MEETING MINUTES

Thursday, July 9, 2026 at 6:30 PM

District of Parry Sound Social Services Administration Board

Board Meeting Location: 1 Beechwood Drive, Parry Sound, Ontario (Virtual)

Board Members Present:		Board Members Absent:
Jerry Brandt	Jamie McGarvey	Sean Cotton
Ted Collins	Teri Brandt	Joel Constable
Linda Alkins	Sharon Smith	Peter McIsaac
Teresa Hunt	Jon Kidd	
Earl Manners	Janice Bray	
Gail Finnson	Rick Zanussi (Chair)	

Staff:

Tammy MacKenzie, *CAO*
JJ Blower, *Communications & Executive Secretary*
Sylvia Roy, *Director of Finance*
Jeff Degagne*, Director of Income Support & Stability*
Sharon Davis, Director of Housing Operations & Service Management

1. **CALL MEETING TO ORDER:**
   The meeting was called to order by the Chair at 6:30 PM.

2. **TRADITIONAL LAND ACKNOWLEDGMENT.**

3. **DISCLOSURE OF PECUNIARY INTEREST.**

4. **APPROVAL OF AGENDA**
   Resolution 26 07 01 **CARRIED**
   Moved by Teresa Hunt
   Seconded Linda Alkins
   "THAT the agenda of the Regular Meeting of the Board held on July 9, 2026 be accepted as presented."

5. **APPROVAL OF MINUTES:**
   5.1 June 15, 2026
   Resolution 26 07 02 **CARRIED**
   Moved by Gail Finnson
   Seconded by Janice Bray
   "THAT the Board meeting minutes of Monday, June 15, 2026 be approved as presented."

6. DEPUTATIONS & PRESENTATIONS.

7. REPORTS:

7.1 Chair

The Chair thanked Vice-Chair Brandt for stepping in to Chair the last recent meetings in his absence.

7.2 Chief Administrative Officer

A written report was provided and Ms. MacKenzie was available to answer questions.

7.3 Director of Finance

A written report was provided, and Ms. Roy was available to answer questions.

8. OUTSTANDING ISSUES.

9. NEW BUSINESS:

9.1 HPP Investment Plan

A written report was prepared and presented by the Director of Income Support & Stability.

Resolution 26 07 03 **CARRIED**

Moved by Jerry Brandt
Seconded by Earl Manners

"THAT the Board approve, as presented, the 2026-27 Homelessness Prevention Program Investment Plan for submission to the Ministry of Municipal Affairs and Housing (MMAH)."

9.2 COCHI OPHI Investment Plan

A written report was prepared and presented by the Director of Housing Operations & Service Management.

Resolution 26 07 04 **CARRIED**

Moved by Teri Brandt
Seconded by Sharon Smith

"THAT the Board approves the attached 2026-2027 Investment Plan for the Canada-Ontario Community Housing Initiative (COCHI), the Ontario Priorities Housing Initiative (OPHI), and the Rent-Assisted Forecast Report as presented.

9.3 TWOMO election update

A written report was prepared and presented by the Communications & Executive Secretary.

Resolution 26 07 05 **CARRIED**

Moved by Jamie McGarvey
Seconded by Teresa Hunt

"THAT the Board of Directors appoint JJ Blower, Communications & Executive Secretary, as the Returning Officer for the 2026 Territories Without Municipal Organization (TWOMO) election;

AND THAT the Board authorize the use of Vote by Mail as the alternative voting method for the 2026 TWOMO election;

AND THAT all eligible electors shall vote by mail in accordance with the procedures established by the Returning Officer and the Ministry of Children, Community and Social Services TWOMO Election Resource Guide;

AND THAT there shall be no advance voting for the 2026 TWOMO election;

AND THAT proxy voting shall not be permitted for the 2026 TWOMO election;

AND FURTHER THAT the Returning Officer be authorized to establish all necessary election procedures, forms, timelines and administrative practices required to conduct the 2026 TWOMO election in accordance with the District Social Services Administration Boards Act, Ontario Regulation 278/98, and any applicable guidance issued by the Ministry of Children, Community and Social Services.

AND FURTHER THAT the Ministry of Children, Community and Social Services 2026 TWOMO Election Resource Guide, attached to the staff report, be received by the Board for information."

9.4 NOSDA Resolutions
A written report was prepared and presented by the Communications & Executive Secretary.

Resolution 26 07 06 **CARRIED**
Moved by Jerry Brandt
Seconded by Janice Bray

"THAT the Board endorses the 2026 NOSDA AGM resolutions as attached."

10. IN-CAMERA: 0

11. CORRESPONDENCE.

11.1 Housing Operations – Summer 2026 Tenant Newsletter
11.2 Northeastern Employment Ontario Network – Year End Impact Report
11.3 NBPSDHU Overdose Report

12. ADJOURNMENT.

Resolution 26 07 07 **CARRIED**
Moved by Linda Alkins
Seconded by Earl Manners

"THAT the Board meeting now be adjourned at 7:22 PM, and that the next Regular meeting be held Thursday, August 13, 2026 at the hour of 6:30 PM via Zoom Video Conference."