Our Vision: Healthy People in Vibrant Communities

Special Ad Hoc Building Committee

MS Teams Participation
Thursday, September 10, 2026, at 9:00 a.m.

1.0 Convening the meeting

1.1 Call to order; recognition of quorum; and introduction of guests, introduction of new member, Mark Peterson.
1.2 Approval of Agenda.
1.3 Reminder to disclose any pecuniary interest and the general nature thereof when the item arises, including interests related to a previous meeting the member did not attend.
1.4 Reminder that meetings are recorded for minute-taking purposes.

2.0 Approval of minutes

2.1 Minutes from April 17, 2026

3.0 Approval of consent agenda items

- No items this month.

4.0 Correspondence received requiring action

- No items this month.

5.0 Agenda items for information, discussion, and decision

- No items this month.

6.0 New business/other

- No items this month.

7.0 Closed session

Motion to move into a closed session to discuss the following matters pursuant to the Municipal Act, 2001:

- a proposed or pending acquisition or disposition of land by the municipality or local board.

8.0 Rising and reporting

9.0 Future meetings and events

- Future meetings determined by the Chair on an as-needed basis.

10.0 Adjournment

Accessibility: Southwestern Public Health is committed to providing accessible document formats upon request. If you require any content within this package in an alternate format, please submit an **Alternative Document Request Form**.

Special Ad Hoc Building Committee Meeting April 17, 2026

Open Session Minutes

A meeting of the Special Ad Hoc Building Committee for Oxford Elgin St. Thomas Health Unit was held on Friday, April 17, 2026, commencing at 4:00 p.m. via MS Teams.

Present:

Ms. B. Martin	Board Member (Committee Chair)*
Mr. D. Mayberry	Board Member*
Mr. D. Warden	Board Member*
Ms. C. St. John	Chief Executive Officer (ex officio)
Ms. M. Nusink	Director, Finance
Ms. W. Lee	Executive Assistant*
Ms. J. Gordon	Administrative Assistant

Guests:

Bill Sargeant	Project Manager, architects Tillman Ruth Robinson*

Regrets:

Mr. G. Jones	Board Member (Committee Vice-Chair)*

***Denotes virtual participation via MS Teams.**

1.1 Call to order; recognition of quorum; and introduction of guests, introduction of new member, M. Peterson.

The meeting was called to order at 4:00 p.m., where an introduction to B. Sargent, guest and Project Manager with architects Tillman Ruth Robinson, as well as M. Peterson, the newly appointed Committee member.

D. Mayberry was temporarily appointed Chair in the absence of B. Martin.

1.2 Approval of agenda

Resolution # 2026-SABC-0417-1.2
Moved by M. Peterson
Seconded by D. Warden

That the April 17, 2026 Special Ad Hoc Building Committee Agenda be approved.

Carried.

1.3 Reminder of conflicts of interest

Reminder to disclose any pecuniary interest and the general nature thereof when the item arises, including interests related to a previous meeting the member did not attend.

1.4 Recording of minutes

Reminder that meetings are recorded for minute-taking purposes.

2.0 Approval of minutes

Resolution # 2026-SABC-0417-2.1
Moved by M. Peterson
Seconded by D. Warden

> That the February 2, 2026 Minutes for the Special Ad Hoc Building Committee meeting be approved.

Carried.

B. Martin joined the meeting at 4:03 p.m., and reassumed Chair position.

3.0 Consent agenda items

No items this month.

4.0 Correspondence received requiring action

No items this month.

5.0 Agenda items for information, discussion, decision.

No items this month.

6.0 New business

No items this month.

7.0 Closed session

Resolution # 2026-SABC-0417-C7
Moved by D. Warden
Seconded by M. Peterson

> That the Special Ad Hoc Building Committee move to closed session in order to consider the following, as outlined in the Ontario Municipal Act:
> - a proposed or pending acquisition or disposition of land by the municipality or local board.

Carried.

8.0 Rising and reporting of closed session

Resolution # 2026-SABC-0417-C8
Moved by D. Warden
Seconded by M. Peterson

That the Special Ad Hoc Building Committee rise with a report.

Carried.

Resolution # 2026-SABC-0417-C2.0
Moved by M. Peterson
Seconded by D. Warden

That the Special Ad Hoc Building Committee approve the Chief Executive Officer and the Director of Finance & Facilities' Report and that staff prepare a report of Special Ad Hoc Building Committee recommendations for Board presentation for April 17, 2026.

Carried.

9.0 Future meetings and events

- Future meetings determined by the Chair on an as-needed basis.

10.0 Adjournment

Resolution # 2026-SABC-0417-10.0
Moved by M. Peterson
Seconded by D. Warden

That the meeting adjourn at 5:22 p.m.

Carried.

Confirmed: ___________________________