

Section B – Form of Tender

**Burnham Street Watermain Replacement
Contract No. 26-5708**



Tender:

To: Township of Selwyn
Address: 1310 Centre Line
Selwyn, ON
K9J 6X5

Mailing Address: P.O. Box 270
Bridgenorth, ON
K0L 1H0

Regarding: Tender for Contract No. 26-5708
Burnham Street Watermain Replacement
Lakefield, Ontario

I (We) _____ having carefully examined the locality and site of the proposed works, and all Contract documents relating thereto, including the Form of Agreement, Addendum/Addenda No. _____ to No. _____ inclusive, Special Provisions, Information to Bidders, Supplementary General Conditions, if any, General Conditions, Supplementary Specifications, if any, Specifications, Standard Specifications, Contract Drawings, Standard Drawings, Form of Tender, and forms of Performance Bond and Labour and Material Payment Bond, hereby tender and offer, in accordance with the Contract Documents and such further detailed drawings as may be supplied from time to time, to furnish all materials, labour, tools, plant and other things necessary to complete the Work within the time specified, for the Total Tender Amount excluding HST, of:

_____/100 Dollars

(\$ _____), or such other amount as may be ascertained in accordance with the Contract.

Part 1 - Contact Information

Project: Contract No. 26-5708
Burnham Street Watermain Replacement
Lakefield, Ontario

Owner: Township of Selwyn
1310 Centre Line
Selwyn, ON
K9J 6X5

Mailing Address: P.O. Box 270
Bridgenorth, ON
K0L 1H0

Telephone: (705) 292-9507

Contract Administrator: D.M. Wills Associates Limited
150 Jameson Drive
Peterborough, Ontario
K9J 0B9

Telephone: (705) 742-2297

Bidder:

Bidder's Legal Name

Bidder's Address

Bidder's Telephone Number

Bidder's Fax Number

Bidder's Email Address

Name and Position of Authorized Signing Personnel

WSIB Account Number

Note: The Bidder's legal name and address must be provided above. In the case of a partnership or joint venture, the name and address of each member must be provided.

Part 2 - Schedule of Contract Documents

The work specified in the Contract shall be performed in strict accordance with the following schedule:

Section A: Information to Bidders

Section B: Form of Tender (to be submitted with Tender)

Part 1	Contact Information
Part 2	Schedule of Contract
Part 3 (i)	Legend of Items and Prices
Part 3 (ii)	Total Tender Price
Part 3 (iii)	Itemized Bid Form
Part 4	Bidders Experience Record
Part 5	Bidder's Senior Supervisory Staff
Part 6	List of Subcontractors and Suppliers
Part 7	Selwyn Declaration
Part 8	Buy Ontario Act – Attestations and DSCP

Section C: Form of Agreement

Section D: Addenda

Section E: Special Provisions

Section F: Contract Drawings

Section G: General Provisions

Section H: Standard Forms

Section I: Supplemental Reports

Part 3 (i) - Legend of Items and Prices

The Unit Prices tendered shall include all costs for labour, plant materials, supply, installation, sheeting, dewatering, clearing, excavation, trench stabilization, bedding and surround, supporting, attaching, protecting, backfilling, testing, traffic control, barricades, signs, erosion and sediment control, silt control, disposal of surplus material off-site and complete restoration, as required by the Contract Drawings and Specifications.

All costs for survey control, layout and temporary protective fencing shall be included in the applicable Unit Prices for the Work.

The applicable Unit Prices shall also apply to additional driveway paving authorized by the Owner. No additional driveway paving shall be undertaken without prior written authorization from the Contract Administrator.

Provisional Items may or may not be included by the Owner when comparing Tenders and awarding the Contract. The inclusion, exclusion or use of Provisional Items shall be at the Owner's discretion.

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Spec. No. (i.e. 401)	Refers to the applicable issue of the MUNI OPSS unless stated otherwise. (copies of the OPSS are not included in the Contract Documents and each Contractor must obtain the current issue)
SP	Special Provisions
PI	Provisional Items
(P)	Plan Quantity Payment Item
OPSS	Ontario Provincial Standard Specifications
LS	Lump Sum
m ³	Cubic metres
m ²	Square metres
m	Metres
T	Tonne
Ea.	Each
Hr	Per hour
Mon	Per month

Note: Unit prices shall exclude H.S.T.

Part 3 (ii) - Total Tender Price

The Tender Price to complete the **Burnham Street Watermain Replacement** shall include the complete supply of all materials, labour, plant and equipment required by the Contract Documents and shown on the Contract Drawings, shall be comprised as follows:

Division	Description	Total Price
1	Site Preparation and Earthworks	\$
2	Removals	\$
3	Sanitary Sewer	\$
4	Watermain	\$
5	Restoration and Roadworks	\$
6	Provisional	\$
Subtotal		\$
H.S.T.		\$
Total Tender Amount		\$

By my/our signature hereunder, I/we hereby identify this as the Schedule of Tender Data, Plans and Specifications, for Contract No. 26-5708, executed by

_____ dated this
Legal Name of Bidder

_____ day of _____ 2026.

Typed/ Printed Name and Title

Signature of Authorized Signing Official

Witness Name, where required

Witness Signature, where required

Note: If submitted by a corporation, the Tender must be signed by its authorized officers and bear the corporate or water seal. If submitted by an individual or partnership, the individual or each partner must sign opposite the seal, and each signature must be witnessed.

Part 3 (iii) - Itemized Bid Form

The Bid Forms for Divisions 1 to 6 are found on the following pages B4-1 to B4-2.

Part 4 - Bidder's Experience Record

The Bidder shall provide a minimum of three (3) references for projects completed within the last five (5) years that are similar in scope, size and complexity to the Work required under this Contract. The Owner or Contract Administrator may contact any of the references provided.

Project Reference 1

Project Name and Location	
Name of Owner	
Contact Name and Position	
Email Address	
Telephone Number	
Date of Completion	
Description of Work	
Bidder's Supervisory Staff	
Final Contract Value	

Project Reference 2

Project Name and Location	
Name of Owner	
Contact Name and Position	
Email Address	
Telephone Number	
Date of Completion	
Description of Work	
Bidder's Supervisory Staff	
Final Contract Value	

Project Reference 3

Project Name and Location	
Name of Owner	
Contact Name and Position	
Email Address	
Telephone Number	
Date of Completion	
Description of Work	
Bidder's Supervisory Staff	
Final Contract Value	

Part 5 - Bidder's Senior Supervisory Staff

The Bidder shall provide the names, positions, qualifications and experience of the Senior Supervisory personnel proposed for the assignment to the project if awarded the Contract. For each individual, identify the Project Reference(s) in Part 4 on which the individual performed a Supervisory Role.

The individual proposed as the **full-time** Site Superintendent shall be listed in the first row.

Name of Individual	Position in Firm and Proposed Project Role	Qualifications and Years of Experience	Related Project Reference(s)

Part 6 - List of Subcontractors and Suppliers

The Bidder shall identify one Subcontractor or Supplier for each applicable item of Work. Except as otherwise permitted by the Contract Documents, the Bidder shall be bound by the Subcontractors and Suppliers identified below. Where the Bidder intends to perform an item using its own forces, the words "Own Forces" shall be entered in the applicable space. No spaces shall be left blank.

If the Bidder proposes to subcontract any portion of the Work that is not identified below, the Bidder shall add the applicable subtrade and the proposed Subcontractor's name to the list.

Item No.	Subtrade or Supply	Subcontractor or Supplier – Legal Name and Address
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Part 7 - Selwyn Declaration

1. I/We Declare that this Tender has been submitted without any connection, knowledge, comparison of figures or arrangements with any other company, firm or person submitting a Tender for the same Contract and is, in all respects, fair and submitted without collusion or fraud.
2. I/We Declare that all information provided in this Tender is true and complete in all respects.
3. I/We confirm that I/we have carefully read the Tender requirements and have satisfied myself/ourselves as to the conditions under which the Work will be performed. I/We hereby submit this Tender to The Corporation of the Township of Selwyn for **26-5708 Burnham Street Watermain Replacement**.
4. I/We acknowledge that Addenda No. ____ to No.____, inclusive have been received and incorporated into this Tender and that it is my/our responsibility to ensure that all addenda issued before the Tender closing have been received.
5. If awarded the Contract, I/We agree to comply with the terms, schedule, specifications and other requirements of the Contract Documents, and to perform the Work for the Tender Prices submitted.
6. This Tender shall remain irrevocable and open for acceptance for a period of ninety (90) calendar days following the Tender closing date.
7. I/we declare and acknowledge awareness of the **Buy Ontario Act (Public Sector Procurement), 2025** as it relates to this Tender ensuring support for Ontario made goods and services.

Dated at _____ this _____ day of _____ 2026

Signature of Authorized Representative

Name and Title of Authorized Representative

Legal Name of Bidder

Street Address, City/Town and Postal Code

Telephone Number, Email Address and Fax Number (if available)

Part 8 – Buy Ontario Act

Attestation regarding U.S. Business

The Consultant / Company hereby acknowledges that the Bidding Consultant / Company is not a U.S. Business as defined below:

Description	Confirmation
The Consultant / Company hereby acknowledges that the Bidding Consultant / Company is not a U.S. Business as defined below: “U.S. Business” means a supplier, manufacturer or distributor of any business structure (includes a sole proprietorship, corporation or other business structure) that: i. has its headquarters or main office located in the United States, and ii. has no full-time employees in Canada at the time of the applicable procurement process. Subsidiaries would be considered to have their headquarters or main office located in the United States where the business that controls them (its parent company) has its headquarters or main office in the United States.	

Buy Ontario Act: Domestic Supply Chain Plan - Commitment Approach Attestation

For the purpose of this Tender, the following definitions apply:

Canadian-Made Good(s): a good that meets any one of the following criteria:

- (a) wholly manufactured or originating in Canada;
- (b) at least 51% of the total direct costs of producing or manufacturing the good have been incurred in Canada; or
- (c) is labelled as "Made in Canada" or "Product of Canada".

Canadian Service(s): a service wholly provided by individuals based in Canada.

Ontario-Made Good(s): a good that meets any one of the following criteria:

- (a) wholly manufactured or originating in Ontario; or
- (b) at least 51% of the total direct costs of producing or manufacturing the good have been incurred in Ontario.

Ontario Service(s): a service wholly provided by individuals based in Ontario.

Buy Ontario Act: Domestic Supply Chain Plan – Commitment Approach Attestation	Confirmation
By submitting this bid, the Bidder confirms that they will comply with the following requirements: Domestic content commitment; The Bidder confirms that at least 51% of the Bid Price submitted in Total Tender Price consists of Ontario – and/or Canadian – Goods and Services.	

Buy Ontario Act: Domestic Supply Chain Plan - Commitment Approach

This Domestic Supply Chain Plan (DSCP) must be completed and submitted in accordance with the requirements set out in Section A – Information to Bidders.

The DSCP is not a scored component of the Bid. However, the DSCP total of Value of Ontario-Made (A) and Value of Canadian-Made (B) must be at least 51% of the Total Tender Price.

Bidders shall enter estimated values for major goods and services that form part of the Total Tender Price, subject to the following:

- all values declared in the DSCP must be included in the Total Tender Price submitted;
- no value may be included in the DSCP unless it forms part of the Total Tender Price submitted; and
- the total of all values declared in the DSCP must not exceed the Total Tender Price submitted in **Part 3 (ii)**.

For clarity, the DSCP identifies only the portion of the Total Tender Price that qualifies as Ontario-Made Goods, Ontario Services, or non-Ontario Canadian-Made Goods and Services. It does not need to account for the entire Total Tender Price.

Bidder shall only submit this form of DSCP, no alternatives will be accepted.

The DSCP is used for compliance only. Any DSCP details submitted under the Request for Tender do not change the Contract Price payable under the Contract.

If there is any inconsistency between the Total Tender Price submitted in **Part 3 (ii)** and the values declared in the DSCP, the Total Tender Price shall prevail for pricing purposes. The Township may adjust or disregard any DSCP values that are not supported by the pricing submitted in **Part 3 (ii)**.

Domestic Supply Chain Plan – Major Goods and Services

Values identified as Ontario-Made Goods or Ontario Services must not also be included in the value of Canadian-Made Goods and Services.

#	Description of major goods and services required to complete the Work, including goods/services supplied by subcontractors	Value of Ontario-Made (\$)	Value of Canadian-Made (\$) (non-Ontario made)
1	Excavation and Earthworks (service)		
2	Removals (service)		
3	Pre-Condition Surveys (service)		
4	Supply of Granular Items		
5	Installation of Granular Items		

6	Supply of Asphalt		
7	Installation of Asphalt		
8	Temporary Water Supply (service)		
9	Supply of Watermain Work Items		
10	Installation of Watermain Work Items		
11	Supply of Sanitary Work Items		
12	Installation of Sanitary Work Items		
13	CCTV Inspection (service)		
14	Traffic Control (service)		
15	Watermain Testing and Commission (service)		
Total Value Ontario-Made		\$	
Total Value Canadian-Made			\$
DSCP Total Value (A)		\$	
Total Tender Price (B)		\$	
DSCP Value of Total Tender Price* ((A/B) x 100))			%

*Value must be at least 51%.

Form of Tender
26-5708 Burnham Street Watermain Replacement
Township of Selwyn



Total Tender Price			Total Price
Subtotal for Division 1 - Site Preparation and Earthworks			\$0.00
Subtotal for Division 2 - Removals			\$0.00
Subtotal for Division 3 - Sanitary Sewer			\$0.00
Subtotal for Division 4 - Watermain			\$0.00
Subtotal for Division 5 - Restoration and Roadworks			\$0.00
Subtotal for Division 6 - Provisional			\$0.00
Subtotal			\$0.00
	H.S.T	13.00%	\$0.00
Total Tender Amount			\$0.00

Division 1 - Site Preparation and Earthworks							
Item	SP	OPSS	Description of Work	Qty.	Unit	Unit Price	Total Price
101	SPW 01		Bonding	1	LS		\$0.00
102	SPW 02	OPSS 805	Mobilization and Demobilization	1	LS		\$0.00
103	SPW 03		Pre-Condition Survey	1	LS		\$0.00
104	SPW 03		Post-Condition Survey (Provisional)	5	Ea.		\$0.00
105	SP 706	OPSS 709	Temporary Traffic Control	1	LS		\$0.00
106	SP 206	OPSS 206	Earth Excavation, Surplus	180.0	m³		\$0.00
Subtotal for Division 1 - Site Preparation and Earthworks							\$0.00

Division 2 - Removals							
Item	SP	OPSS	Description of Work	Qty.	Unit	Unit Price	Total Price
201		OPSS 510	Cutting Existing Pavement	23.5	m		\$0.00
202		OPSS 510	Removal of Asphalt Pavement (Full depth)	370.0	m²		\$0.00
203		OPSS 510	Removal of Concrete Sidewalk	30.0	m²		\$0.00
204		OPSS 510	Removal of Concrete Curb	17.5	m		\$0.00
205		OPSS 510	Removal of Pipes and Culverts	57.0	Ea.		\$0.00
Subtotal for Division 2 - Removals							\$0.00

Division 3 - Sanitary Sewer							
Item	SP	OPSS	Description of Work	Qty.	Unit	Unit Price	Total Price
301		OPSS 410	150mm DR 35 PVC Sanitary Service Connection	5.0	m		\$0.00
302	SPW 04	OPSS 409	Pre- and Post Construction CCTV Inspection (including flushing)	210.0	m		\$0.00
Subtotal for Division 3 - Sanitary Sewer							\$0.00

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Township of Selwyn



Division 4 - Watermain							
Item	SP	Spec. No	Description of Work	Qty.	Unit	Unit Price	Total Price
501	SP 441	OPSS 441	150mm C900 PVC Watermain	60.0	m		\$0.00
502	SP 441	OPSS 441	150mm Gate Valve	2	Ea.		\$0.00
503	SP 441	OPSS 441	19mm Service Connection	15.5	m		\$0.00
504	SP 441	OPSS 441	32mm Service Connection	6.5	m		\$0.00
505	SP 441	OPSS 441	50mm Service Connection	3.5	m		\$0.00
506	SP 441	OPSS 441	Service Connection Appurtenance Sets	4	Ea.		\$0.00
507	SP 493	OPSS 493	Temporary Potable Water Supply Services	1	LS		\$0.00
508	SP 441		Watermain Testing and Commissioning	1	LS		\$0.00
Subtotal for Division 4 - Watermain							\$0.00

Division 5 - Restoration and Roadworks							
Item	SP	OPSS	Description of Work	Qty.	Unit	Unit Price	Total Price
601	SP 314	OPSS 314	Granular B - Type 1, Road Subbase (300mm Depth)	205.0	m ²		\$0.00
602	SP 314	OPSS 314	Granular A, Road Base (150mm Depth)	260.0	m ²		\$0.00
603		OPSS 312	Asphalt Curb	17.5	m		\$0.00
604		OPSS 408	Structure Adjustments to Finished Grade	3	Ea.		\$0.00
605	SP 310	OPSS 310	Base Asphalt (50mm HL8)	370.0	m ²		\$0.00
606	SP 310	OPSS 310	Temporary Asphalt Sidewalk (50mm HL8)	30.0	m ²		\$0.00
Subtotal for Division 5 - Restoration and Roadworks							\$0.00

Division 6 - Provisional							
Item	SP	OPSS	Description of Work	Qty.	Unit	Unit Price	Total Price
901	SP 1605	OPSS 1605	Pipe Insulation (Provisional)	25.0	m		\$0.00
902	SPW 07		Handling, Removal, and Disposal of Designated Substances (Provisional)	15.0	m		\$0.00
Subtotal for Division 6 - Provisional							\$0.00

Section C – Form of Agreement

**Burnham Street Watermain Replacement
Contract No. 26-5708**





Section C - Form of Agreement Index

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Agreement Between Owner And Contractor

This Agreement is dated the ____ day of _____, 2026

and is made **by and between:**

Township of Selwyn (Hereinafter called the "Owner") of the first part

and

_____. (the "Contractor")

The Owner and the Contractor agree as follows:

1. The Work

- 1.1 The Contractor shall provide, furnish and perform all labour, Materials, products, Equipment and services necessary for the complete and proper execution of the Work set out and required by, and in accordance with the Contract Documents for the Burnham Street Watermain Replacement located at Burnham Street, Lakefield, Ontario.
- 1.2 The Work includes the Burnham Street Watermain Replacement within the limits shown on the Contract Drawings from Charlotte Street to Queen Street.

In general, the work consists of:

- Removal or abandonment of the existing watermain, as shown on the Contract Drawings;
- Installation of the new watermain, including valves, fittings, hydrants and associated appurtenances;
- Reconnection or replacement of existing water services;
- Excavation, dewatering, disposal of surplus material, backfilling, and placement of granular materials;
- Protection, support and adjustment of existing utilities and structures, as required;
- Restoration of affected asphalt pavement and sidewalk areas; and
- Traffic control and all other Work required for the complete construction and commissioning of the watermain.

2. Contract Time

The Contractor shall:

- 2.1 The Contractor shall:
- a) Perform the Work required by and in accordance with the Contract Documents;
 - b) Commence the Work by **Monday, October 26, 2026.**

- c) Attain Substantial Performance of the Work by **Friday, November 27, 2026.**
 - d) All deficiencies to be completed by **Friday, December 11, 2026** for Project Completion
 - e) The Warranty shall end after a period of 24 months from the date of Completion of the Work.
- 2.2 Time shall be deemed to be of the essence in the performance of the Contractor's obligations under this Contract.
- 2.3 If the time required for the performance of the work is increased or decreased in accordance with Section GC 3.06 of the General Conditions due to alterations or changes in the Work required under the Contract, the dates for Substantial Performance or Completion date shall be increased or decreased, as determined by the Owner.
- 3. Contract Documents**
- 3.1 The Contract supersedes all prior negotiations, representations or agreements, written or oral, relating in any manner to the Work and represents the entire agreement between the parties. No alteration or amendment to this Contract, no course of conduct or dealing between the parties, and no express or implied acceptance of alterations or amendments to the Contract shall be binding unless it is in writing and signed by each party.
- 3.2 The Contract shall consist of only those Contract Documents listed in paragraph 3.3 of this Agreement.
- 3.3 The following shall comprise the Contract Documents. In the event of any inconsistency or conflict between the provisions of this Agreement and the Plans, Specifications, General Conditions, Form of Tender or any other Contract Document, the documents shall take precedence and govern in the following order:
- (a) This Agreement Between Owner and Contractor
 - (b) Addenda
 - (c) Special Provisions
 - (d) Contract Drawings
 - (e) Tender Submission Package dated _____, 2026
 - (f) Standard Specifications;
 - (g) Standard Drawings
 - (h) General Provisions
 - (i) General Conditions (GC), OPSS.MUNI 100
 - (j) Supplemental reports, if applicable
- 3.4 The intent of the Contract Documents is to include all labour, materials, products, equipment and services necessary for the performance of the Work by the

Contractor in accordance with the Contract Documents. Any item of Work mentioned in the Contract Documents or reasonably inferable from the Contract Documents but not otherwise shown or described, shall be provided by the Contractor as if shown or otherwise described or inferable. Any items omitted from the Contract Documents which are reasonably necessary or inferable for the completion of the Work, or related work, shall be considered a portion of the Work and included in the scope of Work to be performed under this Contract.

- 3.5 Specifications, models, drawings, and any copies thereof produced by D.M. Wills Associates Limited (the "Engineer") are and shall remain the property of the Engineer, with the exception of the Owner's and Contractor's respective copies of the same. All specifications, models, and drawings shall be used by the Owner and Contractor only with respect to the Work and are not to be used for any other purpose. Such specifications, models, and drawings are not to be copied or revised in any manner without the express written consent of the Engineer.

4. Contract Price

- 4.1 The estimated Contract price is _____ MILLION, _____ HUNDRED and _____ THOUSAND, _____ HUNDRED and _____ DOLLARS and _____ CENTS
(\$_____,_____,_____.____) plus Harmonized Sales Tax (H.S.T.). The actual Contract price will be determined by multiplying the unit prices set out in the Tender by the actual quantities of Work supplied by the Contractor and certified by the Contract Administrator.
- 4.2 If the Form of Tender includes a Contingency Allowance, it is understood and agreed that the Contingency Allowance is provided for the Owner's accounting purposes. The Contractor shall not be entitled to payment from the Contingency Allowance except for Extra Work or Additional Work directed by the Contract Administrator and in accordance with the Contract Documents and only to the extent of such work.
- 4.3 The unit prices in the Tender include all taxes and duties in force or applicable during the progress of the Work, except for the H.S.T.
- 4.4 All amounts are stated in Canadian funds and shall be subject to the Construction Act and other adjustments as provided in the Contract Documents.
- 4.5 The Owner may withhold payments at any time in accordance with the Prompt Payment requirements as outlined in the Construction Act, if:
- (a) The Contractor has not complied with the terms of the Contract; and/or
 - (b) Liens or claims have been registered, filed or made or there is reasonable probability thereof; and/or
 - (c) The Contractor has not promptly made payments to all Subcontractors.

5. Liquidated Damages

- 5.1 It is agreed by the parties to this Contract that in the event Substantial Performance of the Work is not achieved by the date specified, or as extended in accordance with Section GC 3.06 of the General Conditions, a loss will be sustained by the Owner. The Contractor will pay the Owner the sum of \$1,500.00 as Liquidated Damages, for each and every calendar day beyond the date prescribed for achieving Substantial Performance.
- 5.2 In the event all work items identified in the executed **Form of Substantial Performance** are not complete to the satisfaction of the Owner by the date of Completion, the Owner may invoice the Contractor for any additional consulting fees incurred after the date of Completion.
- 5.3 The Owner may deduct any amount due under this paragraph from any monies that may be due or payable to the Contractor on any account whatsoever. The liquidated damages payable under this section are in addition to and without prejudice to any other remedy, action or alternative that may be available to the Owner.
- 5.4 The Contractor shall not be assessed with liquidated damages for any delay caused by Acts of God or of the Public Enemy, Acts of the Province or of a Foreign State, Fire, Flood, Earthquake, Epidemic, Quarantine Restriction, Embargo or delays of Subcontractors due to such causes.

6. Contractor's Standard of Care

- 6.1 In performing the Work, the Contractor shall exercise a standard of care, skill, judgment and diligence that would normally be exercised by an experienced, skilled and prudent contractor supplying similar services for similar projects. The Contractor acknowledges and agrees that, throughout this Contract, the Contractor's obligations, duties and responsibilities shall be interpreted in accordance with this standard. The Contractor shall exercise the same standard of due care, skill, judgment and diligence in respect of any Materials, products, Equipment, Subcontractors, suppliers, personnel or procedures which it may recommend to the Owner or utilize in performing the Work.
- 6.2 No inspection, review, approval or payment given or made by or on behalf of the Owner relieves the Contractor of its obligations under this Contract.
- 6.3 The Contractor shall be solely responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the performance of the Work, and for compliance with the rules, regulations, codes and practices required by the applicable construction health and safety legislation, including all of the obligations and responsibilities of the Constructor.

7. Agreements and Amendments

- 7.1 No action or failure to act by the Owner or Contract Administrator shall constitute a waiver of any right or duty afforded under the Contract, nor shall any such action or failure to act constitute an approval of or acquiescence in any breach of the Contract, except as may be specifically agreed in writing.
- 7.2 Nothing contained in this Agreement shall create any contractual relationship between either the Contract Administrator or Engineer and:

The Contractor;

A subcontractor or supplier of the Contractor;

Any agent, employee, or representative of the Contractor, a subcontractor, or supplier of the Contractor; or

Other persons performing any of the Work.

In addition to the above, no contractual relationship shall exist between the Owner and any of the individuals listed in (b) through (d).

8. Notice

- 8.1 Communications in writing between the parties shall be addressed as set out below:

The Owner:

Township of Selwyn
Attn: Adam Tobin, Manager of Public Works
1310 Centre Line
Selwyn, ON K9J 6X5

Owner Mailing Address:

P.O. Box 270
Bridgenorth, ON K0L 1H0

The Contract Administrator:

D.M. Wills Associates Limited
150 Jameson Drive,
Peterborough, ON K9J 0B9

The Contractor:

- 8.2 Where any such notice, direction or other communication is given or made to the Contract Administrator, a copy thereof shall likewise be delivered to any agent of the Contract Administrator appointed in accordance with the General Conditions of this Contract and where any such notice, direction or other communication is given or made to such agent a copy thereof shall likewise be delivered to the Contract Administrator.

9. Dispute Resolution

- 9.1 If any party becomes aware of a potential dispute or claim arising out of or relating to this Contract or its interpretation, performance, breach, termination or invalidity, that party shall provide Notice to the other parties to this Agreement within twenty-four (24) hours.
- 9.2 The parties shall make all reasonable efforts to resolve their dispute through amicable negotiations in accordance with GC 3.13 and agree to provide, without prejudice, frank, candid and timely disclosure of relevant facts, information and documents to facilitate those negotiations.
- 9.3 The dispute or claim shall be settled by final and binding arbitration in accordance with GC 3.14 and the applicable arbitration laws of the Province of Ontario.

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and year first above written or caused their corporate seals to be affixed, attested by the signature of their proper officers, as the case may be.

Township of Selwyn

Per:	_____	_____
	Name - Printed	Title
	_____	_____
	Signature	Position

Contractor

Per:	_____	_____
	Name - Printed	Title
	_____	_____
	Signature	Position

Section D - Addenda

**Burnham Street Watermain Replacement
Contract No. 26-5708**



Section E - Special Provisions

**Burnham Street Watermain Replacement
Contract No. 26-5708**



Section E - Special Provisions: Index

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SPW 01 – Bonding

1.0 Performance and Warranty Bond

The Contractor is required to provide a Performance Bond in an amount equal to 50% of the tender price, including H.S.T as accepted, for due and proper fulfillment of the Contract. The Warranty duration shall be as outlined in the Contract Documents.

The Contract Performance Bonds must provide for a two-year guarantee of materials and workmanship from the date of Completion of the Contract.

The Bond shall be with a satisfactory Guarantee Surety Company, resident in Canada or authorized to carry on business in Canada and shall be in accordance with the prescribed Form 32 as outlined in Section 85.1 of the Construction Act.

2.0 Labour and Materials Bond

The Contractor is required to provide a Labour and Materials Bond in an amount equal to 50% of the tender price including H.S.T as accepted, for payment of all monies due to the Contractor's suppliers and subcontractors, for materials, equipment, and labour supplied under this Contract.

The Bond shall be with a satisfactory Guarantee Surety Company, resident in Canada or authorized to carry out business within Canada and shall be in accordance with the prescribed Form 31 as outlined in Section 85.1 of the Construction Act.

SPW 02 – Mobilization and Demobilization

The work consists of the mobilization and demobilization of the Contractor's forces and equipment necessary for performing the work required under the Contract.

Mobilization shall include all activities and associated costs for transportation of Contractor's personnel, equipment, and operating supplies to the site, establishment of field offices, storage facilities, and other necessary general facilities for the Contractor's operations at the site.

Security protection of the Contractor's field office, equipment and stored materials during the course of the Contract.

Maintenance and repair of all necessary access to the project including haul roads as required and the restoration of the surfaces to the original condition after the haul roads are removed.

Maintenance and repair of all necessary erosion and sediment controls in accordance with OPSS 805. Catchbasin sediment controls shall be installed at all existing catchbasins within the Contract limits and at any additional downstream catchbasins as directed by Contract Administrator. Controls shall remain in place and be maintained until all disturbed surfaces are stabilized.

Demobilization shall include all activities and costs for transportation of personnel, equipment, and supplies not required or included in the Contract from the site; including the disassembly, removal, and site cleanup of field offices, storage areas, and

other facilities assembled on the site specifically for project construction to original site conditions.

Measurement for Payment – For progress payment, 40% of the contract price will be paid upon the delivery of all required documentation as outlined in the General Provisions and the Contractor has mobilized. The remaining amount to be pro-rated over the active months of construction with the remaining 5% held until demobilization to the satisfaction of the Contract Administrator.

Basis of Payment – Payment at the Contract lump sum price shall be full compensation for all labour, equipment, materials and incidentals required to complete the work described under this Special Provision.

SPW 03 – Pre-Condition and Post-Condition Survey

Pre-Condition Survey

Pre-Condition Survey shall be carried out to depict existing interior and exterior conditions of building, utilities, monuments, bridges, structural improvements, retaining walls and other landscape features, streets, driveways, sidewalks, within the area of influence of the work site and/or specified distances.

The “**area of influence**” is considered all properties abutting the work and the next adjacent properties beyond the limits of the work to a minimum of 20m from any work. If no structures exist on these properties, the survey shall be extended to include the first nearest structure within 200 meters.

Additional inspections may be required, if deemed necessary by the qualified Vibration & Noise Consultant commissioned to carry out this work.

Quality Assurance

A Vibration and Noise Consultant (VNC) with over five (5) years' experience in loss control in urban areas shall be retained by the Contractor to complete this work. The person in charge shall be a Professional Engineer Registered in Ontario. The Company shall carry Professional Errors & Omissions Insurance in the amount of \$1,000,000.00. The certificate of insurance shall be filed with the Owner before commencement of work.

Procedure

Immediately upon notice to proceed, all pertinent available data relevant to those applicable portions of the work and such other areas as deemed available to be pre-surveyed is obtained by the VNC.

Introduction & Notification

A Letter of Introduction is hand delivered to all properties within the “area of influence”. The letter contains pertinent information regarding the proposed work and advises the identity, telephone number and name of contact person capable of answering questions or addressing complaints. This letter serves to acquaint residents with proposed construction in the area.

Inaccessible Properties

Should access to a premise by the Inspector be prohibited for any reason, i.e., absent owner/lessor/manager; denial of authorization; vacant; safety hazard; in such case,

particulars of efforts made to gain entry are recorded on the Pre-Condition Survey Summary Sheet as follows:

- Time and date(s) of contact
- Means of contact (in person or by telephone)
- Authority (owner/lessor/manager)
- Reason(s) for entry refusal or inaccessibility
- Photographic Documentation

Pre-Condition Survey Report

The survey report shall indicate the address of each of the properties inspected, the refusals received, and an evaluation of any evident or potential hazards that exist complete with photographs.

Photographic equipment used shall be capable of yielding high-quality RAW images from which detailed enlargements may be made.

Documentation of exterior and interior conditions of each property/item surveyed should include, as a minimum:

- Vintage and type of construction
- Description/depiction/dimension of differential settlements (visible cracks in walls, floors, ceilings) or any other apparent structural or cosmetic damage or defect.

Completed pre-condition Survey data is to be assembled in a formal comprehensive report, including a Summary Sheet.

The Contract Administrator shall be provided with a copy of the original report and/or photographs, if requested.

Post-Condition Survey

Should any complaints or claims arise during or after construction is complete, the Contractor, at the Contract Administrators direction, shall conduct a post-condition survey and report for the property in question, following the same criteria as the pre-condition survey.

Payment

100% payment of this Item shall be made on the first Payment Certificate on proof that the survey has been completed. A reduction in the lump sum payment under this Item shall be made for non-accessible properties or refusal to enter properties which deny access to interiors of buildings in the "area of influence", as follows:

- >75% of entry to building interiors, no reduction in the lump sum price bid.
- 75% - 50% of entry to building interiors, 20% reduction in the lump sum price bid.
- <50% of entry to building interiors, 40% reduction in the lump sum price bid.

Measurement for Payment – Pre-Condition Survey shall be Lump Sum

Measurement for Payment – Post-Condition Survey shall be by each

Basis of Payment – Payment at the Contract lump sum price (pre-condition) or each (post-condition) will be full compensation for all labour, equipment and material required to complete the work, and supply of all documents to the Contract Administrator on a USB, as noted above.

SPW 04 – Pre- and Post-Construction CCTV Inspection

Reference: OPSS MUNI.409 amended as follows:

Complete pre-construction CCTV video inspection on existing sewer, from structure to structure, within the project area to determine a baseline condition prior to any excavation or trenching works.

Complete post construction CCTV video inspection on existing and newly installed sewer and service laterals located within the project area.

All CCTV video inspection to be completed using PACP 6.0 or newer. Data to be stored and submitted using portable hard drives and saved in commonly available media formats. Also provide hard copy reporting in PDF format.

The video and report for each service lateral shall be named after the property number for which the video inspection takes place.

Measurement of Payment – shall be per linear metre of sewer and service lateral CCTV inspected.

Basis of Payment – Payment at the Contract Unit Price shall be full compensation for all labour, equipment, materials, flushing/cleaning, CCTV inspections, reporting, documentation, and all incidental work required to complete this item.

SPW 07 – Handling, Removal, and Disposal of Designated Substances (Provisional)

Reference: OPSS.MUNI 490, 491, 510, and 180.

O.Reg. 490/09 (Designated Substances), O.Reg. 278/05 (Asbestos), O.Reg. 347 (Waste Management)

In accordance with Section 30(1) of the Occupational Health and Safety Act, the Contractor is hereby advised that designated substances are or may be present within the limits of this Contract.

This Special Provision outlines the requirements for the identification, handling, removal, transportation, and disposal of designated substances that may be encountered during construction on Burnham Street.

Based on historical records and typical conditions, the following designated substances shall be assumed to be present unless confirmed otherwise:

- Asbestos Cement (AC) – commonly found in sanitary sewer pipes, watermains, and utility conduits
- Lead – commonly present in water services, joints, fittings, and solder

Wherever possible, existing pipe materials have been identified on the Contract Drawings based on available record information. The Owner makes no representation or warranty as to the accuracy of record data, and actual field conditions may differ. The material of existing service laterals shall be considered unknown unless otherwise indicated.

General Requirements:

The Contractor shall comply with all applicable requirements of the Occupational Health and Safety Act (OHSA), governing Ontario Regulations, OPSS standards, and all applicable federal, provincial, and municipal laws.

All work involving designated substances shall be performed by competent and certified workers using appropriate procedures, equipment, and personal protective equipment (PPE).

The Contractor shall prepare a Designated Substances Management Plan (DSMP) for review by the Contract Administrator a minimum of ten (10) Business Days prior to disturbing any suspected designated substance. The DSMP shall include, as a minimum:

- Anticipated locations of designated substances
- Removal, handling, and containment methods
- Worker protection and hygiene measures
- Dust suppression and monitoring procedures
- Transportation and disposal procedures
- Licensed carriers and approved disposal facilities

No work involving designated substances shall proceed until the DSMP has been reviewed and accepted by the Contract Administrator.

Asbestos Cement (AC) Pipe – Handling, Removal, Transportation, and Disposal:

Where removal or disturbance of asbestos cement pipe is required, the Work shall be completed in accordance with OPSS.MUNI 510 and Ontario Regulation 278/05.

The Contractor shall:

- Minimize cutting, breaking, or disturbance of AC pipe wherever practicable
- Use wet methods and dust suppression where cutting is unavoidable
- Remove pipe in full lengths where possible
- Package, seal, label, and store materials in accordance with regulatory requirements

All AC pipe, debris, and contaminated materials shall be transported by a licensed waste carrier and disposed of at a MECP-licensed waste disposal facility authorized to accept asbestos-containing material.

Lead-Containing Materials – Handling, Removal, Transportation, and Disposal:

Work involving lead-containing materials shall be carried out in accordance with Ontario Regulation 490/09 and applicable OPSS requirements.

Lead-containing materials shall be:

- Removed intact where practicable
- Handled using dust suppression and exposure control measures
- Packaged, labelled, transported, and disposed of in accordance with Ontario Regulation 347

Documentation and Notification:

For all designated substances removed from the Site, the Contractor shall maintain and submit to the Contract Administrator:

- Waste manifests
- Disposal receipts and scale tickets
- Certificates of disposal or destruction
- Carrier and disposal facility approvals

The Contractor shall immediately notify the Contract Administrator if previously unidentified designated substances are encountered. Work in the affected area shall not resume until acceptable handling procedures have been confirmed.

Measurement for Payment: Measurement shall be by the linear meter of asbestos cement or lead-containing pipe removed, including associated fittings, joints, and appurtenances.

Where provisional quantities are included, payment shall be made only for quantities directed and verified by the Contract Administrator.

Basis of Payment: Payment at the Contract Unit Price shall be full compensation for all labour, equipment, materials, handling, removal, packaging, dust suppression, transportation, disposal, documentation, and all incidental work required to complete the Work described herein.

No additional payment shall be made for:

- Designated Substances Management Plan (DSMP) preparation
- Worker training or certification
- Personal protective equipment (PPE)
- Monitoring, containment, or wet-methods
- Waste segregation, packaging, transportation, or disposal
- Delays associated with designated substance handling

Should a designated substance not identified herein be encountered, management of such material shall be treated as Extra Work, as directed by the Contract Administrator.

SP 206 – Excavation and Grading

Reference: OPSS.MUNI 206 and OPSS.MUNI 180

General:

This item applies to surplus excavated material generated by the watermain, water-service, removal and restoration Work within the Contract limits, including existing road granular material, native material and other excess earth material that cannot be reused in the work.

Contractor may use existing road granular material as trench backfill where approved by the Contract Administrator.

Unless otherwise directed, all surplus material shall be hauled to the Selwyn Landfill. Material delivered to the landfill shall be de-canted and in a solid state. The landfill will not accept liquid waste material. The Township will not charge dumping/tipping fees for surplus material generated by the Work.

Electronic hauling records for excess soil shall be provided to the Contract Administrator monthly. Hauling records shall comply with Ontario Regulation 406/19. Records shall show the cumulative quantity of excess soil transported over the duration of the Contract.

The Contractor shall not remove material from the Site for payment under this item without authorization from the Contract Administrator.

Measurement for Payment – Measurement shall be in cubic metres of surplus material removed from the site, as authorized and verified by the Contract Administrator.

Basis of Payment – Payment at the Contract Unit Price shall be full compensation for handling, loading, hauling, transportation, record-keeping, and disposal of surplus material, including all associated labour, equipment, and incidental work.

SP 310 – Asphalt

Reference: OPSS 310 amended as follows:

Appendix 310-B shall be invoked. The Township will adjust the payment to the Contractor based on changes to the Ministry of Transportation's performance graded asphalt cement price index unless the Contractor opts out by notifying the Township in writing within five (5) business days following award of the Contract. Once the Contractor has opted out of payment adjustments based on the index, the Contractor will not be permitted to opt back in.

50mm HL8 Asphalt

The Contract Unit Price shall provide full compensation for all plant, equipment, labour and materials required to supply, place and compact 50mm HL8 asphalt in the areas shown on the Contract Drawings.

Asphalt mix designs shall be supplied to the Contract Administrator a minimum of two (2) weeks prior asphalt placement. Asphalt placed before review of the asphalt mix design shall be at the Contractor's risk. At the direction of the Contract Administrator,

material placed before review may be required to be removed and replaced at the Contractor's expense.

If segregation is identified in the placed asphalt, as determined by the Contract Administrator, the Contractor shall cease operations until the cause of the defective work has been corrected. Cold joints, other than matching existing asphalt, will not be accepted.

If the asphalt settles in excess of the requirements of OPSS 310.07.13 or settles differentially during the warranty period, the affected asphalt shall be removed and replaced as directed by the Contract Administrator at no additional cost to the Owner.

The asphalt mix shall not contain steel slag or blast-furnace slag.

Where new asphalt meets existing roadway asphalt, the contractor shall construct the pavement key in accordance with the Contract Drawings. Tack coat shall be applied to all pavement-key surfaces and vertical asphalt faces prior to placement of new asphalt. Tack coat material shall be SS-1 unless otherwise approved by the Contract Administrator.

Tack coat required for pavement-key construction shall be included in the Contract price for asphalt. Saw cutting of existing pavement shall be measured and paid under the applicable OPSS 510 tender item.

Measurement for payment – Measurement shall be by the actual area of 50mm HL8 asphalt installed, in square meters, m².

Basis of Payment – Payment at the Contract Unit price be fill compensation for all labour, equipment and materials required to supply, place and compact the asphalt, including surface preparation, pavement-key construction, tack cot and incidental work necessary to complete the Work, except for saw cutting paid under the applicable OPSS 510 tender item.

SP 314 – Granular B Type I and Granular A

Reference: OPSS 314 amended as follows:

Material Source Approval and Testing

The Contractor shall submit source location information for all untreated granular materials to the Contract Administrator a minimum of two (2) weeks prior to placement.

If any gradation analysis fails to meet the requirements of OPSS 314, The Contractor shall immediately stop placement of the non-conforming material.

The Contractor shall be responsible for the cost of all subsequent sampling and testing required until acceptable material is confirmed.

Subgrade Preparation:

The work shall include preparation and proof rolling of road subgrade to the satisfaction of the Contract Administrator prior to placement of Granular B Type I.

Any unsuitable subgrade identified during proof rolling shall be reported to the Contract administrator. Removal or replacement of unsuitable material shall not proceed without authorization from the Contract Administrator.

Grade Verification:

The Contractor shall verify the subgrade and granular elevations during construction to demonstrate compliance with the lines, grades, depths and tolerances specified in the Contract Documents.

Grade verification records shall be provided to the Contract Administrator upon request. The Contractor may proceed with placement before reviewing the grade-verification information at its own risk. Any corrective Work required as a result of deficient grades or insufficient granular depths shall be completed at the Contractor's expense.

Measurement for Payment:

Measurement shall be by the actual area of Granular B Type I and Granular A placed, in square metres, at the depths specified in the Contract Documents.

Basis of Payment:

Payment at the applicable Contract Price shall be full compensation for all labour, equipment, and materials required to supply, handle, grade, compact and protect the granular material, including source submissions, sampling, testing, subgrade preparation, proof rolling, grade verification, reworking, and all incidental operations necessary to complete the Work.

SP 441 – Watermain Installation in Open Cut

Reference: OPSS 441 and 517 amended as follows:

The per metre price for watermain installation shall include all required connections to existing watermains, and all fittings and associated Work not identified as separate tender items.

The per metre price shall also include all excavation, trenching, embedment and backfill material associated with the Work not identified as separate tender items elsewhere in the Contract.

The Contractor shall maintain potable water service to all affected properties during construction. Temporary potable water supply shall be provided in accordance with SP 493. Short-duration shutdowns required to complete connections shall not proceed without prior Township approval.

All valve boxes shall be EJ product model MCVBX0011 or approved equivalent. Includes adjustment of top valve box for the finished grade established under this Contract. Includes cap and dust cap.

Connection to existing services at property line are not to include tail pieces unless specifically approved. A compression inlet-FIP outlet used with MIP/compression adapter to match existing service diameter shall be used in place of creating a reducing tail piece.

During watermain installation the Contractor shall make every effort to limit excavations and minimize the amount of material removed, including the use of temporary protection systems (trench boxes), no additional payment shall be made.

Testing and Commissioning (T&C) shall include all necessary flushing, disinfecting, and testing of Watermain and shall be in accordance with Township of Selwyn's Standard Procedures. T&C shall also include acoustic leak detection testing.

Acoustic leak detection of all installed watermain infrastructure to be completed after full commissioning of the watermain and its connection to the water distribution system. The Acoustic Leak Detection shall use LeakfinderRT software and Echologics advanced leak detection system or approved equivalent to successfully leak test the installed watermain infrastructure. Commissioning shall also include a tracer wire continuity test.

Testing and Commissioning shall be completed by a licensed operator, hired by the Contractor, and approved by the Township. Costs associated with T&C shall be included in the separate Lump Sum Testing and Commissioning tender item.

Dewatering, as per OPSS 517, of storm water or surface water runoff shall be considered incidental to the work performed, and included in the unit rate; no additional payment shall be made.

Measurement for Payment – shall be in linear metres of watermain installed. Gate valves, water-service connections, service-connection appurtenance sets, and Testing and Commissioning shall be measure under their respective tender items.

Basis of Payment – Payment at the applicable Contract Unit Prices shall be full compensation for the watermain, gate valves, water-service connections and service-connection appurtenances installed in accordance with the Contract Documents. Payment for the separate lump-sum Testing and Commissioning item shall be made following successful completion of all required testing and submission of testing documentation.

SP 493 – Temporary Potable Water Supply Services

Reference OPSS 493 amended as follows:

Where required to maintain potable water service to residents and businesses during construction, the Contractor shall supply, install, operate, maintain, disinfect, test, and remove a temporary potable water supply system.

Temporary watermain and services shall be installed in accordance with the Township of Selwyn's standard procedures.

Temporary service piping shall be a minimum of 50 mm diameter SDR 9 PEX (AWWA C904), rated to 100 psi, unless otherwise approved by the Contract Administrator.

The Contractor shall prepare and submit a Temporary Water Supply Plan outlining sequencing, materials, disinfection, testing, pressure maintenance, and customer service continuity. The plan shall be submitted for review and input a minimum of two (2) weeks in advance of the installation of any temporary water infrastructure.

The temporary potable water system shall remain fully operational until permanent watermain works have been completed, tested, disinfected, accepted, and service has been restored.

All costs associated with the temporary potable water supply system, including but not limited to materials, fittings, disinfection, sampling, testing, maintenance, monitoring, removals, and surface restoration, shall be included in the Lump Sum Price for this item, and no additional payment shall be made for this work.

Measurement for Payment – Shall be by Lump Sum.

Basis of Payment – Payment for this item shall be 50% of the Lump Sum price once the temporary water supply is in place and is operational to the satisfaction of the Contract Administrator. 15% of the Lump Sum price shall be paid upon removal and clean-up of the temporary water supply system, and the remaining 35% shall be prorated over the use of the system.

SP 706 – Temporary Traffic Control

Reference: OPSS 706 amended as follows:

In addition to Section G – General Provisions, the Contractor shall include in the Lump Sum (LS) bid price, all labour, equipment and materials required to supply, place and maintain all traffic control measures, signing and Traffic Control Person's (TCP's), in conformance with OPSS 706.

The Contractor shall maintain vehicular access to all businesses and residences within the contract limits at all times and must be 100% accessible at the end of each construction day. Traffic shall be under the control of qualified Traffic Control Persons during working hours.

Burnham Street between Queen Street and Charlotte Street shall be closed to through traffic, subject to approval from the Township and the Contract Administrator. Any closure required to complete the Work shall be identified in the Contractor's traffic-control plan.

Maintaining access to all properties and their parking areas may involve constructing temporary entrances, temporary ramping, blocking only one driveway at a time, or carrying out such Work as may be required to provide the minimum amount of disruption.

The Contractor may be permitted to temporarily block normal vehicular access to the properties and respective parking areas, as approved, if the Contractor can either provide alternative or limited access which is acceptable to the respective property owners. All such arrangements and provisions must be approved by the Contract Administrator in writing.

Pedestrian traffic on the south side of Burnham Street within the contract limits shall be maintained during construction, when safe to do so, daily sidewalk closures shall be

permitted subject to approval by the Contract Administrator. The Contractor shall supply and place ramps to provide access for pedestrians to houses and other locations as required, if normal access has been blocked as a result of construction.

The Contractor shall be responsible for maintaining all road cuts and disturbed areas during evenings and weekends, including supplying and placing cold-mix asphalt or hot-mix asphalt on road cuts as directed by the Contract Administrator throughout the full duration of construction.

Any remedial work shall be completed by the Contractor within 24 hours of being notified. Should the Contractor fail to comply, the Township will arrange to have the works completed and deduct all associated costs from the Contractor's payment.

Measurement for Payment – Temporary Traffic Control shall be measured on a Lump Sum basis.

Basis of Payment – Fifty percent (50%) of the lump sum price shall be paid once the required traffic control measures and signage are in place and operational to the satisfaction of the Contract Administrator. The remaining fifty percent (50%) shall be prorated over the duration of the Work.

SP 1605 – Pipe Insulation (Provisional)

Reference: OPSS 1605 amended as follows:

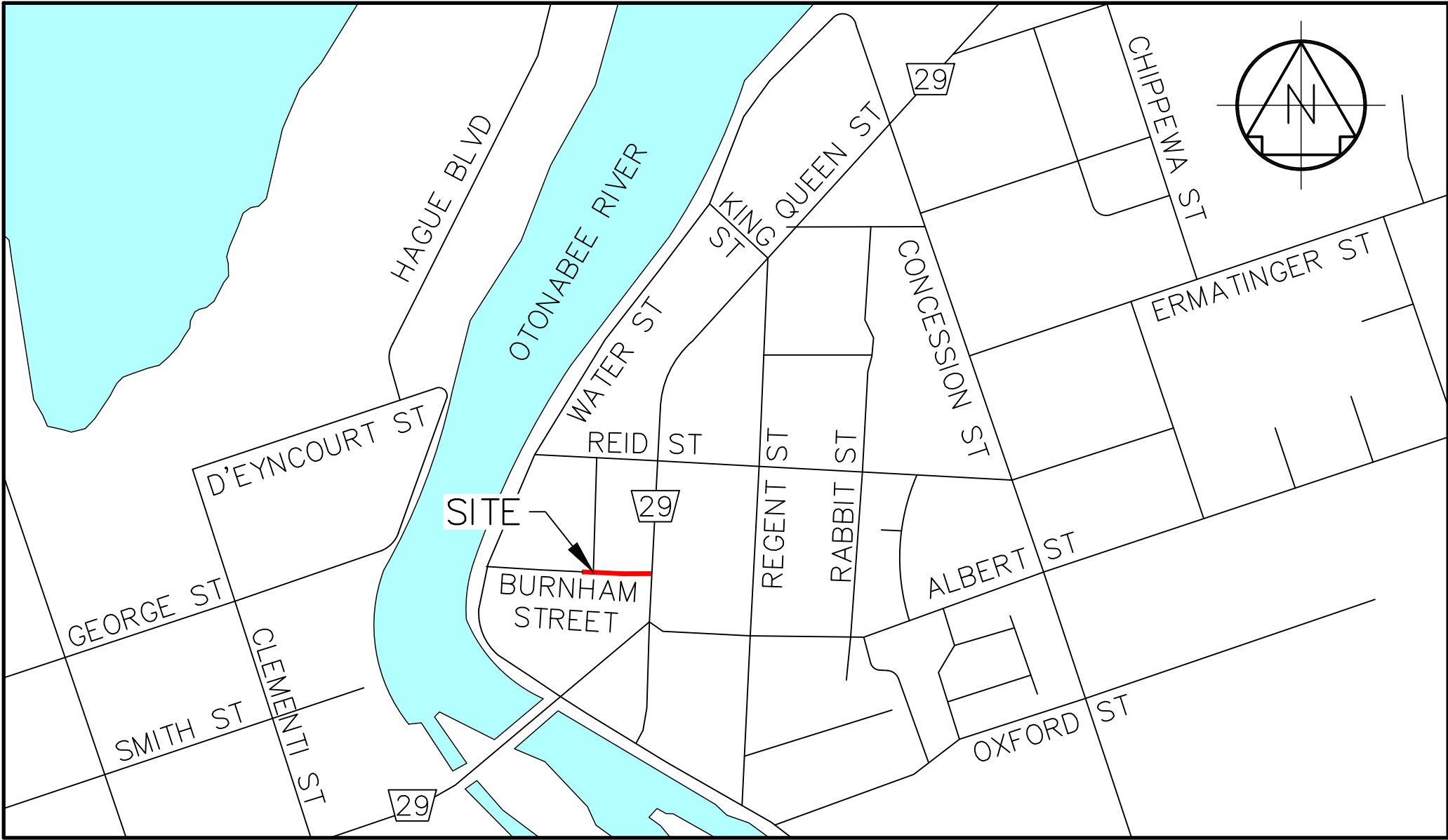
Insulation shall only be installed at locations shown on the Contract Drawings or as directed by the Contract Administrator, including locations where the specified minimum cover or utility separation cannot be achieved.

Measurement for payment – Insulation shall be the actual quantity of insulation installed, measured in linear meters along the alignment of the pipe and between outer edges of structures or termination points.

Basis of Payment – Payment at the Contract Unit Price shall be full compensation for all labour, equipment, and materials required for the supply, delivery, placement, cutting, fitting, and protection of insulation, and for all incidental operations necessary to complete the work in accordance with the Contract Documents.

BURNHAM STREET WATERMAIN REPLACEMENT

LAKEFIELD, ONTARIO
WILLS PROJECT NUMBER: 25-5708
CONTRACT NUMBER: 26-5708



DRAWING INDEX			
DATE	REV.	DRAWING	SHT.No.
SEPTEMBER 22, 2026	1	GENERAL NOTES	100
SEPTEMBER 22, 2026	1	DETAILS	101
SEPTEMBER 22, 2026	1	REMOVALS	200
SEPTEMBER 22, 2026	1	PLAN AND PROFILE	400



D.M. Wills Associates Limited
150 Jameson Drive
Peterborough, Ontario
Canada K9J 0B9

P. 705.742.2297
F. 705.748.9944
E. wills@dmwills.com

BURNHAM STREET WATERMAIN REPLACEMENT

LAKEFIELD, ONTARIO
CONTRACT NUMBER: 26-5708
ISSUED FOR TENDER - SEPTEMBER 23, 2026

D.M. Wills Associates Limited
150 Jameson Drive
Peterborough, Ontario
Canada K9J 0B9

P. 705.742.2297
F. 705.741.3568
E. wills@dmwills.com



Printed By: mjesies Printed On: September 23, 2025
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NOTES:

1.0 SOURCE DATA

- THE ENGINEERING DESIGN RELIES ON THE TOPOGRAPHIC PLAN DATED AUGUST 27, 2025, PREPARED BY WILLS.
- THE LOCATION OF EXISTING UNDERGROUND ELECTRIC, GAS, DATA TRANSMISSION, TELEPHONE AND CABLE TELEVISION IDENTIFIED ON THE CONTRACT DRAWINGS ARE FOR REFERENCE ONLY. THE CONTRACTOR SHALL LOCATE ALL UTILITIES HORIZONTALLY AND VERTICALLY PRIOR TO COMMENCEMENT OF CONSTRUCTION IN ACCORDANCE WITH OPSS 100 GC 7.01.09.

2.0 GENERAL CONSTRUCTION

- REFERENCES WITHIN THESE CONTRACT DOCUMENTS TO AN OPSS SHALL BE DEEMED TO MEAN OPSS.MUNI, UNLESS USE OF A PROVINCIAL-ORIENTED SPECIFICATION IS SPECIFIED IN THE CONTRACT DOCUMENTS. WHEN THERE IS NOT A CORRESPONDING MUNICIPAL ORIENTED SPECIFICATION, THE REFERENCES BELOW SHALL BE CONSIDERED TO BE THE OPSS.COMM.
- THE WORK IS TO BE COMPLETED IN ACCORDANCE WITH OPSS MUNI 100 GENERAL CONDITIONS OF CONTRACT.
- THE ENGINEERING DESIGN REFERENCES THE FOLLOWING BENCHMARKS, PROVIDED BY WILLS:

BENCHMARK TABLE				
BM#	ELEVATION	NORTHING	EASTING	DESCRIPTION
1	235.25m	4922505.85	717131.52	IRON BAR AT SOUTHWEST CORNER OF BURNHAM STREET AND QUEEN STREET
2	234.47m	4922508.67	717003.23	STANDARD IRON BAR AT NORTHERN PROPERTY CORNER BETWEEN #1 AND #5 BURNHAM STREET

- THE CONTRACTOR SHALL VERIFY ALL BENCHMARKS WITH THE CONTRACT ADMINISTRATOR IN A FORMAT AS PRESCRIBED BY THE CONTRACT ADMINISTRATOR PRIOR TO THE COMMENCEMENT OF CONSTRUCTION.
- THE CONTRACTOR SHALL UNDERTAKE ALL LAYOUT REQUIRED TO FACILITATE THE CONSTRUCTION OF THIS CONTRACT.
- WITH THE EXCEPTION OF THE REFERENCED LOCAL CONTROL POINTS SPECIFICALLY PROVIDED IN THE CONTRACT DRAWINGS, NO ELEVATION WITHIN THE CONTRACT DRAWINGS ARE TO BE USED AS A REFERENCE FOR LAYOUT.
- LOCAL CONTROL POINTS, MONUMENTS, PROPERTY MONUMENTS, AND BENCHMARKS SHALL BE INVENTORIED IN THE FORM PROVIDED IN A FORMAT AS PRESCRIBED BY THE CONTRACT ADMINISTRATOR.
- THE REPLACEMENT OF DISTURBED OR OTHERWISE DAMAGED CONTROL POINTS BY AN OLS SURVEYOR WILL BE AT THE SOLE EXPENSE OF THE CONTRACTOR.
- THE CONTRACTOR SHALL USE THE LOCAL CONTROL POINTS AS SPECIFIED ON THE CONTRACT DRAWINGS. THE USE OF AN INCORRECT CONTROL POINT BY THE CONTRACTOR, THAT RESULTS IN DEFICIENT WORK, EITHER IN VERTICAL OR HORIZONTAL ALIGNMENT, SHALL BE CORRECTED BY THE CONTRACTOR AT THE SOLE EXPENSE OF THE CONTRACTOR.
- ANY DISCREPANCY BETWEEN THE SITE CONDITIONS AND THE CONTRACT DRAWINGS SHALL IMMEDIATELY BE REPORTED TO THE CONTRACT ADMINISTRATOR.
- THE CONTRACTOR SHALL OBTAIN AND MAINTAIN COPIES OF ALL REFERENCED STANDARD DOCUMENTS AND DRAWINGS ON SITE FOR THE DURATION OF THE WORK.
- THE CONTRACTOR SHALL KEEP RECORDS AND SUPPLY THE CONTRACT ADMINISTRATOR WITH RED-LINED AS CONSTRUCTED DRAWINGS NOTING THAT ALL SITE SERVICE INSTALLATION WORKS WERE INSTALLED AS PER THE CONTRACT DOCUMENTS, OR OTHERWISE NOTING THE ACTUAL STRUCTURE LOCATIONS, PIPE DETAILS (LENGTH, SIZE, INVERTS, AND / OR MATERIAL), AND ANY OTHER DEVIATION FROM THE CONTRACT DOCUMENTS.
- ALL UTILITY POLES SHALL BE BRACED DURING UNSUPPORTED EXCAVATION AS PER HYDRO ONE NETWORKS INC. DETAILS DL6-202-0500 AND DL6-202-0501, UNLESS OTHERWISE DIRECTED BY UTILITY PROVIDER.

3.0 EROSION & SEDIMENT CONTROL

- EROSION AND SEDIMENT CONTROL AND TREE PROTECTION MEASURES SHALL BE IMPLEMENTED PRIOR TO, AND MAINTAINED DURING CONSTRUCTION TO PREVENT ENTRY OF SEDIMENT LADEN WATER INTO EXISTING INFRASTRUCTURE, WATERBODIES OR ONTO ADJACENT LANDS. ALL DAMAGED EROSION AND SEDIMENT CONTROL MEASURES SHALL BE REPAIRED OR REPLACED WITHIN 48 HOURS OF INSPECTION.
- DISTURBANCE TO EXISTING VEGETATED AREAS WITHIN THE WORK AREA SHALL BE MINIMIZED TO THE EXTENT POSSIBLE. NO ADDITIONAL PAYMENT WILL BE MADE FOR RESTORATION OF AREAS DISTURBED BY CONSTRUCTION UNLESS NOTED IN THE CONTRACT DOCUMENTS.
- THE REQUIRED EROSION AND SEDIMENT CONTROLS ARE NOT STATIC AND MAY NEED TO BE UPGRADED / AMENDED AS SITE CONDITIONS CHANGE TO MINIMIZE SEDIMENT LADEN RUNOFF FROM LEAVING THE WORK AREA. ADDITIONAL OR ALTERNATIVE CONTROL MEASURES SHALL BE IMPLEMENTED IMMEDIATELY UPON DIRECTION FROM THE CONTRACT ADMINISTRATOR. ADDITIONAL MATERIALS SHALL BE KEPT ON SITE TO BE USED AS NECESSARY.
- ALL ACTIVITIES, INCLUDING MAINTENANCE PROCEDURES, SHALL BE CONTROLLED TO PREVENT THE ENTRY OF PETROLEUM PRODUCTS, DEBRIS, RUBBLE, CONCRETE OR OTHER DELETERIOUS SUBSTANCES ONTO ROADS OR ADJACENT PROPERTIES, OR INTO SEWERS OR ADJACENT WATERBODIES.
- TEMPORARY CATCHBASIN SEDIMENT CONTROLS SHALL BE INSTALLED ON ALL CATCHBASINS WITHIN THE CONTRACT LIMITS TO TRAP SEDIMENT. TEMPORARY CATCHBASIN SEDIMENT CONTROLS ARE TO BE CLEANED REGULARLY, REPLACED AS NECESSARY AND ARE NOT TO BE SEALED IN PLACE DURING PAVING OPERATIONS.

4.0 ROADWORKS / BOULEVARDS

- THE WORKS HAVE BEEN DESIGNED IN ACCORDANCE WITH THE LATEST OPSS.
- NO PLACEMENT OF SURFACE COURSE ASPHALT SHALL OCCUR UNTIL BASE COURSE ASPHALT HAS BEEN TESTED AND ACCEPTED IN WRITING BY THE CONTRACT ADMINISTRATOR, ALL VIDEO SUBMISSIONS OF PIPE WORK AND STRUCTURES ARE SUBMITTED AND APPROVED AND LEAK TESTING IS COMPLETE AND SUMMARY SUBMITTED TO THE CONTRACT ADMINISTRATOR.
- UNLESS OTHERWISE DIRECTED BY THE CONTRACT ADMINISTRATOR, THE ROAD SHALL BE REINSTATED AS FOLLOWS:
 - 50mm HL8
 - 150mm GRANULAR A
 - 300mm GRANULAR B – TYPE I
- SUBGRADE AND BOULEVARD MATERIAL TO BE COMPACTED TO A MINIMUM DRY DENSITY OF AT LEAST 98% SPMD. SUBGRADE TO BE PROOF ROLLED AND APPROVED BY THE GEOTECHNICAL ENGINEER PRIOR TO PLACING GRANULAR 'A' ROAD BASE & GRANULAR 'B' SUBBASE MATERIAL.
- GRANULAR 'B' SUBBASE AND GRANULAR 'A' BASE TO BE COMPACTED TO 100% OF THE MATERIAL'S RESPECTIVE SPMD.
- ALL GRANULARS AND ASPHALT MATERIALS TO BE PLACED IN ACCORDANCE WITH OPSS 314 AND OPSS 310.
- ASPHALT JOINTS WITH EXISTING ASPHALT TO BE SAWCUT STRAIGHT PRIOR TO PLACING NEW ASPHALT. NEW ASPHALT TO OVERLAP EXISTING ASPHALT BY A MINIMUM OF 600mm. TACK COAT TO BE APPLIED TO EXISTING ASPHALT SURFACES MEETING NEW ASPHALT.
- THE CONTRACTOR SHALL PLACE ADEQUATE SIGNS AND PHYSICAL BARRIERS AROUND ALL AREAS OF FRESHLY PLACED CONCRETE TO ADVISE OF ITS PRESENCE AND PREVENT ACCESS INTO IT. BARRIERS SHALL REMAIN IN PLACE UNTIL AT LEAST 24 HOURS AFTER THE CONCRETE HAS SET HARD ENOUGH TO WALK ON. (THIS DOES NOT IMPLY THAT AREAS CAN BE OPENED TO TRAFFIC AFTER ONLY 24 HOURS).
- PAVEMENT MARKINGS SHALL BE WATER-BORNE TRAFFIC PAINT IN ACCORDANCE WITH OPSS 1716.

6.0 WATERMAIN

- ALL WATERMAIN WORK TO BE CARRIED OUT IN ACCORDANCE WITH MECP GUIDELINES FOR DRINKING WATER SYSTEMS (2008, UPDATED MAY 11, 2023). THE CONTRACTOR WILL COORDINATE ALL COMMISSIONING ACTIVITIES WITH THE CONTRACT ADMINISTRATOR AND SELWYN TOWNSHIP. AS OF (DATE TO BE DETERMINED) THE TOWNSHIP WILL BE THE OPERATOR.
- EXISTING WATERMAIN TO BE REMOVED AS NOTED ON DRAWINGS. ANY ABANDONED SECTIONS ARE TO BE PLUGGED WITH MINIMUM 300mm DEEP CAST IN PLACE CONCRETE PLUG. ALL ABANDONED WATER SERVICES ARE TO BE SHUT OFF AT THE MAIN AND HAVE THE WATER BOX REMOVED. ALL EXISTING WATER SERVICES ARE TO BE REPLACED. ADDITIONAL SERVICES ARE TO BE PROVIDED FOR ALL FUTURE LOTS AS NOTED IN DRAWINGS AND FUTURE SERVICES TO BE MARKED WITH 2x4 MARKER POST.
- WATERMAIN EMBEDMENT MATERIAL SHALL BE GRANULAR A.
- BACKFILL MATERIAL SHALL BE SUITABLE NATIVE MATERIAL, APPROVED BY THE CONTRACT ADMINISTRATOR, OR GRANULAR B – TYPE I.
- WATER SERVICES SHALL BE TYPE K SOFT COPPER FROM THE WATERMAIN TO THE SERVICE BOX. SERVICE SIZE SHALL BE 19mm UNLESS OTHERWISE NOTED.
- THERE SHALL BE NO CHANGES TO THE DESIGN ALIGNMENT AND GRADE OF THE WATERMAIN WITHOUT THE WRITTEN AUTHORIZATION OF THE CONTRACT ADMINISTRATOR.
- TRACER WIRE TO BE INSTALLED ON ALL NON-DUCTILE WATERMAINS, FIRE HYDRANT LEADS AND WATER SERVICES AS PER MECP STANDARDS. NO CUTS OR BREAKS SHALL BE ALLOWED IN THE TRACER WIRE EXCEPT TO SPLICE A NEW ROLL. AT THE POINT OF CONNECTION FROM A BRANCH TRACER WIRE THE CONNECTION SHALL BE MADE AS PER MECP STANDARDS. A TRACER WIRE CONTINUITY TEST SHALL BE CARRIED OUT ON THE WATER SYSTEM AS PER MECP STANDARDS.
- CATHODIC PROTECTION OF WATERMAINS AS PER MECP STANDARDS. ALL CAST IRON FITTINGS, VALVES, HYDRANTS AND WATER SERVICES TO HAVE A 7.2kg MAGNESIUM ANODE AS PER MECP STANDARDS. EACH 100m OF TRACER WIRE SHALL HAVE A 5.4kg ZINC ANODE ATTACHED.
- PRIOR TO COMMENCING WATERMAIN INSTALLATION CONTRACTOR SHALL DISCONNECT EXISTING WATERMAIN. CONTRACTOR SHALL RECONNECT THE NEW WATERMAIN AT THESE LOCATIONS.
- ALL TEMPORARY WATERMAINS AND APPURTENANCES SHALL BE TESTED TO THE SAME STANDARDS AS NEWLY INSTALLED WATERMAINS.
- MINIMUM COVER ON WATERMAIN AND SERVICES TO BE 1.80m, UNLESS INDICATED OTHERWISE. INSULATE WATER SERVICES WHEREVER 1.80m COVER CAN NOT BE ACHIEVED.
- CLEARANCE BETWEEN WATERMAINS AND SEWERS TO BE A MINIMUM OF 0.5m VERTICAL WHERE WATERMAIN CROSSES ABOVE OR BELOW SEWER.
- HORIZONTAL CLEARANCE FOR PARALLEL INSTALLATIONS SHALL BE 2.5m MINIMUM, IF 2.5m CAN NOT BE ACHIEVED WATERMAIN SHALL BE 0.5m ABOVE SEWER OBVERT.
- ALL MECHANICAL JOINTS TO BE RESTRAINED USING MEGALUG TYPE RESTRAINING SYSTEM. THRUST BLOCKS SHALL BE REPLACED WITH BELL AND SPIGOT JOINT RESTRAINERS ON BOTH SIDES OF ALL BENDS, TEES, VALVES AND FITTINGS.
- THE CONTRACT ADMINISTRATOR MAY REJECT ANY DAMAGED APPURTENANCES INCLUDING DAMAGE TO THE EPOXY COATING.
- EXISTING WATER SERVICE CONNECTIONS TO BE REPLACED TO PROPERTY LINE AND SHALL INCLUDE A NEW CURB STOP AND WATER BOX AS PER OPSD 1104.010. NEW WATER SERVICE LATERALS SHALL BE PRESSURE TESTED TOGETHER WITH THE WATER MAIN. FOLLOWING TESTING THE CONTRACTOR SHALL OPERATE EACH WATER SERVICE TO VERIFY FULL FLOW AND PRESSURE AT THE CURB STOP TO THE SATISFACTION OF THE TOWNSHIP OF SELWYN. CONTRACTOR TO MAKE CONNECTIONS TO HOMES AFTER THE WATERMAIN HAS BEEN SWABBED, PRESSURE TESTED, FLUSHED AND DISINFECTED WITH THREE (3) CONSECUTIVE ROUNDS OF WATER SAMPLES, TAKEN 24 HOURS APART, SHALL PASS BOTH THE CHLORINE RESIDUAL AND BACTERIOLOGICAL REQUIREMENTS. ALL TESTING OF WATER MAIN AND APPURTENANCES SHALL BE COMPLETED BY A LICENSED OPERATOR, HIRED BY THE CONTRACTOR, AND APPROVED BY THE TOWNSHIP OF SELWYN.
- INSULATE WATER SERVICES AT UTILITY CROSSINGS WHERE 0.5m SEPARATION CANNOT BE MAINTAINED WITH STYROFOAM HI-40, 75mm THICK, INSULATION.
- ACOUSTIC LEAK DETECTION SHALL BE COMPLETED AFTER COMMISSIONING AND REINSTATEMENT OF WATERMAIN, SERVICES AND ALL APPURTENANCES.
- FIRE HYDRANTS SHALL BE TWO-PIECE BARREL TYPE, COMPLETE WITH TWO (2) NOZZLES AT 180°, SUITABLE FOR A STANDARD 63.5mm HOSE AND ONE (1) 100mm PUMPER CONNECTION. HYDRANTS TO BE INSTALLED WITH ANCHOR TEE AND VALVE ASSEMBLY. HYDRANTS TO BE SELF DRAINING WITHOUT PLUGS, UNLESS APPROVED BY THE CONTRACT ADMINISTRATOR DUE TO GROUND WATER DEPTH.
- FIRE HYDRANTS SHALL BE PAINTED YELLOW UPON FINAL COMMISSIONING.
- ALL VALVES TO BE RIGHT HAND CLOSE.
- TAIL PIECES TO CONNECT WITH EXISTING SERVICES AT PROPERTY LINE ARE NOT TO BE USED UNLESS SPECIFICALLY APPROVED. MUELLER MODEL B-25172N OR APPROVED EQUIVALENT COMPRESSION INLET-FIP OUTLET USED WITH MIP/COMPRESSION ADAPTER TO MATCH EXISTING SERVICE DIAMETER IN PLACE OF CREATING A REDUCING TAIL PIECE WHEN REQUIRED.
- ALL CURB STOPS TO HAVE STAINLESS STEEL OPERATING RODS AND COTTER PINS.
- THE USE OF LONG OR SHORT WATER SERVICE BOXES TO BE DETERMINED BY THE CONTRACTOR IN ADVANCE OF INSTALLATION. IF AN EXTENSION IS REQUIRED FOR FINAL ADJUSTMENT IT MUST BE THREADED. THE USE OF REPAIR STYLE EXTENSION (SET SCREW) IS NOT ACCEPTABLE.
- ALL VALVE BOXES SHALL BE EJ PRODUCT MCVBX0011 OR APPROVED EQUIVALENT.

8.0 INSPECTION AND DOCUMENTATION REQUIREMENTS

- SUBMIT SHOP DRAWINGS TO THE CONTRACT ADMINISTRATOR PROMPTLY AND IN ORDERLY SEQUENCE TO NOT CAUSE DELAY IN WORK. FAILURE TO SUBMIT IN AMPLE TIME IS NOT CONSIDERED SUFFICIENT REASON FOR EXTENSION OF CONTRACT TIME AND NO CLAIM FOR EXTENSION BY REASON OF SUCH DEFAULT WILL BE ALLOWED. DO NOT PROCEED WITH WORK AFFECTED BY SUBMITTAL UNTIL REVIEW IS COMPLETE. REVIEW SHOP DRAWINGS PRIOR TO SUBMISSION. THIS REVIEW REPRESENTS THAT NECESSARY REQUIREMENTS HAVE BEEN DETERMINED AND VERIFIED, OR WILL BE, AND THAT EACH SUBMITTAL HAS BEEN CHECKED AND CO-ORDINATED WITH REQUIREMENTS OF WORK AND CONTRACT DOCUMENTS. SUBMITTALS NOT STAMPED, SIGNED, DATED AND IDENTIFIED AS TO SPECIFIC PROJECT WILL BE RETURNED WITHOUT BEING EXAMINED AND CONSIDERED REJECTED. ALLOW 5 BUSINESS DAYS FOR THE FIRST, AND 3 BUSINESS DAYS FOR RESUBMITTED SHOP DRAWING REVIEW.
- THE CONTRACTOR SHALL CONTACT THE CONTRACT ADMINISTRATOR A MINIMUM OF 2 BUSINESS DAYS IN ADVANCE OF THE FOLLOWING ACTIVITIES IN ORDER FOR THE CONTRACT ADMINISTRATOR TO ARRANGE FOR THE PROPER INSPECTION OF THE RELATED CONSTRUCTION ACTIVITIES. IF THE REQUIRED NOTICE IS NOT PROVIDED, THE CONTRACTOR MAY BE REQUIRED TO UNDERTAKE ADDITIONAL WORKS, AT THE SOLE EXPENSE OF THE CONTRACTOR, TO PERMIT THE CONTRACT ADMINISTRATOR TO INSPECT AND / OR VERIFY THAT THE WORKS HAVE CONSTRUCTED IN CONFORMANCE WITH THE CONTRACT DOCUMENTS.
- MOBILIZATION DATE, PROPOSED CONSTRUCTION SCHEDULE AND CONTRACTOR CONTACT INFORMATION.
- VERIFY SITE CONTROL POINTS PRIOR TO LAYOUT.
- UPON COMPLETION OF ALL EROSION AND SEDIMENT CONTROL WORKS.
- PRIOR TO TESTING OF THE WATERMAIN / WATER SERVICE.
- PRIOR TO THE PLACEMENT OF ANY GRANULAR ROAD OR PARKING LOT GRANULAR BASE.
- PRIOR TO ASPHALT PLACEMENT.
- PRIOR TO THE DEMOBILIZATION OF THE SERVICING CONTRACTOR FROM THE SITE.
- THE CONTRACTOR SHALL SUPPLY THE CONTRACT ADMINISTRATOR WITH COPIES OF ALL TESTING AND INSPECTION REPORTS RELATED TO THE WORK WITHIN 4 BUSINESS DAYS OF THE REPORTING.

OPSS/OPSD LIST

DATE	OPSS NUMBER	DESCRIPTION
NOV 2021	180	GENERAL SPECIFICATION FOR THE MANAGEMENT OF EXCESS MATERIALS
APR 2019	206	GRADING
NOV 2017	310	HOT MIX ASPHALT
NOV 2023	314	UNTREATED GRANULAR SUBBASE, BASE, SURFACE, SHOULDER AND STOCKPIILING
NOV 2021	401	TRENCHING, BACKFILLING AND COMPACTING
NOV 2018	410	PIPE SEWER INSTALLATION IN OPEN CUT
NOV 2021	441	WATERMAIN INSTALLATION IN OPEN CUT
NOV 2020	442	CORROSION PROTECTION OF WATERMAINS
NOV 2019	493	TEMPORARY POTABLE WATER SUPPLY SERVICES
NOV 2017	501	COMPACTING
NOV 2018	510	REMOVAL
NOV 2018	312	ASPHALT CURB AND GUTTER SYSTEMS
NOV 2021	805	TEMPORARY EROSION AND SEDIMENT CONTROL MEASURES

DATE	OPSD NUMBER	REV.	DESCRIPTION
NOV 2013	601.010	2	ASPHALT CURB AND ASPHALT CURB WITH GUTTER
NOV 2018	610.010	2	CATCH BASIN FRAME WITH GRATE INSTALLATION AT CURB WITH GUTTER
NOV 2014	802.010	3	FLEXIBLE PIPE EMBEDMENT AND BACKFILL, EARTH EXCAVATION
NOV 2018	1104.010	4	WATER SERVICE CONNECTION, 19 AND 25 mm DIAMETER
NOV 2018	1104.020	3	WATER SERVICE CONNECTION, 32,38, AND 50 mm DIAMETER

BM1 – ELEV. 235.25

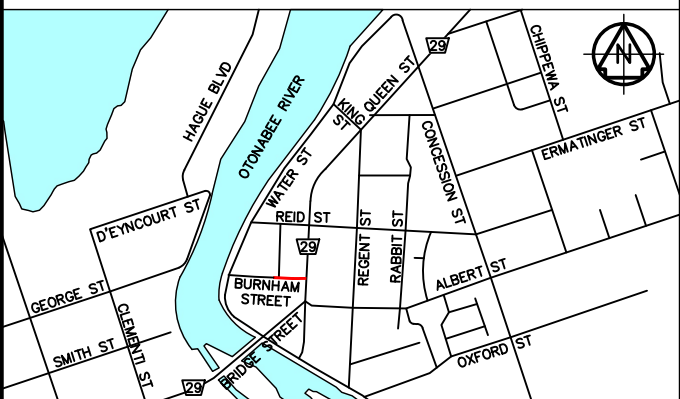
N: 4922505.85
E: 717131.52
IRON BAR AT SOUTHWEST CORNER OF BURNHAM STREET AND QUEEN STREET

BM2 – ELEV. 234.47

N: 4922508.67
E: 717003.23
IRON BAR AT PROPERTY CORNER BETWEEN #1 AND #5 BURNHAM ST.

TRUE NORTH

KEY PLAN



REVISIONS		
No.	Description	Date
1	ISSUED FOR TENDER	09/23/26
0	CLIENT REVIEW	10/06/25

METRIC	Dimensions are in METRES and/or MILLIMETRES unless otherwise shown
LEGEND	TO BE READ IN CONJUNCTION WITH OPSD 100 SERIES

D.M. Wills Associates Limited
150 Jameson Drive
Peterborough, Ontario
Canada K9J 0B9

P. 705.742.2297
F. 705.748.9944
E. wills@dmwills.com

Project Name/Location

BURNHAM STREET
WATERMAIN REPLACEMENT
LAKEFIELD, ONTARIO

Drawing Title

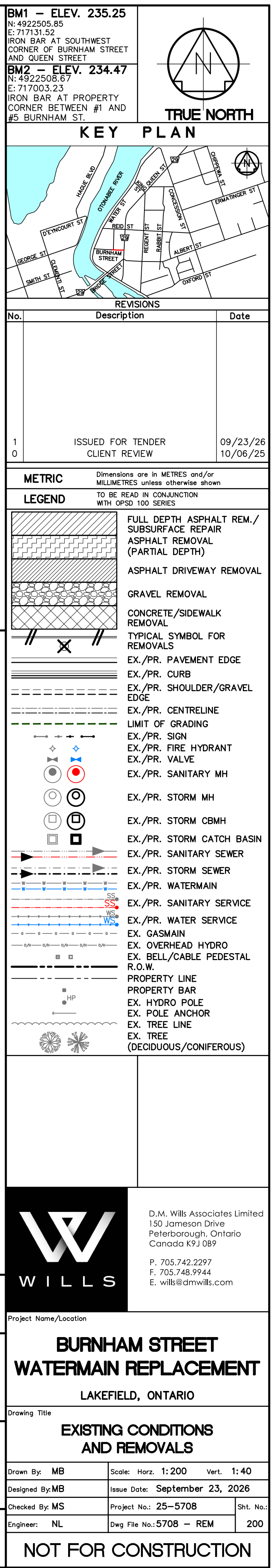
GENERAL NOTES

Drawn By: MB	Scale: Horz. —	Vert. —
Designed By: MB	Issue Date: September 23, 2026	
Checked By: MS	Project No.: 25-5708	Sht. No.: 100
Engineer: NL	Dwg File No.: 5708 - GNDT	

NOT FOR CONSTRUCTION

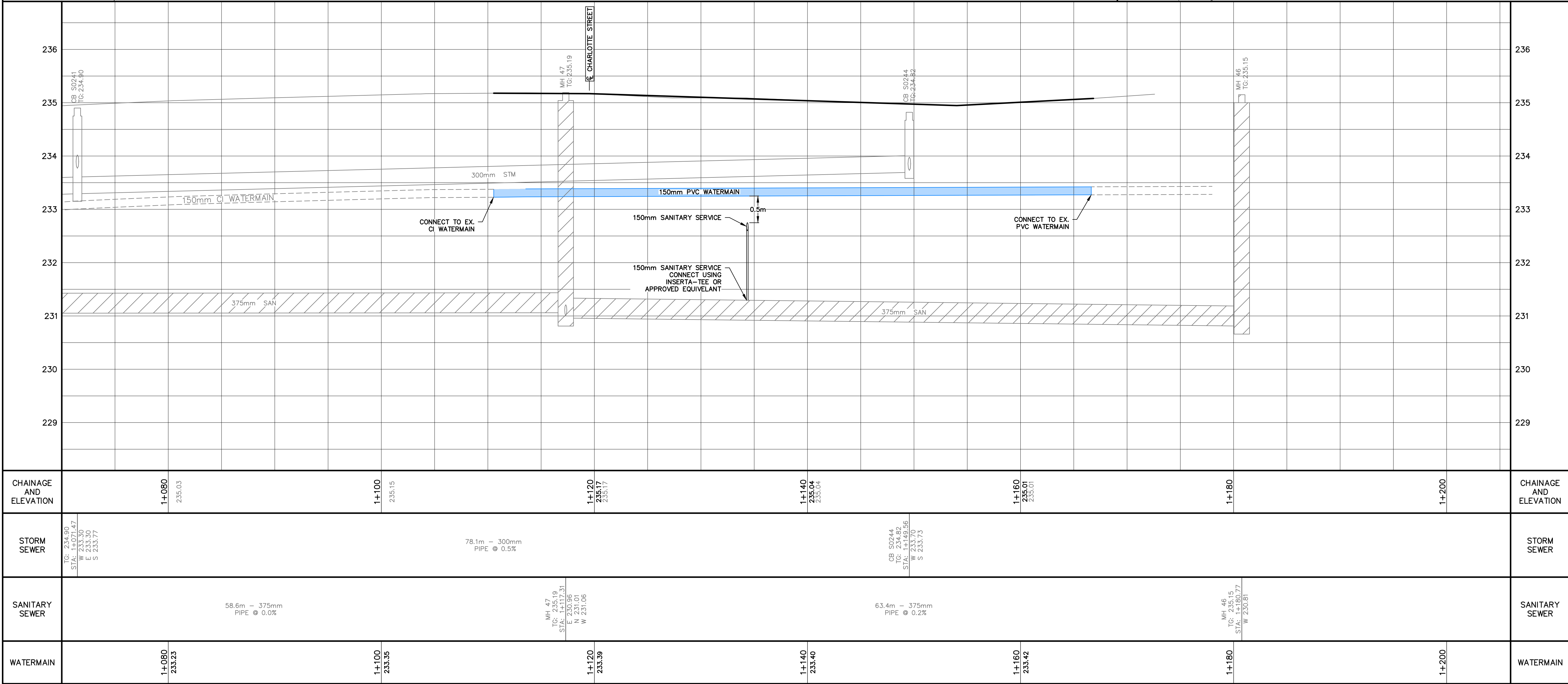
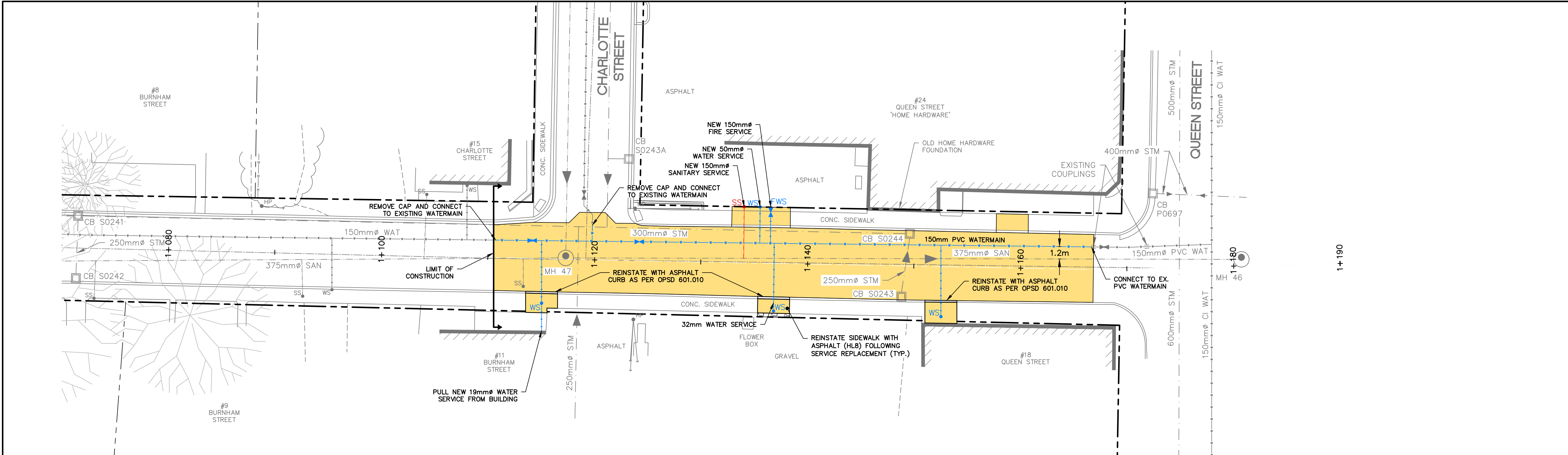


NOT FOR CONSTRUCTION



CHAINAGE AND ELEVATION	1+080 235.03 1+100 235.15 1+120 235.17 1+140 235.04 1+160 235.01 1+180 235.15 1+200	
STORM SEWER	TG: 234.90 STA: 1+117.31 W 233.30 E 233.30 S 233.77 78.1m - 300mm PIPE @ 0.5% CB S0244 TG: 234.82 STA: 1+130.66 W 233.70 S 233.73	
SANITARY SEWER	MH 47 TG: 235.19 STA: 1+117.31 N 231.01 W 231.06 58.6m - 375mm PIPE @ 0.0% MH 46 TG: 235.15 STA: 1+180.77 W 230.81	
WATERMAIN	1+080 233.23 1+100 233.35 1+120 233.39 1+140 233.40 1+160 233.42 1+180 1+200	

Printed By: mpjones Printed On: September 23, 2026
u:\5700-5708-5708 - sel burnham st wm replacement\02 drawings\current drawings\5708 - mp.dwg



BM1 — ELEV. 235.25
N: 4922505.85
E: 717131.52
IRON BAR AT SOUTHWEST
CORNER OF BURNHAM STREET
AND QUEEN STREET

BM2 — ELEV. 234.47
N: 4922508.67
E: 717003.23
IRON BAR AT PROPERTY
CORNER BETWEEN #1 AND
#5 BURNHAM ST.

TRUE NORTH

KEY PLAN

REVISIONS

No.	Description	Date
1	ISSUED FOR TENDER	09/23/26
0	CLIENT REVIEW	10/06/25

METRIC

Dimensions are in METRES and/or
MILLIMETRES unless otherwise shown
TO BE READ IN CONJUNCTION
WITH OPSD 100 SERIES

LEGEND

PR. ASPHALT (HL8)

PR. GRAVEL

PR. CONCRETE/SIDEWALK

PR. TOPSOIL AND SOD

EX./PR. PAVEMENT EDGE

EX./PR. CURB

EX./PR. SHOULDER/GRAVEL
EDGE

EX./PR. CENTRELINE

LIMIT OF GRADING

EX./PR. SIGN

EX./PR. FIRE HYDRANT

EX./PR. VALVE

EX./PR. SANITARY MH

EX./PR. STORM MH

EX./PR. STORM CBMH

EX./PR. STORM CATCH BASIN

EX./PR. SANITARY SEWER

EX./PR. STORM SEWER

EX./PR. WATERMAIN

EX./PR. SANITARY SERVICE

EX./PR. WATER SERVICE

EX. GASMAIN

EX. OVERHEAD HYDRO

EX. BELL/CABLE PEDESTAL
R.O.W.

PROPERTY LINE

PROPERTY BAR

EX. HYDRO POLE

EX. POLE ANCHOR

EX. TREE LINE

EX. TREE
(DECIDUOUS/CONIFEROUS)

WILLS

D.M. Wills Associates Limited
150 Jameson Drive
Peterborough, Ontario
Canada K9J 0B9
P. 705.742.2297
F. 705.748.9944
E. wills@dmwills.com

Project Name/Location

BURNHAM STREET
WATERMAIN REPLACEMENT

LAKEFIELD, ONTARIO

Drawing Title

PLAN AND PROFILE

Drawn By: MB

Scale: Horz. 1:200

Vert. 1:40

Designed By: MB

Issue Date: September 23, 2026

Checked By: MS

Project No.: 25-5708

Sht. No.: 400

Engineer: NL

Dwg File No.: 5708 - MP

NOT FOR CONSTRUCTION

Section F – Contract Drawings

**Burnham Street Watermain Replacement
Contract No. 26-5708**



Contract Drawing List

Sheet Number	Drawing Revision Number	Drawing Title
-	-	Cover Page/Drawing Index
100	1	General Notes
101	1	Details
200	1	Existing Conditions and Removals
400	1	New Construction - Plan and Profile

Section H – Standard Forms

**Burnham Street Watermain Replacement
Contract No. 26-5708**





Form of Substantial Performance

**Pursuant to the Construction Act, R.S.O. 1990, C.C. 30
Burnham Street Watermain Replacement
Contract No. 26-5708**

To:

Date:

(Owner Representative i.e. Manager)

I/We _____ (the Contractor) declares that the project has reached Substantial Performance and are in compliance with the following:

1. The Contractor has satisfied all of the requirements for the achievement of Substantial Performance in agreement with the Contract and in accordance with GC 8.02.04.04, and GC 8.02.04.05.
2. The Contractor has delivered this completed form, except for signature by Owner, to Owner's duly authorized representative on the above noted date.
3. The Contractor has provided the required documentation for acceptance by the Owner:
 - (a) As-Built Drawings
 - (b) Service Lateral Data Sheet and Box Records (where required)
 - (c) Commissioning Reports
4. The Contractor hereby declares and submits with this application, a current WSIB Clearance Certificate along with a Statutory Declaration that all liabilities incurred by the Contractor, and the Contractor's Sub-contractors, in carrying out the Work have been discharged, except for the statutory holdbacks properly retained in accordance with the Construction Act.
5. Remaining Punch List items are listed below in Table 1. Cost allocations have been assigned and agreed upon by both parties.

Contractor:

Per:

Name (printed)

Title

Signature

Position



WILL S Burnham Street Watermain Replacement

Form of Substantial Performance

*Work that cannot be performed by the Contractor for reasons beyond the Contractor's control shall be identified with an asterisk and an explanation provided below:

6. The Owner is to check the box of the statement that applies to this project:

- ☐ The Owner **agrees** that the Contractor has satisfied all the required obligations and has achieved Substantial Performance for the Contractor's scope of work. This application was received on the date first written above, and Substantial Performance is effective as of that date.
- ☐ The Owner **does not agree** that the Contractor has satisfied the required obligations and therefore has not achieved Substantial Performance for the Contractor's Scope of work, due to the omissions, liens, or defects listed below and/or the incomplete nature of the specified portions of the work listed below or on the attached sheet.

The person signing below is authorized to sign the Substantial Performance Certificate for, and on behalf of the Owner.

Township of Selwyn

Per:

Name (printed)	Title
Signature	Position



Form of Completion

Pursuant to the Construction Act, R.S.O. 1990, C.C. 30
Burnham Street Watermain Replacement
Contract No. 26-5708

To: _____ **Date:** _____
(Owner Representative i.e. Manager)

The Contractor has delivered this completed form, except for signature by Owner, to Owner's duly authorized representative on the above date.

I/We _____ (the Contractor), certifies and warrants that the following statements are true as of the date of delivery hereof to the Owner:

1. The Contractor has satisfied all of the requirements for the achievement of completion of the Work in agreement with the Contract and in accordance with GC 8.02.02.06, and GC 8.02.04.07.
2. The Punch list items are complete and have been accepted by the Owner and are attached herein.
3. The Contractor has provided the required documentation and is in acceptance by the Owner:
 - (a) As-Built Drawings
 - (b) Service Lateral Data Sheet
 - (c) CCTV Videos (If Required)
 - (d) Property Release Forms
 - (e) Commissioning Reports
4. In addition to the Contract Warranty period, the following works are subject to an extension period one year from the date of re-work or notification of poor workmanship and/or product quality.

5. The Contractor hereby declares and submits with this application, a current WSIB Clearance Certificate along with a Statutory Declaration that all liabilities incurred by the Contractor, and the Contractor's Subcontractors, in carrying out the Work have been discharged.



W I L L S

Form of Completion

Burnham Street Watermain Replacement

Contractor:

Per:

_____	_____
Name (printed)	Title
_____	_____
Signature	Position

6. The Owner is to check the box of the statement that applies to this project:

- ☐ Owner **agrees** that the Contractor has satisfied all the required obligations and has achieved Final Completion for the Contractor's scope of work. This application was received on the date first written above and is effective as of that date.
- ☐ Owner **does not agree** that the Contractor has satisfied the required obligations, and therefore has not achieved Final Completion for the Contractor's Scope of work, due to the omissions, liens, or defects listed below and/or the incomplete nature of the specified portions of the work listed below or on the attached sheet:

The person signing below is authorized to sign the Final Completion Certificate for, and on behalf of the Owner.

Township of Selwyn

Per:

_____	_____
Name (printed)	Title
_____	_____
Signature	Position



Agreement to Bond

Burnham Street Watermain Replacement Contract No. 26-5708

Name of Surety Company: _____

Address of Surety Company: _____

Telephone No. of Surety Company: _____

Date: _____

Bond No.: _____

Township of Selwyn
1310 Centre Line Road
Selwyn, Ontario
K9J 6X5

RE: Burnham Street Watermain Replacement – Contract No. 26-5708

In consideration of the Township of Selwyn, (hereinafter referred to as "the Owner")

accepting the tender of and executing an Agreement with: _____
(hereinafter referred to as "the Tenderer") for the construction of the Burnham Street Watermain Replacement, Contract No. 25-5708, subject to the express conditions that the Owner receive the Performance Bond and Labour and Material Payment Bond in accordance with the said tender.

We the undersigned hereby agree with the Owner to become bound to the Owner as surety for the Tenderer in a Performance Bond and a Labour and Material Payment Bond each in an amount equal to 50% of the Contract price or other such greater amount as may be determined by the Owner in the Owner's forms of Performance Bond and Labour and Material Payment Bond and in accordance with the said tender. We also agree to furnish the Owner with said Bonds within seven (7) business days after notification of the acceptance of the said tender and execution of the said Agreement by the Owner has been mailed to us.

Yours very truly,

Signature

Affix Seal Here

Name and title – Printed

Note: This Agreement To Bond must be executed on behalf of the Surety Company by its authorized officers under the company's corporate seal shall become a part of the tender.

Section I – Supplemental Reports

**Burnham Street Watermain Replacement
Contract No. 26-5708**



Section G - General Provisions

**Burnham Street Watermain Replacement
Contract No. 26-5708**



Section G – General Provisions: Index

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1.0 Contract Drawings

1. Refer to **Section F – Contract Drawings** for the list of Contract Drawings, which form part of the Contract Documents.
2. Additional drawings, showing details in accordance with which work is to be constructed, will be furnished from time to time by the Contract Administrator and will become part of the Contract Drawings.
3. Detail drawings take precedence over general drawings.
4. The location of utilities shown on the Contract Drawings is based on the best information available and is not guaranteed. It is the Contractor's responsibility to obtain locates for all utilities and provide protection of utilities during construction.
5. The Contractor shall obtain any required dimensions not shown on the Contract Drawings from the Contract Administrator before proceeding with the affected work.

2.0 Conformity of the Work

1. The Contractor shall perform all work and furnish all materials necessary to complete the Work in strict conformance with the Contract Documents, as defined in GC 1.04.
2. The Ontario Provincial Standard Specifications (OPSS) form part of the Contract Documents but are not reproduced herein. Wherever reference is made in the Contract to the General Conditions (GC); it shall be interpreted as meaning the Ontario Provincial Standard General Conditions of Contract, OPSS.MUNI 100, November 2019. The Contractor is responsible for obtaining and maintaining on site copies of all applicable OPSS referenced in the Contract Documents.

3.0 Regulatory Requirements and Permits

1. The Contractor shall comply with all applicable Federal, Provincial and Municipal Laws, Statutes, Regulations, Orders and By-laws pertaining to the work and the Contract's operations.
2. The Works shall conform to all applicable permits, approvals and third-party agreements identified in the Contract Documents.

3.1 Owner-Provided Permits and Approvals

1. Authorization under the Township of Selwyn's Municipal Drinking Water License and Drinking Water Works Permit, including any required documentation or authorization, for the proposed watermain alteration, shall be provided by the Owner, as applicable.

2. Any costs associated with renewing an Owner-provided permit or approval resulting from a delay caused by the Contractor shall be borne by the Contractor.

3.2 Contractor-Provided Permits and Approvals

1. Except for permits and approvals expressly identified as being provided by the Owner, the Contractor shall obtain and pay for all permits, approvals, registrations, and notifications required for its operations and methods of construction, including those associated with dewatering, discharge, hauling and disposal, where applicable.
2. The Contractor shall be responsible for all associated fees, including renewal fees arising from delays caused by the Contractor.

4.0 Project Schedule and Contract Time

1. It is expected that the Contract Administrator will issue a written order to commence the work as per GC 7.01.02 on or about **October 20, 2026**.
2. The Contractor shall meet the following milestone and demonstrate its achievement in the Preliminary Project Schedule:
 - a. The Contractor shall commence the Work no later than **October 26, 2026**.
3. The Contractor shall apply for Substantial Performance using form provided in **Section H – Form of Substantial Performance**, in accordance with GC 8.02.04.04, no later than **November 27, 2026**.
4. If the specified Contract Time is insufficient to permit completion of the Works by the Contractor working normal hours on a single daylight shift, the Contractor shall provide additional or augmented daylight shifts, subject to the permitted working hours, as necessary to complete the Work within the specified Contract Time. All associated costs shall be included in the Contract Price, and no additional compensation will be provided.
5. If placement of the 50mm HL8 asphalt can not be completed withing specification for air temperature, two degrees Celsius and rising, authorization to proceed with paving shall be at the discretion of the Owner and Contract Administrator.
6. The Contractor shall apply for Completion using the form provided in **Section H – Form of Completion** in accordance with GC 8.02.04.06, no later than **December 11, 2026**.
7. Final Acceptance shall be as defined in GC 1.06.

5.0 Work Restrictions

1. The Contractor may carry out the Work between the hours of 7:00am to 9:00pm Monday to Saturday, excluding Sunday and Statutory Holidays.
2. Work outside the permitted hours shall not be undertaken without prior written approval from the Owner or the Contract Administrator.
3. The loading and unloading of supplies, materials and equipment, and the refueling or repairs of equipment, shall be carried out during the permitted working hours unless otherwise approved in writing by the Owner or Contract Administrator.

6.0 Insurance

1. The Contractor shall provide a Certificate of Insurance evidencing coverage in force prior to Contract commencement.
2. The Contractor shall provide the following:

2.1 Builders Risk

Broad Form Builders' Risk Insurance written in the joint names of the Contractor, The Corporation of the Township of Selwyn, Sub-contractors, and underwritten by an insurer licensed to conduct business in the Province of Ontario. The policy shall have limits of not less than 1.1 times the Contract Price and the full value as stated in the Agreement. Should The Corporation of the Township of Selwyn provide any property to be incorporated into the structure, the policy must be endorsed to include the Township's property. Coverage shall be maintained during the term of the contract and until 10 calendar days after the date of Substantial Performance of the Work.

The Builders' Risk shall:

- a. Be endorsed to grant permission to occupy prior to the completion or acceptance of the entire work.
- b. Not be less than the insurance coverage provided by IBC Forms 4042 and 4047 or their equivalent replacement.
- c. Include the installation, testing, commissioning and subsequent use of any machinery and equipment including boilers, pressure vessels, or vessels under vacuum.
- d. Apply to all products, labour, equipment and supplies of every nature, the property of The Corporation of the Township of Selwyn or Contractor or for which The Corporation of the Township of Selwyn or Contractor may have assumed responsibility (whether on site or in transit), that is to be used in or pertaining to site preparation, erection, fabrication, construction or reconstruction of the structure.
- e. Be subject to a waiver of coinsurance.

- f. Include coverage for materials while in transit, awaiting installation or stored at off-site locations. Coverage shall be in an amount equal to the value of the material.
- g. Contractor purchased policies shall provide that, in the event of loss or damage, payment shall be made to The Corporation of the Township of Selwyn and the Contractor as their respective interests may appear. The Contractor shall act on behalf of The Corporation of the Township of Selwyn for the purpose of adjusting the amount of such loss or damage with the insurer. Once the extent of the loss or damage has been determined, the Contractor shall proceed to restore the Work. Loss or damage shall not affect the rights and obligations of either party under the Contract, except that the Contractor may be entitled to a reasonable extension of Contract Time.

2.2 Automobile Insurance

Standard Form Automobile Liability Insurance that complies with all requirements of the current legislation of the Province of Ontario, having an inclusive limit of not less than \$2 Million per occurrence for Third Party Liability, in respect of the use or operation of vehicles owned, operated, or leased by the Contractor.

2.3 Installation Floater

The Contractor shall, throughout the term of the contract, obtain and maintain an Installation Floater written on an "All Risk" perils basis of an amount not less than \$2 Million. Coverage applies while property is in transit to the installation site, while stored at a temporary location, awaiting installation at the work site, during loading and unloading as well as the course of installation until completed.

2.4 Contractor's Pollution Liability

The Contractor shall carry a Contractor's Pollution Liability Policy, underwritten by an insurer licensed to conduct business in the Province of Ontario for a limit of not less than \$5 Million. Coverage shall include bodily injury, property damage, clean-up, and remediation costs.

2.5 Contractor's Equipment Floater

The contractor shall provide and maintain, throughout the performance of the Work, broad-form coverage for construction machinery, equipment, tools, and stock used in the performance of the work, including rental expenses. Coverage shall be maintained from commencement of the work until Completion.

2.6 Commercial General Liability Insurance

Commercial General Liability, underwritten by an insurer licensed to conduct business in the Province of Ontario, for a limit of not less than \$5 Million per occurrence, an aggregate limit of not less than \$5 Million, within any policy year with respect to completed operations and a deductible of not more than \$25,000. The insurance coverage shall not be less than the insurance provided by IBC Form 2100 and IBC Form 2320. The policy shall include an extension for a standard provincial and territorial form of non-owned automobile liability policy.

This policy shall include but not be limited to:

- a. Name The Corporation of the Township of Selwyn as an additional insured
- b. Cross-liability and severability of interest
- c. Blanket Contractual
- d. Products and Completed Operations
- e. Premises and Operations Liability
- f. Personal Injury Liability
- g. Contingent Employers Liability
- h. Work performed on Behalf of the Named Insured by Sub-Contractors
- i. Firefighting Expenses
- j. Elevator and Hoist Liability
- k. Attached Machinery – while loading and unloading
- l. 30 days' notice of cancellation

2.7 Crane Operators/Hook Liability

Where booms, cranes or similar lifting equipment are used to move or install materials or equipment, the contractor shall provide Hook or Crane Operators Liability Insurance. The coverage limit shall not be less than the replacement value of the most expensive item being lifted, moved or installed.

3. The Contractor shall name the following as additional insureds under the Commercial General Liability policy:
 - a. The Corporation of the Township of Selwyn
 - b. D.M. Wills Associates Limited
4. Primary Coverage; The proponent's insurance shall be primary coverage and not additional to and shall not seek contribution from any other insurance policies available to The Corporation of the Township of Selwyn.

7.0 Plan Quantity Items

1. Measurement for payment of Items designated (P) in the Form of Tender shall be based on the Plan Quantity, as may be revised by Adjusted Plan Quantity by the Contract Administrator in accordance with the Contract Documents.
2. Items dependent on actual field conditions, such as provisional insulation, should not be designated as plan-quantity items. These should be measured based on actual quantities installed and verified.

8.0 Indemnification

1. The Contractor shall defend, indemnify and save harmless The Corporation of the Township of Selwyn, its elected officials, officers, employees and agents from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever, including but not limited to bodily injury, sickness, disease or death or to damage to or destruction of tangible property including loss of revenue or incurred expense resulting from disruption of service, arising out of or allegedly attributable to the negligence, acts, errors, omissions, misfeasance, nonfeasance, fraud or willful misconduct of the Contractor, its directors, officers, employees, agents, contractors and subcontractors, or any of them, in connection with or in any way related to the delivery or performance of this Contract. This indemnity shall be in addition to and not in lieu of any insurance to be provided by the Contractor in accordance with this Contract and shall survive this Contract.
2. The Contractor agrees to defend, indemnify and save harmless The Corporation of the Township of Selwyn from and against any and all claims of any nature, actions, causes of action, losses, expenses, fines, costs (including legal costs), interest or damages of every nature and kind whatsoever arising out of or related to the Contractor's status with WSIB. This indemnity shall be in addition to and not in lieu of any proof of WSIB status and compliance to be provided by the Contractor in accordance with this Contract and shall survive this Contract.

9.0 Variations in Tender Quantities

1. GC.8.01.02 (a) is amended as follows:
 - a. The last sentence beginning with "Alternatively" and ending with "paid" is deleted in its entirety, and replaced with the following:

"The Owner shall not be liable to the Contractor for loss of anticipated profit".

10.0 Price for the Work

3. Except for the price adjustments expressly permitted by the Contract Documents, including adjustments under OPSS 310, Appendix 310-B, and in addition to GC 8.02.02, the Contractor acknowledges and agrees that the Contract Price includes all inflation and escalation occurring during the specified Contract Time. No additional compensation will be considered.

11.0 Payments

1. Except as herein provided, payments under this Contract will be made in accordance with GC8.02.04.

2. The Contractor shall submit draft quantities for each progress payment application at least five (5) calendar days before the first (1st) day of each month for review by the Contract Administrator.
3. The Contractor shall submit a proper invoice to the Contract Administrator in accordance with Part 1.1 (s6.1) of the Construction Act. The proper invoice shall include:
 - a. A detailed breakdown of the quantities and amounts claimed;
 - b. A current WSIB Clearance Certificate;
 - c. A Statutory Declaration; and,
 - d. An updated Construction Schedule identifying the critical path of the project.
4. Should the Owner dispute all or any part of a proper invoice for any reason, the Owner, through the Contract Administrator, issue a notice of dispute in the prescribed form of an Owner Notice of Non-Payment, in accordance with section 6.4 of the Construction Act.
5. Interim payment certificates are not conclusive as to the value or quality of the Work performed and remain subject to correction, reopening and readjustment in accordance with Contract Documents.
6. Subject to the Construction Act and issuance of any required Notice of Non-Payment, the Owner may withhold from an amount otherwise payable to the Contractor an amount sufficient to remedy any defect or deficiency in the Work pending its correction.

12.0 Warranty Holdback and Payment

1. GC7.16.02, is hereby revised by the addition of the following:

“...the Contractor shall correct promptly or provide a schedule for correction, within 5 working days of written notification, at no additional cost to the Owner...”
2. In addition to the Statutory holdback required under the Construction Act, and without prejudice to any other rights available to the Owner at law, in equity or under the Contract, the Owner shall retain a Warranty Holdback equal to 2.5% of the final Contract Amount. The Warranty Holdback shall be retained as security for the timely and complete correction of defects identified by the Owner during the Warranty Period described in GC 7.16.
3. If the Contractor fails to comply promptly with GC 7.16 or any other obligation under the Contract, the Owner may arrange for the required corrective Work to be completed or assign a reasonable value to Work requiring future completion. The associated costs may be deducted from the Warranty Holdback.
4. The Warranty Holdback, less any authorized deductions, shall be paid to the Contractor following the later of the expiry of the Warranty Period and Final Acceptance. Interest earned on the retained amount shall accrue to the Owner.

13.0 Health and Safety

1. The Contractor shall submit a copy of their Health and Safety Policy prior to site mobilization.
2. The Contractor shall comply strictly with the safety requirements of all governing authorities, including the Ontario Occupational Health and Safety Act and Ontario Regulation 213/91 - Construction Projects.
3. Where a governing authority issues an order, notice or directive, the Contractor shall immediately undertake the required corrective measures and provide a copy of the order, notice or directive to the Contract Administrator.
4. The Contractor shall immediately notify the Contract Administrator of any accident or incident involving personal injury, property damage, utility damage, or public safety occurring in connection with the Work. A written incident report shall be submitted within forty-eight (48) hours, followed by a detailed investigation report within ten (10) calendar days describing the incident, its cause and the corrective measures implemented to prevent recurrence.
5. The Contractor shall provide at the site the equipment, supplies and facilities necessary to provide first aid to persons who may be injured in connection with the Work and shall comply with the requirements of the authorities having jurisdiction.
6. Before commencing the work, the Contractor shall provide the Contract Administrator with a list of hazardous products expected to be used in performing the Work. Current Safety Data Sheets shall accompany the submission. All containers used for hazardous products shall be labelled in accordance with WHMIS requirements.

13.1 Confined Space

1. In addition to GC7.01.04, the following documentation is required to be submitted prior to construction to the Contract Administrator and clearly posted during construction:
 - a. Detailed written procedures addressing the confined space requirements of the Occupational Health and Safety Act and Ontario Regulations for construction projects, Ontario Regulation 213 / 91, shall be clearly posted at the project site and available to all personnel, including the Contractor's workers, Owner's staff, Contract Administrator, and MOL inspectors.
 - b. The procedures must include the rescue procedures to be followed during a rescue or evacuation of all personnel from an unsafe condition or in the event of personal injury.
 - c. The Contractor shall have personnel trained in rescue procedures readily available on site.

14.0 Property Owner Construction Notice

1. The Contractor shall prepare a Property Owner Construction Notice and submit it to the Contract Administrator and Township for review and approval. The Contractor shall distribute the approved notice to all affected property owners, occupants, tenants and businesses within the Project Limits before commencing on site-activities. The notice shall identify the scope, and schedule of the Work, anticipated property and service impacts, and contact information for the Contractor's designated representative.
2. The Contractor's proposed notice shall be submitted to the Contract Administrator for review and comment, at least five (5) days prior to proposed distribution.
3. All costs associated with preparing and distributing the notice shall be included in the Contract Price.

15.0 Entry onto Private Property

1. The Contractor shall not enter private property without prior written authorization from the Contract Administrator. Where the Owner has obtained a temporary access or construction agreement, the Contractor shall comply with all conditions of that agreement. This requirement will be strictly enforced.

16.0 Restrictions on Open Burning

1. Open burning shall not be permitted within the Contract Limits. All brush, waste and debris generated by the Work shall be removed and disposed of at an approved location in accordance with the Contract Documents and applicable requirements.

17.0 Spill Response and Reporting

1. A Response Plan shall be developed that will be implemented immediately in the event of a sediment release or spill of a deleterious substance. The Response Plan shall be submitted to the Contract Administrator, prior to any on-site construction activities.
2. An emergency spill response kit, including the appropriate absorbency materials, shall be on site at all times. Proper containment, clean-up and reporting, in accordance with provincial requirements, is required.
3. Spills or discharges of pollutants or contaminants under the control of the Contractor, and spills or discharges of pollutants or contaminants that are a result of the Contractor's operations that cause or are likely to cause adverse effects shall forthwith be reported to the Contract Administrator. Such spills or discharges and their adverse effects shall be as defined in the Environmental Protection Act R.S.O. 1990.

4. All spills or discharges of liquid, other than accumulated rainwater, from luminaires, internally illuminated signs, lamps, and liquid type transformers under the control of the Contractor, and all spills or discharges for this equipment that are a result of the Contractor's operations shall, unless otherwise indicated in the Contract, be assumed to contain PCB's and shall forthwith be reported to the Contract Administrator.
5. This reporting shall not relieve the Contractor of his legislative responsibilities regarding such spills or discharges.

18.0 Environmental Protection Plan

1. If, in the opinion of the Contract Administrator or Approving Authorities, the Contractor is not fulfilling the conditions and requirements of the Environmental Protection Plan as described herein, the Contract Administrator or Approving Agency has the right to stop the Contractor's operation and / or work, at any time, until the deficiency or default has been resolved to their satisfaction. Compensation to the Contractor for any delays incurred as a result of this stoppage of work will not be considered.

18.1 Equipment and Operation

1. The Contractor shall control equipment and operations to limit disruption to the watercourses and surrounding areas to the greatest extent possible. Control measures shall include, but not be limited to, the following requirements:
 - a. Equipment shall arrive at the site sufficiently clean such that the Contract Administrator may confirm that no invasive species or noxious weeds are transported onto the site by equipment.
 - b. Equipment shall arrive on site in good repair and shall be regularly inspected and maintained by the Contractor throughout the duration of the contract to ensure that it remains free of fluid leaks.
 - c. Restoration of disturbed areas shall be completed immediately following the disturbance of an area regardless of whether it is vegetation, hard surfaces, watercourse surfaces or embankment surfaces.
 - d. Storage, maintenance, and cleaning of equipment shall be undertaken only within designated areas and away from catch basins, drainage routes and private-property access points.
 - e. Fuel tanks shall be stored and refueling operations undertaken, within designated areas away from catch basins, drainage routes and private-property access points. All fuel tanks shall be sound, leak-free, and where required, certified by the applicable authority.
 - f. Biohazardous, corrosive and / or toxic materials shall be securely stored away from catch basins and drainage routes. Regulated materials shall be handled and used in accordance with applicable regulations. Quantities of these materials on Site shall be limited to those required to perform the Work.

- g. A procedure for interception, clean-up, proper disposal and reporting of spills shall be in place prior to the commencement of the work and subject to review by the Contract Administrator and other Approving Authorities. Materials and equipment required to facilitate spill clean-up shall be readily available and appropriately stored on-site prior to the commencement of work. All spills shall be reported to the Contract Administrator immediately.

18.2 Dewatering

1. All work, unless otherwise specified, shall be completed in the dry (i.e. no impact to the active watercourse) through the use of staging, dewatering structures and/or pumping operations. Dewatering operations shall include, but not be limited to, the following requirements:
 - a. If dewatering is required, a dewatering plan shall be provided to the Contract Administrator for review and comment before commencing dewatering activities.
 - b. Dewatering discharge shall pass through appropriate sediment-control measures, such as sedimentation tank or filter bag, and shall be directed to a location approved by the Contract Administrator. Water shall not be discharged directly into storm sewer, sanitary sewer or onto the travelled roadway unless expressly authorized.
 - c. The configuration, capacity, material and equipment proposed for dewatering shall be submitted to the Contract Administrator for review before implementation.
 - d. Dewatering controls shall be constructed using clean, non-erodible materials.

19.0 Erosion Control

1. The Contractor shall control its operations to prevent the migration or entry of deleterious material into catch basins, storm sewers, drainage routes or adjacent properties. Deleterious material includes topsoil, silt, sand, sediment-laden water, debris, airborne material, and other material generated by the Work. Control measures shall include, but not be limited to, the following requirements:
 - a. Sediment and erosion control devices shall be in place prior to the commencement of work.
 - b. Sediment and erosion control devices shall be maintained for the duration of the work to ensure they are active and working appropriately.
 - c. Loose or erodible material generated or stored during construction shall be contained and managed to prevent its migration into catch basins, storm sewers, drainage routes, or adjacent properties.
 - d. Effluent from excavation dewatering shall be immediately discharged through an approved settling basin, filtration bag or other sediment-control device before discharge to a location approved by the Contract Administrator.

- e. Deleterious material captured by sediment and erosion-control devices, settling basin, filtration devices shall be removed regularly and disposed of, off-site at an approved receiving site.
- f. Erosion and Sedimentation control measures shall be monitored on a daily basis by the Contractor, and all necessary adjustments and maintenance must be completed immediately to the satisfaction of the Contract Administrator. No additional payment will be made for maintenance of erosion and sedimentation control measures.
- g. Erosion and sediment-control measures and structures shall be repaired immediately if damaged.
- h. Non-biodegradable erosion and sediment control materials are to be removed after all disturbed ground has been permanently stabilized.

20.0 Disposal of Surplus or Unsuitable Material

- 1. Material that is unsuitable or surplus to the requirements of the Contract shall be disposed of at the Selwyn Landfill where specified in the Contract Documents, or at another receiving site arranged by the Contractor and approved by the Contract Administrator.
- 2. Disposal shall be undertaken in an environmentally acceptable manner, shall not create an unsightly condition when viewed from public roadways, and shall avoid any environmentally sensitive areas identified in the Contract Documents.
- 3. Where material is disposed of at a privately owned receiving site, the Contractor shall provide written authorization or a release signed by the receiving property owner, in accordance with OPSS 180.
- 4. All required documentation, hauling records, receiving-site documentation and permits associated with disposal of excess material shall be completed by Contractor and submitted to the Contract Administrator in accordance with OPSS 180 and applicable excess-soil regulations.
- 5. The Contractor shall comply with all applicable municipal by-laws relating to the hauling and disposal of surplus or unsuitable material.

21.0 Excess and On-Site Soil Management

- 1. Soil shall be defined as “unconsolidated naturally occurring mineral particles and other naturally occurring material resulting from the natural breakdown of rock or organic matter by physical, chemical or biological processes that are smaller than 2 millimetres in size or that pass the US#10 sieve” (Ontario Regulation 153/04, Records of Site Condition Part XV.1 of the Act)
- 2. Excess soil shall be defined as ‘soil, crushed rock, or soil mixed with rock or crushed rock, that has been excavated as part of a project and removed from the project area for the project’ (Ontario Regulation 406/19, On-Site and Excess Soil Management)

- a. Excess soil does **not** include soil or engineered fill that has been contaminated with asphalt, concrete, re-used or recycled aggregate product and/or mine tailing, other products such as garbage, shingles, painted wood, ashes or other refuse.
3. Excess and on-site soil shall be managed in accordance with all applicable legal requirements, including the Environmental Protection Act (EPA), Ontario Water Resources Act (OWRA), Planning Act and the Municipal Act and Ontario Regulation 406/19 – On-Site and Excess Soil Management.
4. Where required by the Ontario Regulation 406/19, excess and on-site soil management shall be overseen by a Qualified Person, as defined by Ontario Regulation 153/04.
5. Excess soil removed from the site shall be managed in accordance with Ontario Regulation 406/19-On-Site and Excess Soil Management and the Rules for Soil Management and Excess Soil Quality Standards incorporated by reference therein.
 - a. Ontario Regulation 406/19, On-Site and Excess Soil Management, and Rules for Soil Management and Excess Soil Quality Standards (Adopted by reference in O. Reg 406/19)
6. Where required by Ontario Regulation 406/19, an Excess Soil Management Plan and the applicable supporting documents shall be submitted to the Contract Administrator for review before commencing earthwork activities.
 - a. Supporting documents may include, where applicable, an Assessment of Past Uses, Sampling and Analysis Plan, Soil Characterization Report, Excess Soil Destination Assessment Report and details of the soil tracking system.

22.0 Traffic Control & Temporary Signage

1. In accordance with GC 7.06, the Contractor is responsible for the supply, erection, maintenance and subsequent removal of all temporary traffic control devices, including signs, lights, barricades, delineators, cones, etc., required for the work.
2. Traffic control shall conform to the procedure outlined in the latest edition of OTM Book 7 (Ontario Traffic Manual), and the requirements of the Occupational Health and Safety Act and Ontario Regulation 213/91.
3. A Traffic Control Plan, prepared in accordance with the latest edition of the OTM Book 7, shall be submitted by the Contractor for review by the Contract Administrator at least five (5) days before commencing construction. The Plan shall clearly indicate the proposed traffic-control devices, signage types and layout.
4. Revisions to the Traffic Control Plan shall be made to reflect ongoing changes on the project as needed and shall be reviewed by the Contract Administrator.
5. Traffic controls shall be operational before work affecting traffic begins.

6. The Contractor shall, in accordance with the Township and Contract Administrator, provide the required notifications to emergency services and affected parties for any approved road closure or traffic restriction.
7. Safe pedestrian access to affected properties and businesses shall be maintained at all times. Where the normal pedestrian route is temporarily unavailable, the Contractor shall provide a safe and accessible temporary route.

23.0 Utilities

1. GC2.01.01 and GC7.13.02 are deleted in their entirety and are replaced with the following:
 - a. The Contractor shall be responsible for protecting all utilities within the site during construction in accordance with OPS MUNI 491.
 - b. The location and depth of underground utilities shown on the Contract Drawings are based on preliminary investigations made by the Owner and therefore the accuracy cannot be guaranteed. It is, however, the Contractor's responsibility to contact the Ontario One Call and the applicable utility owners for further information regarding the exact location of all utilities, to exercise the necessary care in construction operations and to take such other precautions as are necessary to safeguard the utilities from damage.
 - c. The Contractor is responsible for verification of the location and type of other utilities within the Contract limits, and which may be encountered during construction.
 - d. Where a utility not shown on the Contract Drawings is encountered, the Contractor shall immediately stop the affected work, protect the utility and notify the Contract Administrator. Work in the affected area shall not resume until authorized by the Contract Administrator.
 - e. The Contractor shall coordinate with the applicable utility owners regarding protection, support or relocation of existing utilities required to complete the Work.

24.0 Layout

1. The Contractor shall be responsible for all layout required to facilitate the construction of this Contract.
2. Except for the Local Control points specifically identified in the Contract Drawings, elevations shown in the Contract Drawings shall not be used as control reference for layout.
3. Local Control Points, Monuments, Property Monuments, and benchmarks shall be inventoried by the Contractor in the form provided in **Section H - Monument**

Inventory Report and submitted to the Contract Administrator before mobilizing to the site.

4. In addition to the requirements of GC7.02.04 and GC 7.02.09, the Contractor shall use the Local Control Points identified in the Contract Drawings, any Local Control Points, survey monument, property monument or benchmark disturbed or damaged by the Contractor shall be replaced by an Ontario Land Surveyor (OLS) at the Contractor's sole expense. Any deficient Work resulting from the Contractor's use of an incorrect control point, whether affecting horizontal or vertical alignment, shall be corrected by the Contractor at their sole expense.

25.0 Security

1. The Contractor shall be responsible for the security of the Work and protection of the Work, materials, equipment, and temporary facilities until final acceptance.
2. The Contractor shall take all necessary precautions to prevent the site from posing a hazard to the public for the duration of the Work. Appropriate fencing, barricades, covers, safety signs and warning devices shall be provided and maintained as required. All temporary security measures shall be removed upon completion of the Work.
3. All costs associated with providing and maintaining site security shall be included in the applicable unit prices bid, and no separate payment shall be made for such measures.

26.0 Dust Control

1. The Contractor shall take all measures necessary to control dust, debris and mud to the satisfaction of the Contract Administrator. The cost of such measures shall be included in the applicable unit prices bid, and no separate payment shall be made for this work.
2. As part of the Work, the Contractor shall take all necessary measures to prevent dust and mud resulting from creating a nuisance within the right-of-way or elsewhere, including where public traffic is permitted through an area of the roadway maintained by the Contractor.
3. Where the work requires the sawing of asphalt or the sawing of concrete, wet-cutting blades and grinders shall be used with sufficient water to control dust, wherever it may affect traffic, adjacent properties, businesses or the public.
4. The Contractor shall promptly remove any mud, debris or other material tracked or deposited on the roadway as a result of construction operations or construction traffic.

27.0 Tree Protection

1. During Construction, the Contractor shall not:
 - a. Remove any tree without the prior approval of the Contract Administrator.

- b. Stockpile construction materials excavated materials or equipment on lawn areas or within the dripline of any tree.
 - c. Refuel or maintain construction equipment within the dripline of any tree. All refueling and maintenance shall be undertaken in a designated area.
2. No portion of any tree, including its roots, trunk or branches, shall be cut, removed or otherwise damaged without the prior written approval of the Contract Administrator.
3. The Contractor shall take all necessary measures to protect existing trees and their root systems from damage. The Contractor shall immediately notify the Contract Administrator of any damage to a tree or its root system caused by the Contractor's operations. Any investigation, treatment or remedial Work required as a result of such damage shall be undertaken as directed by the Contract Administrator and performed by a qualified arborist or tree-care professional at the Contractor's sole expense.

28.0 Maintaining Access to Private Property during Construction

1. The Contractor shall maintain access to private properties, buildings, driveways, lanes and businesses throughout construction. Where temporary interruption of access is unavoidable, the Contractor shall coordinate the interruption with the affected property owner, occupant or business and provide reasonable advance notice. Emergency access shall be maintained at all times.
2. The Contractor shall schedule and coordinate the Work and provide all temporary works necessary to maintain the required access.
3. All costs associated with maintaining access shall be included in the applicable unit prices bid, and no separate payment shall be made.

29.0 Garbage Collection and Mail Delivery

1. The Contractor shall ensure that garbage and recycling collection is maintained for all affected properties. Where normal collection is disrupted by the Work, the Contractor shall coordinate directly with the applicable collecting agency and temporarily relocate containers as necessary to facilitate collection.
2. The Contractor shall ensure that Canada Post personnel have access to affected properties or community mailboxes for scheduled mail delivery. Where normal delivery cannot be maintained, the Contractor shall coordinate alternative arrangements with Canada Post and the affected property owners or occupants.

30.0 Construction Noise

1. The Contractor shall undertake construction operations in accordance with the applicable Township noise bylaw, including Municipal By-law 2003-97, as amended, and any approved exemptions.

31.0 Quality Assurance / Quality Control

1. The Contractor shall establish, implement and maintain Quality Control procedure necessary to ensure that the Work complies with the Contract Documents.
2. Quality Assurance, including third-party testing arranged by the Contract Administrator, shall be the responsibility of the Owner. The Contractor shall provide access, assistance and samples as required to facilitate inspection and testing.

32.0 Compaction Requirements

1. All compaction shall be in accordance with OPSS MUNI. 501, except as amended herein. Method A. Method A shall apply, modified as follows:
 - a. All backfill material under road surface and driveways shall be compacted to 100% MDD;
 - b. All backfill material within landscaped areas shall be compacted to 98% MDD; and
 - c. Engineered fill shall be compacted in accordance with the requirements of the third-party Geotechnical Consultant.
2. Compaction tests shall be performed at random locations for the Work governed by OPSS.MUNI 501. Areas that do not meet the specified degree of compaction shall be excavated, replaced and recompacted at the Contractor's expense, as directed by the Geotechnical Engineer.

33.0 Inspection of Works

1. The Contractor shall notify the Contract Administrator at least two (2) business days before the following activities to allow the related work to be inspected.
 - a. The Contractor's proposed mobilization date;
 - b. The Contact information for the Contractor's site representative;
 - c. Before connecting new work to existing infrastructure;
 - d. Before placing any maintenance hole, catch basin, or other structures;
 - e. Before testing the watermain or water service;
 - f. Before placing asphalt;
 - g. Before placing concrete; and,
 - h. Before the Contractor demobilizes from the site.

If the Contractor fails to provide the required notice, the Contractor may be required to undertake additional work to allow the Contract Administrator to inspect and/or verify that the work has been properly constructed, at the Contractor's sole expense.

34.0 Submittals

1. The Contractor shall submit to the Contract Administrator all shop drawings, plans and procedures required by the Contract Documents to clearly describe the proposed work. The Contractor shall address the Contract Administrator's review comments and resubmit the documents where required.
2. When submitting such drawings, the Contractor shall notify the Contract Administrator in writing of all respects in which such drawings differ from the requirements of the Contract or from previously notified requirements of the Contract Administrator.
3. The Contract Administrator's review of such drawings shall not be construed as approval of such differences unless the Contractor has complied with the preceding sentence hereof and unless the Contract Administrator has specifically approved such differences in writing.
4. The Contract Administrator's review of such drawings shall not relieve the Contractor from responsibility for the correctness of the drawings or the adequacy of the details shown on the drawings.
5. Work related to a submittal shall not proceed until the Contract Administrator has reviewed and returned the submitted document.
6. Submittals subject to review by the Contract Administration include, but are not limited to:
 - a. Requests For Information (RFI)
 - b. Contemplated Change Notice (CCN)
 - c. Shop Drawings
 - d. Aggregate material, Concrete and Asphalt Mix designs
 - e. Traffic Control Plans
 - f. Dewatering Plans
 - g. Erosion and Sediment Control Monitoring Logs
7. The Contract Administrator's review period shall be up to five (5) business days following receipt of a complete submittal. If additional review time is required, the Contractor Administrator shall notify the Contractor.
8. The review period specified above, and any response issued by the Contract Administrator, shall not constitute Extra Work or extension of Contract Time. No additional compensation shall be provided for the specified review period.
9. Any proposed change to scope, Contract Price or Contract time, shall be authorized by and executed Change Order (CO) before the related work proceeds. Any such work undertaken without an executed Change Order shall be performed at the Contractor's risk.
10. Domestic Supply Chain Plan supporting documentation, where requested by the Owner, including manufacturer, supplier or Subcontractor information,

manufacturing or service location, source classification and supporting evidence of origin and value.

35.0 Domestic Supply Chain Plan Compliance

1. The Contractor shall supply the goods and services as identified in their accepted Domestic Supply Chain Plan.
2. The Contractor shall not substitute a listed good or service with one having a different source classification or jurisdiction of origin without the prior written approval of the Owner.
3. A request for substitution shall identify:
 - a. the good or service proposed to be substituted;
 - b. the source classification and jurisdiction of origin identified in the accepted Domestic Supply Chain Plan;
 - c. the proposed replacement and its source classification and jurisdiction of origin;
 - d. the reason for the requested substitution; and
 - e. any effect on the Contract Price or Contract Time.
4. Upon request, the Contractor shall provide documentation satisfactory to the Owner confirming the origin and value of goods and services identified in the accepted Domestic Supply Chain Plan. Supporting documentation may include product information, shop drawings, invoices, manufacturer declarations, certificates of origin or equivalent records.
5. The Owner's review or acceptance of supporting documentation shall not relieve the Contractor of its obligations under the Contract Documents.
6. The Contractor shall maintain records supporting the information contained in the accepted Domestic Supply Chain Plan and shall make such records available to the Owner upon request.

36.0 Deliverables

1. Prior to Contract commencement the Contractor must submit to the Owner:
 - a. The Labour and Material Bond required by the Contract Documents;
 - b. The Performance Bond required by the Contract Documents;
 - c. Certificates of insurance confirming that the policies and coverages required by the Contract Documents are in place. The Owner and the Contract Administrator shall be named as additional insureds as required by the Contract Documents;
 - d. A current WSIB clearance certificate;
 - e. The Contractor's health and safety policy;

- f. A copy of the notice of project filed with the Ministry of Labour, Immigrations, Training and Skills Development, where required, identifying the Contractor as the Constructor for the Project;
 - g. A preliminary construction schedule for discussion at the pre-construction meeting; and
 - h. A list of Labour and Equipment rates proposed for use on approved Time and Material (T&M) work.
 - i. A list of the proposed manufacturers, suppliers and Subcontractors for the major goods and services identified in the accepted Domestic Supply Chain Plan, together with supporting origin information requested by the Owner.
2. Before mobilizing to the site, the Contractor shall submit to the Owner:
 - a. Property Owner Construction Notices in accordance with Section 14;
 - b. A list of hazardous products expected to be used in performing the Work, accompanied by current Safety Data Sheets
 - c. A detailed Project Schedule;
 - d. An Emergency Response and Spill Response Plan;
 - e. The completed Section H - Monument Inventory Report;
 - f. A Dewatering Plan, where required; and
 - g. Proposed material sources

36.1 Project Schedule

1. Within five (5) days following the pre-construction meeting, the Contractor shall provide a detailed Project Schedule identifying the critical path and complying with GC 7.01.07.
2. The Contract Administrator and Owner shall review the Project Schedule for general conformance with the Contract Documents and provide any written comments within five (5) days following receipt. The Contractor shall address the comments and submit the baseline Project Schedule before submitting Payment Application No. 2.
3. Where required following Payment Application No. 1, and updated Project Schedule shall be submitted with each subsequent Payment Application.

36.2 As-Built Drawings

1. Throughout construction, the Contractor shall collect field records and maintain current As-Built drawings. The As-Built drawings shall include, but not limited to:
 - a. Any horizontal or vertical alignment, elevation or material deviation from the Contract Drawings and specifications.
 - b. Any utility or feature encountered during construction that is not identified on the Contract Drawings.

- c. Watermain top-of-pipe elevations at all fittings, valves, connections, points of horizontal or vertical deflection and at intervals not exceeding 20 metres; and
 - d. The horizontal location and elevations of each water service at the property line and watermain connection, identified by the municipal address or property identifier.
 - e. Field Records shall be submitted as an AutoCAD-compatible point file referenced to UTM NAD83 Zone 17, using the nomenclature specified by the Township. The completed **Section H – Service Lateral Data Sheet** shall also be submitted, where applicable, before the Contractor applies for Substantial Performance.
2. The Contractor shall make all field records and redlined drawings available to the Contract Administrator for review throughout construction upon request.
 3. Following completion of the Work, the Contractor shall submit all As-Built drawings and associated electronic records to the Contract Administrator before applying for Substantial Performance. Refer to **Section H – Form of Substantial Performance**

37.0 Site Meetings

1. The Contractor shall attend all scheduled meetings and provide adequate management personnel responsible for the Work who have the authority to make day to day site decisions.
2. The Contractor shall attend the pre-construction meeting at a date and time established by the Owner or Contract Administrator.
3. Progress meetings are anticipated to be held once every two (2) weeks for the duration of the project.



Tender Receipt Label

This Label Must Be Securely Attached To The Front Of The Sealed Envelope Containing The Tender.

**All Tenders Must Be Received At:
1310 Centre Line, Selwyn ON, K9J 6X5**

Section A - Completed By Department Issuing Tender	
Contract Number:	26-5708
Contract Title:	Burnham Street Watermain Replacement
Closing Date:	Wednesday, October 7, 2026
Closing Time:	11:59:59 AM

Section B - Completed By Company Submitting Tender	
Submitted By:	
Company Contact:	
Company Name:	
Company Address:	
Company Phone:	

Section C – Completed By Individual Receiving Tender		
Tender Receipt:		
Date:	Time:	Initials: