
- Reducing waste through effective recycling, composting, and "zero-waste" planning
- Working with vendors and sponsors to support greener practices
- Engaging volunteers and educating attendees
- Managing water, energy, and transportation impacts
- Measuring your success after the event

Why Green Your Event?

Events can generate significant waste and emissions in a short time. By taking a thoughtful, whole-system approach, you can reduce waste at the source, conserve water and energy, and create a more positive experience for attendees.

Greening your event is about more than adding recycling bins, it's about making conscious choices from the start to reduce environmental impact, lower costs, and engage your community in the process.

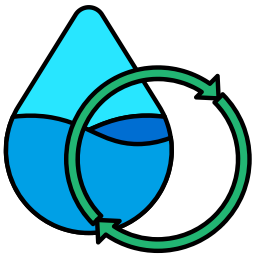




By following this guide you can:

- Reduce landfill waste and move toward net-zero waste over time.
- Support local goals by contributing to Lanark County's 50% waste reduction target.
- Strengthen your event by attracting sponsors, vendors, and attendees who value sustainability.
- Lead by example and inspire other events to reduce their environmental impact!

Guiding Principles



Our vision is ‘Zero-Waste’. While "zero" is the ultimate target, the journey involves a commitment to the 4 R’s:

- **REFUSE** → Unnecessary Packaging
- **REDUCE** → Consumption
- **REUSE** → Containers + Materials
- **ROT** → Composting Organics

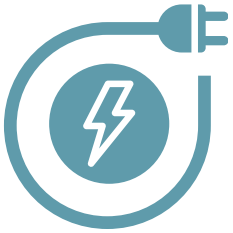
We encourage organizers to take bold steps toward a **zero-waste goal** by piloting as many of these strategies as feasible.

While every event has its own challenges, our goal is to show that meaningful progress in event waste reduction can be done within any set of constraints.

PRE-EVENT PLANNING

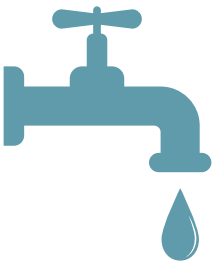
Site Selection & Infrastructure

The location of your event dictates its environmental footprint. When scouting locations in Lanark County, prioritize sites with:



Grid Power Access

Access to municipal electrical boxes or grid power eliminates the need for gas-powered generators, reducing both noise and air pollution.



Potable Water Hookups

Sites with water fountains or municipal water access can support water refill stations, reducing the need for single-use plastic bottles.



Transportation

Accessible by walking and cycling. If feasible, support lower-impact transportationn by organizing shuttle buses or encouraging carpooling.

Transportation

Travel is a major source of emissions for events, particularly where public transportation is limited. Get involved early in the planning process to help develop lower-impact solutions:

Active Transportation

Provide clear walking and cycling routes, if bike racks are not available on-site, consider setting up temporary bike valet parking using portable barricades.

Volunteer Shuttle

For large events, consider a shuttle service for volunteers from a central parking area to reduce congestion, vehicle idling, and pressure on downtown parking.

Shuttle Buses & Parking

When providing parking, consider using parking fees to fund shuttle buses to encourage transit use to and from major hubs.

Organize Carpools

Encourage carpooling and work with volunteers to connect attendees through a carpool network to reduce travel emissions.



Developing a Waste Management Plan

A waste management plan outlines how materials will be reduced, sorted, and handled throughout your event. It focuses on preventing waste where possible and making intentional choices to divert remaining materials to reuse, recycling, or compost streams, with landfill as a last resort.



Coordinate with your waste provider regarding:

- Bin rental, quantities and sizes required
- Develop a site plan showing waste station and sorting area locations
  - If bins are left overnight, determine secure storage locations
- Confirm accepted materials and provide training for volunteers/staff
- Establish collection logistics, including drop-off and pick-up times and number of pickups



Key Elements of a Waste Management Plan

1

Waste Streams

Identify what items be collected, confirm with food or waste-generating vendors what they are bringing (e.g., recyclables, organics/food scraps) and if they need bins at their station.

2

Collection Points

Determine quantity, sizes and location of bins on-site, as well as how you will collect diversion data after your event.

3

Staffing & Responsibilities

Assign volunteer coordinator to recruit, train and manage a dedicated team of volunteers for Event Greening.

4

Coordination With Service Providers

Confirm waste pick-up schedules, accepted materials, and container requirements. ***Ask about weighing diverted materials.**

5

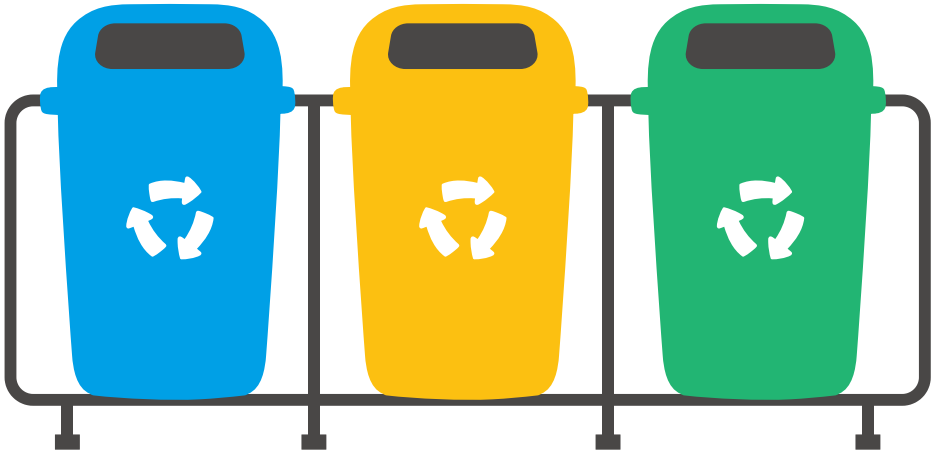
Attendee & Vendor Guidance

Communicate expectations with signage and outreach, including guidance to vendors on making sustainable choices.

WASTE MANAGEMENT

Recycling & Compost Standards

In 2026, Ontario transitioned to a new, harmonized Blue Box system managed by Circular Materials. This shift aims to create a consistent, province-wide system that accepts more materials and simplifies sorting requirements. For event organizers, aligning with these standards is essential to reduce contamination and improve diversion. Please see updates online to check accepted materials before printing signage.

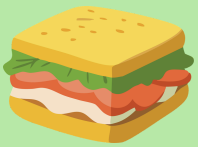


The **Green Bin** is where things can become more complex, municipal organics collection is only available in the Town of Perth. In other municipalities, access is limited; however, we will offer solutions on the following page.

Green Bin: Organics

Events in Perth:
Once organic waste has been properly sorted and checked for contaminants (such as plastics), collection can be arranged through the Town of Perth for larger events, or handled through regular municipal pickup for smaller events.

WHAT CAN GO IN THE GREEN BIN?



ANY TYPE OF FOOD: MEAT, BONES, DAIRY VEGETABLES, SAUCES, BREADS, FRUIT, NUTS, EGG SHELLS ETC.



SOILED PAPER PRODUCTS: PAPER TOWELS, TISSUES, SOILED PIZZA BOXES, COFFEE FILTERS, TEA BAGS

For Events Outside of Perth:

Option A: Hire a private organics hauler *(e.g., Just Good Compost)* to process food waste at a dedicated facility.

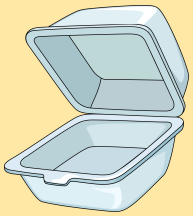
Option B: If organics collection isn't available, prioritize waste reduction and consider engaging vendors, volunteers, or community members in personal composting to manage food waste.

Yellow Bin: Plastics, Metal, Glass & Foam

WHAT CAN GO IN THE YELLOW BIN?



CONTAINERS (PLASTIC, METAL OR GLASS)
Water & pop bottles, cups, lids, takeout containers, trays, tubs, straws, cutlery, tubes (INCLUDING black plastic)



FLEXIBLE PLASTICS
Snack wrappers, chip bags, plastic bags, overwrap, pouches, bubble wrap

FOAM
Takeout containers, cups, trays



METAL CONTAINERS
Food cans, beverage cans, tins, metal lids, Aluminum Foil, trays, pie plates *(ball up foil where possible).*

IMPORTANT: Please ensure all items are empty and clean, lids are left on **for plastic containers**, and **no alcohol containers** are included. Remove any film wrap or absorbent pads where applicable (e.g., foam trays).

Blue Bin: Paper, Cardboard & Fibre

WHAT CAN GO IN THE BLUE BIN?



CARDBOARD & BOXBOARD

Pizza boxes, shipping boxes, takeout boxes, tissue boxes, egg cartons, paper towel & toilet paper rolls

CARTONS

Milk, juice, creamers, soup & sauce cartons



PAPER FOOD PACKAGING

Paper food service bags, flour bags, paper plates, paper cups (e.g. coffee cups), cookie/food boxes



EVENT PAPER

Flyers, brochures, newspapers, magazines, envelopes, folders, greeting cards, gift boxes, paper bags

Important: Please ensure all items are empty and free of food residue. Flatten all cardboard and boxboard. Keep items loose (do not bag). Place shredded paper in a tied clear plastic bag. Remove plastic wrap, elastic bands, and rope handles. No hardcover or softcover books.

Additional Waste Management Guidelines

The "Spill Bucket" Rule
Liquids will contaminate recycling. Spill buckets are essential at all stations. Volunteers must ensure all liquids are dumped before the container is disposed of in the yellow or blue bin.

Spill buckets must be disposed of properly!
It might be tempting but do not dump it on the ground! The safest way to dispose of it is through the wastewater treatment system (i.e sinks, toilets). Alternatively, ask your vendors about using their greywater disposal system.

Is it possible to eliminate garbage bins?
Yes - though this works best with volunteer run waste stations. We encourage keeping a separate bin at your station for the items destined for landfill, with the goal to keep it empty! **Setting up your vendors to use recyclable and compostable materials in advance is key to avoiding garbage.**

Compostable plastics and bioplastics are not accepted, they do not break down in local composting or recycling systems. These items must be sent to landfill or diverted to a commercial composting facility. It's best to avoid these, as it takes roughly a decade to break down naturally.

Choosing the right model for your event depends on your volunteer count, budget and event size. Both models aim to eliminate "contamination" (putting trash in recycling or vice versa).

Model A: The "Active Diversion" Model (Staffed)

This is the "Gold Standard" for event greening. It provides an opportunity for volunteers to engage attendees in education around efficient waste management and greatly reduces your chances of having a high-volume of sorting to do post-event.

The Set-up

- Set up 10x10 tents to provide shade and improve visibility
- Staff each waste station with a minimum of two trained volunteers per shift
- Provide a volunteer cheat sheet for quick reference
- Use medium (~64 gal) and large (~95 gal) recycling bins
- Reserve large bins for back-of-house collection, smaller bins for attendee use
- Designate a sorting area with a clean, stable surface for volunteers
- Prepare a volunteer kit with PPE, water, and first aid supplies

Signage & Messaging



- Place clear, colour-coded signage at every waste station
- Use visuals to show what belongs in each bin
- Reinforce waste-sorting messages throughout the event site
- Add waste station locations to event maps where applicable

The Action

Volunteers guide attendees **in real time**, providing clear instructions to guests who may be unfamiliar with proper waste sorting.

This approach supports education, reduces contamination, and improves diversion rates. Volunteers may also receive questions about the initiative, so a quick-reference cheat sheet is recommended on hand.

Smaller bins should be regularly emptied into larger back-of-house bins for collection. Always double-check contents before transferring to prevent contamination.



The Benefit of the "Active" Model: Minimizes sorting needs by directing attendees and turns thoughtful waste management into an opportunity for community education.

Model B: The "Trust-Based" Model (Unstaffed)

Use this model if you have fewer volunteers or a smaller site with close proximity from vendors (primarily food) to bins.

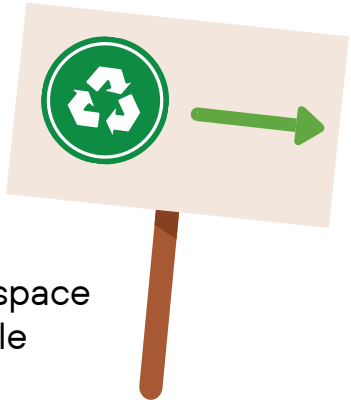
The Action

A designated **sorting team** transports full bins to a sorting area and replaces them with empty bins. While wearing PPE, volunteers remove contaminants (e.g., plastic forks from compost) and place them in a separate bin to help keep each waste stream clean.

The Set-up

You will need clearly labelled bins with images showing accepted materials for each stream. These bins are unstaffed and should be checked at regular intervals.

Signage & Messaging



- Place clear, colour-coded signage at every station
- Include visuals showing what belongs in each bin
- Reinforce waste-sorting messaging throughout the event space
- Add waste station locations to event maps where applicable

The Benefit of the "Trust-Based" Model: Reduces the number of volunteers required by relying on attendee participation. Requires clear public communication about the setup and expectations, post-event sorting may still be needed to remove any contaminants.

The Vendor Agreement

Vendors are the primary source of waste outside of transportation. When writing your vendor contracts, make it a priority to have them involved in your zero-waste goal.

During the contract writing include the following:

- **Mandatory Fiber-Based Packaging:** All plates, bowls, and napkins must be paper or wood.
- **The "By Request" Policy:** Straws, lids, and napkins should only be given if the customer explicitly asks for them.
- **Bulk Condiments:** Individual ketchup, mustard, and sugar packets are prohibited. Vendors must provide bulk dispensers.
- **No Single-Use Water Bottles:** The sale of plastic water bottles is prohibited where municipal water is available.

Alcohol & Reusable Cups

CAN ALCOHOL SALES BE MORE SUSTAINABLE?

Alcohol must be served in sanitary, approved containers, which often leads to disposable options at outdoor events—but reusable cup systems offer a practical way to reduce waste.

Where potable water is available, vendors can use cups that are collected, washed on-site, and reused throughout the event. Another opportunity can also offer standardized reusable cups for purchase, allowing attendees to reuse them during the event and take them home as a keepsake.

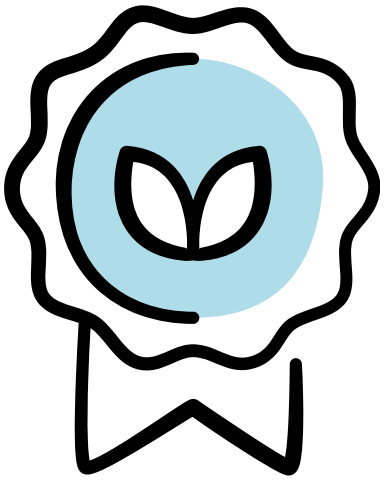
For example, the Hilltop Festival in Guelph sells reusable cups as collectible items, reducing plastic waste while creating a fun, memorable takeaway.

Sponsorships

Sponsorships are a great way to fund your initiative. Supporting waste diversion and reaching for the net-zero goal shouldn't be at the cost of your event. The following are a few ways you can think about funding your project outside of possible grants:

Model A: The 'Sponsors Title' (Specific Funding)

This allows a sponsor to "own" a specific environmental outcome. This is highly attractive to local Lanark County businesses that want to be seen as community caretakers. Take the opportunity to add fun into the tiers of specific funding. For example:



The "Waste Warrior" Sponsor:
Directly funds the hiring of waste service providers or the purchase of spill buckets and PPE. In return, their logo is on every waste station.

The "Hydration Hero" Sponsor:
Funds the water refill station or the purchase of branded, reusable metal bottles.

The "Eco-Ambassador" Sponsor:
Covers the cost of volunteer supplies, signage or training materials. Their brand is associated with education and community service. Brand logos can be included on signage.

Model B: The "Sustainability Fee" (Integrated Funding)
Add an opt-in small percentage (e.g., 5-10%) to every sponsorship level and vendor participating in the event (Gold, Silver, Bronze) specifically earmarked for "Event Greening & Waste Reduction."

The Positive Pitch to Sponsors

When pitching to sponsors, it's best to stick to facts:

Credible Data for ESG Reporting: In 2026, many companies are required to report on their "Indirect Environmental Impact." Provide them with a Post-Event Impact Report so they can show their board exactly what was achieved through their sponsorship.

Brand Halo Effect: High-traffic areas (like water stations & waste stations) offer "positive friction." Attendees will spend more time at a water station than walking past a banner, creating better brand recall for the sponsor.

The "Anti-Greenwashing" Guarantee: By using this guide, you are following a technical framework for success in planning your 'Green Event'. Let sponsors know they aren't just "buying a green label"; they are supporting a system that follows standards.





Communicating Your Event Greening Initiative

Communicating your plan is as important as implementing it. Use the following to guide your messaging:

1

Set a Vision

Create a simple, measurable vision statement to guide your messaging. Example: "Our goal is to recycle 90% of the waste from today's event. Volunteers are at Green Waste and Recycling stations to help you sort your waste."

2

Share Your Goals Early

Use all available channels to inform attendees before the event:

- Social media posts and event pages
- Email newsletters or online registration confirmations
- Press releases highlighting your green initiatives

3

Make It Easy to Participate

Clearly label waste, recycling, and water refill stations, and include signage with visuals to guide proper use. Encourage attendees to bring reusable bottles, containers, and bags.

4

Minimize Materials

Prioritize digital communication, **when printing is needed,** use recycled FSC-certified paper, double-sided printing, and soy or vegetable-based inks. Ensure your signage is reusable, and opt for online registration as ticketing wherever possible.

On-site Education

On-site education is a powerful tool. Signage, announcements, and volunteers can all influence the success of your efforts. Keep messaging consistent and clearly communicate your goals throughout the event.

Engaging Attendees

Make participation fun, and rewarding, use any of the following to boost your engagement:



Offer sustainable prizes or recognition to encourage choices like biking, carpooling, bringing reusables, or sorting waste properly.



Use announcements, signage, and share updates throughout the event to tell your sustainability story and include attendees in being part of the impact.



Create fun, hands-on games or activities that teach guests about sustainability.

Pre-Event Buzz

Include your Event Greening goals, incentives, and amenities **in all media releases** from the start so your audience understands they are a key part of the event.

Examples:

- "Bring your own reusable mug and get 10% off at the coffee booth!"
- Post a "How to Get Here" guide highlighting bike paths and walking routes.

On-Site Signage



- **Simple & Visual:** Use 80% graphics and 20% text to show the items on site and where it goes for each bin.
- **Locations:** Make sure attendees can easily locate the stations, especially the waste diversion areas. To avoid littering and ensure the process is not frustrating for guests.
- **Wind-Proof:** Ensure all signs are weighted or tied down if you're outside.

Recruitment and Culture

Recruit volunteers who are passionate about the environment. Give them a title like "Green Team" or "Eco-Ambassadors."

- **Visual Identification:** Provide them with a high-visibility vest so attendees know who to ask for help. Purchasing something that can be re-used year after year or for different events. Avoid products like festival & year specific t-shirts that end up in landfill.

Training

Hold a 15-minute briefing for volunteers before the event. Cover:

- **The Actions:** Depending on your model of choice, go over the actions of the day including schedule, activities, and where each volunteer will be stationed throughout the day. If a multi-day event show volunteers where to store bins overnight.

- **The "Cheat Sheet"**: A list of items brought in by vendors to reference what bin they belong to.

- **Conflict Resolution**: Training volunteers to understand how to handle these situations will help them respond confidently to attendees who might be frustrated by the process.

- **Safety: Never reach into a bin with bare hands.** Have a dedicated sorting area to dump bins. Use tongs or puncture-resistant gloves to sort materials that are within reach.

Water 

Providing water refill stations is an easy way to reduce single-use bottled water and lower your event's environmental impact. Offering tap water instead of bottled water is a simple, meaningful sustainability choice. You will also likely need access to water to rinse out bins after your event.

Planning & Setup:

- **Identify water sources:** Indoor taps, kitchen facilities, outdoor spigots.
- **Temporary connections:** Some municipalities may allow access to hydrants or water hookups; arrange in advance with local public works for approvals and equipment.
- **Station setup:** Use jugs, coolers, or refill fountains for attendees to refill reusable bottles.
- **Small events:** For block parties or picnics, set up portable refill stations with jugs of tap water. Avoid single-use bottles whenever possible.

Signage & Education

Clearly mark stations and include them on site maps if available.

Use announcements to remind attendees and educational signs to create a picture of the waste reduction being achieved by using these stations. e.g., "Using this refill station saved [X] plastic bottles today!"

Energy & Air Quality

Many events rely on energy for sound, lighting, and food service. Reducing fossil fuel use lowers your event's environmental impact and helps improve efficiency, reduce noise, and protect air quality for attendees, staff, and the surrounding community.

Use Grid Power When Possible

Connect to municipal electricity if available. In many Lanark County communities, hydroelectricity makes up a large part of the energy mix, providing a lower-emission option than gas-powered generators.

If Generators Are Needed

- Use generators only when necessary, and discuss with the Food Vendors and Coordinator.
- **Choose low-emission options** such as biodiesel, compressed natural gas, propane, or ideally, solar-powered units.
- **Prefer inverter generators** for quieter, more fuel-efficient operation.
- **Low-decibel** output units or baffling systems.
- Consolidate power needs to reduce the total number of generators required.
- Turn off lights, equipment, and displays when not in use.

Remind vendors that idling over two minutes violates municipal by-laws, and ask them to shut off vehicles during setup and teardown.

Event Wrap-Up: Final Steps

1

Clean and Return Equipment

Make sure all equipment is collected, cleaned, and returned to its proper location. Complete vendor check-out, rinse out bins to ensure they are free from debris, unless otherwise specified by the service provider.

2

Debrief with Your Team

Reflect on what worked well and what could be improved. These insights are key to strengthening future events

3

Collect Waste Data

Reach out to your waste service provider to gather weight of diverted materials to calculate your Waste Diversion Rate, or, use volume to measure.

4

Gather Feedback

Ask volunteers and vendors to share their experiences. Their input can highlight opportunities for improvement and innovation.

5

Share Your Impact: Post-Event Report

Compile a post-event evaluation report and share your results. Celebrating your successes helps build momentum and support for future initiatives.

The Vendor “Check-Out”

Before vendors leave the site, inspect each stall area to ensure:



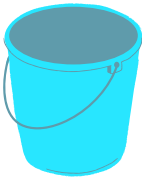
Cardboard

Flattened and stacked in the designated area.



Cleaning

Bins are emptied and rinsed before they are returned.



Spill Buckets

Spill buckets disposed of properly (e.g waste water, vendor disposal)

If you are using a **trust-based model**, managing leftover liquids from attendees can be challenging, clear signage is important. If portable toilets are available, let attendees know they can empty cups there.



Do not allow liquids to be dumped on the ground, as this can create a mess and attract wasps & wildlife.

Where possible, coordinate spill bucket disposal at vendor stations using sealed containers or onboard tanks, with disposal only at approved sanitary sewer locations—not storm drains, which can carry waste directly into local waterways.

Measuring Success

How do you define success after your event? Measuring your goals provides tangible proof of impact to share with your stakeholders and community. Don't skip the post-event evaluation; it's where your impact is officially documented.

AFTER THE EVENT, CALCULATE WASTE DIVERSION RATE:

$$\text{WASTE DIVERSION RATE (WDR)} = \frac{\text{TOTAL WEIGHT OF RECYCLING \& COMPOST}}{\text{TOTAL WEIGHT OF ALL WASTE}}$$

IF WEIGHING DATA ISN'T AVAILABLE:

$$\text{WASTE PER STREAM (KG)} = \frac{\text{NUMBER OF BAGS/BINS IN STREAM (FULL)}}{\text{STANDARD WEIGHT PER BAG/BIN}}$$

ADDITIONAL METRICS TO CAPTURE

- Track participation: e.g., number of attendees refilling water bottles or correctly using recycling/compost bins.
- Volunteer feedback: Identify challenges and successes (e.g., most common sorting errors) to improve future events and refine vendor rules.





Pre-Event Checklist

- [ ] **Stakeholders & Committee:** Identify key stakeholders and assign roles. (It's recommended that you set up a team to coordinate your Event Greening activities)
- [ ] **Marketing & Communication:** Include the events sustainability goals in all event communications.
- [ ] **Procurement:** Identify suppliers for recycling & compost bins as well as low-impact amenities such as bike racks and water refill stations.
- [ ] **Waste Removal:** Decide whether waste management will be handled internally, by a third-party contractor, or through Town Waste Operations.
- [ ] **Staff, Volunteer, Vendor Briefing:** Hold an information session detailing your plan, equipment on-site, locations of waste station, and how the recycling/composting will be handled.
- [ ] **Volunteer Waste Monitoring:** Assign staff or volunteers to monitor waste stations during the event.
- [ ] **Site Planning:** Identify locations for waste stations, water refill stations, and bike parking.
- [ ] **Transportation & Accessibility:** Choose a site that reduces vehicle use: access by public transit, cycling, or walking. Arrange carpools or provide a shuttle bus.
- [ ] **Vendor Coordination:** Write a vendor policy, include the use of compostable, recyclable, or reusable packaging. Communicate early and outline approved packaging for procurement.

APPENDIX A: EVENT CHECKLIST

Event Day Checklist

- [ ] Set up waste stations (recycling, organics, garbage) in high-traffic areas and near vendors.
- [ ] Display clear signage identifying locations of all amenities (bike racks, water stations, waste stations).
- [ ] Keep accessible recycling bins lined with clear bags, compost bins with paper bags.
- [ ] Collect waste from public bins as they fill and transfer it to central collection containers, keeping a count of all full bags or bins collected.
- [ ] Flatten and bundle clean cardboard for recycling.
- [ ] Remind attendees about sustainable amenities available and Event Greening goals via announcements or volunteer education.

Post-Event Checklist

- [ ] Clean and return all equipment. Rinse out bins and ensure they are free from debries, unless otherwise stated by the waste service provider.
- [ ] Collect data from waste service providers: diversion rates, recycling and compost quantities.
- [ ] Gather volunteer and vendor feedback to refine future events.
- [ ] Compile your post-event evaluation report and share your success with stakeholders, community members and vendors
- [ ] Debrief with stakeholders and committee members to reflect on how you can adjust and improve your efforts for future events.

Lanark County & Public Health Requirements (Southeast Public Health)

These are mandatory public health requirements under Ontario regulations. Non-compliance may result in enforcement action, including closure.

Permits & Approval

- Food vendors may require a Special Event Food Vendor Permit or notification approval from the local public health unit (varies by risk level and setup)
- Applications should be submitted as early as possible (typically 30+ days recommended)

On-Site Health Requirements

- Handwashing station required: must include potable water, liquid soap, and single-use paper towels (separate from dishwashing)
- Food protection: food must be protected from contamination
- Customer hygiene: hand sanitizer should be available
- Temperature control:
  - Cold foods at ≤ 4°C
  - Hot foods at ≥ 60°C

Town of Perth Environmental & Site Standards

Waste & Diversion

- Vendors are responsible for sorting waste into organics (if provided), recycling, and garbage
- Bioplastics (e.g., PLA) are not accepted in most municipal compost systems and should be avoided unless explicitly approved
- Bottled water sales are discouraged or restricted; use refill stations or bulk dispensers
- Condiments should be provided in bulk dispensers rather than single-use packets
- Straws and lids should be provided upon request where possible, with accessibility considerations

Site & Safety

- Open flames must comply with Town Fire Department requirements and applicable fire codes (including required extinguishers)
- Generators should be **low-decibel** and must comply with Electrical Safety Authority (ESA) requirements.
- Vehicle access is typically restricted during event hours; loading/unloading only during designated times under direction of event staff.

Water Hookups & Site Utilities

For temporary water access or refill stations, contact the host municipality's Public Works, Operations, or Facilities department during event planning. For private venues, contact the property owner or site manager. Ensure potable water is available where required.

Community Resources & Contacts (Lanark County)

Public Health
Leeds, Grenville & Lanark District Health Unit
1-800-660-5853
Food safety permits & inspections

Food Recovery
The Table (Lanark County Food Bank)
613-267-6428
Surplus food donation coordination

County Services
Lanark County
1-888-9-LANARK
Roads, planning & county-level services

Municipal Services
Perth • Carleton Place • Smiths Falls • Mississippi Mills • Beckwith • Lanark Highlands • Drummond/North Elmsley
Contact: Municipal main office
Ask for Public Works / Parks / By-law / Events

Fire Safety
Local Fire Departments
Contact via municipal office Open flame approvals & fire compliance

Electrical & Generators
Electrical Safety Authority (ESA)
1-877-372-7233
Electrical compliance & generator safety

CLIMATE NETWORK LANARK

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