MEETING MINUTES

Thursday, August 13, 2026 at 6:30 PM

District of Parry Sound Social Services Administration Board

Board Meeting Location: 1 Beechwood Drive, Parry Sound, Ontario (Virtual)

Board Members Present:

Jerry Brandt
Ted Collins
Joel Constable
Teresa Hunt
Earl Manners
Gail Finnson
Jamie McGarvey
Teri Brandt
Sharon Smith
Jon Kidd
Janice Bray
Rick Zanussi (Chair)

Board Members Absent:

Linda Alkins
Sean Cotton
Peter McIsaac

Staff:

Tammy MacKenzie, *CAO*
JJ Blower, *Communications & Executive Secretary*
Sylvia Roy, *Director of Finance*
Sharon Davis, *Director of Housing Operations & Service Management*

1. CALL MEETING TO ORDER:

The meeting was called to order by the Chair at 6:31 PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

3. **DISCLOSURE OF PECUNIARY INTEREST.**

4. **APPROVAL OF AGENDA**

Resolution 26 08 01 **CARRIED**
Moved by Joel Constable
Seconded Teresa Hunt
"THAT the agenda of the Regular Meeting of the Board held on August 13, 2026 be accepted as presented."

5. APPROVAL OF MINUTES:

5.1 July 9, 2026
Resolution 26 08 02 **CARRIED**
Moved by Sharon Smith
Seconded by Teri Brandt
"THAT the Board meeting minutes of Thursday, July 9, 2026 be approved as presented."

6. DEPUTATIONS & PRESENTATIONS.

7. REPORTS:

7.1 Chair
The Chair provided a verbal report noting recent Ontario Works successes against provincial levels.

7.2 Chief Administrative Officer
A written report was provided, and Ms. MacKenzie was available to answer questions.

7.3 Director of Finance
A written report was provided, and Ms. Roy was available to answer questions.

8. OUTSTANDING ISSUES.

9. NEW BUSINESS:

9.1 Housing and Homelessness Plan & Housing Needs Assessment
A written report was prepared and presented by the Director of Housing Operations and Service Management, along with a presentation from Cassandra Vink of VINK Consulting.

Resolution 26 08 03 **CARRIED**
Moved by Jerry Brandt
Seconded by Teresa Hunt

"THAT the Board of Directors approve the District of Parry Sound Social Services Administration Board's 10-Year Housing and Homelessness Plan, 2026–2036, as presented."

Janice Bray entered the meeting at 6:58pm

9.2 Lame Duck Period
A written report was prepared and presented by the Communications & Executive Secretary.

Resolution 26 08 04 **CARRIED**
Moved by Earl Manners
Seconded by Joel Constable

"WHEREAS the DSSAB Governance and Accountability Guideline #9 provides authority to the DSSAB to delegate its powers and duties under this or any other Guideline to a person or body, subject to the restrictions set out in Guideline #9;

AND WHEREAS the DSSAB Governance and Accountability Guideline #9 establishes the restricted acts of the Board after nomination day;

NOW THEREFORE be it resolved:

THAT the Board hereby delegates its authority to the CAO to deal with the restrictions established in DSSAB Governance and Accountability Guideline #9 as outlined below:
Restrictions:

- appointment or removal from office of any member of the Board;
- hiring or dismissal of any employee of the Board;
- disposition of any real or personal property of the DSSAB which had a value exceeding $50,000 when it was acquired by the DSSAB, unless the disposition was included in the most recent budget adopted by the DSSAB before nomination day;
- making any expenditures or incurring any other liability which exceeds $50,000, unless the liability was included in the most recent budget adopted by the DSSAB before nomination day, excluding normal day-to-day business expenditures, e.g. Ontario Works.

10. IN-CAMERA: 1

Resolution 26 08 05 **<u>CARRIED</u>**
Moved by Ted Collins
Seconded by Sharon Smith
"THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board's *<u>Procedural Rules</u>*, the Board moves to an In-Camera session in order to address matters pertaining to:

iv) a decision concerning negotiations for an agreement or contract between the Board and a third party."

Resolution 26 08 06 **<u>CARRIED</u>**
Moved by Jamie McGarvey
Seconded by Janice Bray
"THAT the Board now rises out of In-Camera without report."

Resolution 26 08 07 **<u>CARRIED</u>**
Moved by Teri Brandt
Seconded by Jon Kidd
"WHEREAS there is a demonstrated need for affordable housing throughout Northern Ontario; and

WHEREAS the Northern Ontario Service Deliverers Association (NOSDA) has developed a Portfolio Build to advance affordable housing projects across the region; and

NOW THEREFORE BE IT RESOLVED THAT the Board approves the Chief Administrative Officer to proceed with Phase 2 pre-development costs for property at 66 Waubeek Street in the Town of Parry Sound in the amount of up to $950,000 plus applicable taxes.

FURTHER BE IT RESOLVED that the funds be drawn from Reserves and that the CAO be authorized to perform all functions and execute all agreements to effect this resolution.

11. CORRESPONDENCE.

11.1 NBPSDHU Overdose Report

12. ADJOURNMENT.

Resolution 26 08 08 **CARRIED**

Moved by Earl Manners
Seconded by Ted Collins
"THAT the Board meeting now be adjourned at 8:31 PM, and that the next Regular meeting be held Thursday, September 10, 2026 at the hour of 6:30 PM via Zoom Video Conference."