

Addendum # 1 RFP - Request for Proposal Comprehensive Zoning By-law & Site Plan Control By-law Township of Selwyn

Addendum # :1 Issued: Monday, September 28, 2026

Re: Section 6.0 – Pre-Submission and Other Information

Questions and Clarification and **Response (in bold)**

1. Does the Township have connections with first nations communities or an established process for consulting?

The Township currently invites the 7 Williams Treaties First Nations to all pre-consultation meetings and circulates all Planning Act notices to these First Nations. I can advise that the Township has generally had greater engagement with the 3 more local First Nations in the area. Those being Hiawatha, Curve Lake and Alderville First Nations whose consultation staff provide more regular comments on various developments undergoing planning approvals and occasionally attend pre-consultation meetings.

2. There are three rounds of Open Houses on the draft Zoning By-law document requested, as follows:

Stage 2: Three (3) Open Houses – following the draft Zoning By-law

Stage 3: Three (3) Open Houses – following edits to the draft Zoning By-law

Stage 4: One (1) Statutory Open House

Is the above understanding correct? We have concerns regarding engagement fatigue. Would alternate engagement strategies and timing be considered?

This is correct. In order to assess all proposals fairly, the work plan as outlined in the RFP should be used as the basis for the detailed response and price quote. As outlined in the RFP, alternative workplans and pricing may be submitted for the Township's consideration in addition a detailed response to the work plan outlined in the RFP. Upon the award of the contract, it is anticipated that the successful consultant will work with staff and council to refine the workplan, as needed, and prepare a detailed communications plan as noted in the RFP.

3. In our experience updating zoning By-laws, there are certain strategies we have employed that would result in efficiencies, and smoother processes. Would such strategies be considered if there are alternations and refinements to tasks within phases? Examples include shifts to timing of engagement, or refinements to how the background review is structured?

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4. Are extensions being granted? The Township is not considering an extension of the submission deadline date and time at this time.