



TOWN OF SHELburnE
JOB POSTING
CROSSING GUARD - CASUAL/RELIEF
WAGE RANGE - \$21.22 - \$24.96 (2026)

The Town of Shelburne is accepting resumes for the position of Crossing Guard - Casual. This is a position with varying shifts during the school calendar year. The candidate must be available for on-call duty on short notice to address urgent operational requirements. There is no guaranteed hours.

Reporting to the Customer Service Coordinator, general duties and responsibilities include but are not limited to:

- Control the flow of traffic to allow for the safe, supervised crossing of students and pedestrians.
- Communicate clearly and effectively using spoken commands and hand signals.
- Abide by the Highway Traffic Act – as applicable to School Crossing Guards.
- Reports site safety conditions at designated school crossing location to Coordinator.
- Document and report incidents to OPP, including reporting vehicles which have failed to obey stop requests.
- Exercise sound judgment in determining safe opportunities to cross students and pedestrians, based on weather conditions, road conditions, distance and speed of traffic, gaps in traffic and distracted driving.
- Maintain a friendly and positive attitude towards children, their guardians, and the public.
- Ability to stand up for up to 2-hour duration per day in inclement weather.

A copy of the full job description is available at <https://www.shelburne.ca/en/town-hall/careers.aspx>

To apply for this position, please submit either your resume by email to: jobs@shelburne.ca or completed application <https://forms.shelburne.ca/Clerks/School-Crossing-Guard-Application>

Please quote the job title “**Crossing Guard 2026**” in the subject line of email. The deadline for applications is September 8, 2026 at 1:00PM.

TO VIEW THE FULL JOB DESCRIPTION AND OTHER
AVAILABLE POSITIONS, SCAN THE QR CODE BELOW.



Mail submissions to:
Human Resources
Town of Shelburne
203 Main Street East
Shelburne ON
L9V 3K7

****Only those selected for an interview will be contacted. ****

The Town of Shelburne has made a commitment to diversity, equity, inclusion and belonging and are at the beginning of this journey. We recognize the value of diverse perspectives and lived experiences, and the importance of creating an environment that embraces and supports these. We are committed to creating and fostering a workplace where all employees, regardless of race, colour, ancestry, creed (religion), place of origin, ethnic origin, citizenship, sex (including pregnancy), gender identity and expression, sexual orientation, age, marital status, family status, and disability feel a sense of dignity and belonging. As such, we seek to attract, develop, and retain highly talented employees with a variety of identities and backgrounds, in order to better reflect the growing diversity of the Town of Shelburne.