Tree Permit Application

Urban Tree Conservation By-law #96-2025

Application Type		
This application applies to trees on private property (≥ 1.0 ha) within the Settlement Area Boundary and are zoned Planned Development (PD) or Environmental Protection (EP).		
Injury to Tree(s)	Removal of Tree(s)	Emergency Tree Work

Owner Information	**Owner**	**Authorized Agent**
Name		
Mailing Address		
City	Postal Code	P.O Box (if applicable)
Home Telephone	Email Address	
Preferred Contact Method	Email	Phone

Authorized Agent	
I/we (owner) Authorize To act as my agent and sign this application form on my behalf, in respect of the premises listed under the Property Information section.	
Signature of Owner(s)	Date (yyyy-mm-dd)
Signature of Authorized Agent	Date (yyyy-mm-dd)

Property Information	
Street Number	Street
Town	Province
Roll Number (if known)	Legal Description
Zoning Environmental Protection Planned Development	
Active Planning/Building Applications ZBA OPA Site Plan Subdivision Consent Minor Variance Building Permit	

Tree(s) Subject to Application	
Tree Number	Remove or Injure – Choose one
	Remove Injure
	Remove Injure
	Remove Injure
	Remove Injure
	Remove Injure
	Remove Injure
	Remove Injure
Total Number of Trees in this application	

Replacement Trees & Compensation (if applicable) *Choose one*	
	Plant Replacement Tree(s) on site per Schedule 1 ratio and Guidelines (maintain 3 years; replace if failure)
	Cash in lieu at rate determined by Administrator when on-site planting not feasible

Reason for Application

Details required. May be supplemented by an Arborist Report.

Declarations & Acknowledgements

- All information is true and complete; additional/revised information may be required.
- A Tree Permit is required before injuring/destroying a Tree unless an exemption applies; other approvals may still be required.
- The Town may refuse, impose conditions, suspend, alter, or revoke a permit.
- The permit must be posted conspicuously on site during the work.
- Orders, inspections, remedial actions, and penalties may apply for non-compliance.
- If Emergency Tree Work was undertaken, notification within 1 business day has been provided with required documentation; a full application will be completed if required.

Applicant Signature

Signature of Owner(s)	Date (yyyy-mm-dd)