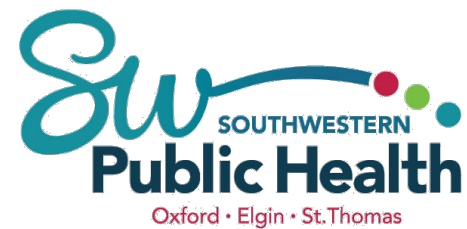


# Special Ad Hoc Building Committee Meeting April 17, 2026



## Open Session Minutes

A meeting of the Special Ad Hoc Building Committee for Oxford Elgin St. Thomas Health Unit was held on Friday, April 17, 2026, commencing at 4:00 p.m. via MS Teams.

### Present:

|                 |                                      |
|-----------------|--------------------------------------|
| Ms. B. Martin   | Board Member (Committee Chair)*      |
| Mr. D. Mayberry | Board Member*                        |
| Mr. D. Warden   | Board Member*                        |
| Ms. C. St. John | Chief Executive Officer (ex officio) |
| Ms. M. Nusink   | Director, Finance                    |
| Ms. W. Lee      | Executive Assistant*                 |
| Ms. J. Gordon   | Administrative Assistant             |

### Guests:

|               |                                                    |
|---------------|----------------------------------------------------|
| Bill Sargeant | Project Manager, architects Tillman Ruth Robinson* |
|---------------|----------------------------------------------------|

### Regrets:

|              |                                      |
|--------------|--------------------------------------|
| Mr. G. Jones | Board Member (Committee Vice-Chair)* |
|--------------|--------------------------------------|

**\*Denotes virtual participation via MS Teams.**

## 1.1 Call to order; recognition of quorum; and introduction of guests, introduction of new member, M. Peterson.

The meeting was called to order at 4:00 p.m., where an introduction to B. Sargent, guest and Project Manager with architects Tillman Ruth Robinson, as well as M. Peterson, the newly appointed Committee member.

D. Mayberry was temporarily appointed Chair in the absence of B. Martin.

## 1.2 Approval of agenda

### Resolution # 2026-SABC-0417-1.2

Moved by M. Peterson

Seconded by D. Warden

That the April 17, 2026 Special Ad Hoc Building Committee Agenda be approved.

**Carried.**

### **1.3 Reminder of conflicts of interest**

Reminder to disclose any pecuniary interest and the general nature thereof when the item arises, including interests related to a previous meeting the member did not attend.

### **1.4 Recording of minutes**

Reminder that meetings are recorded for minute-taking purposes.

## **2.0 Approval of minutes**

### **Resolution # 2026-SABC-0417-2.1**

Moved by M. Peterson

Seconded by D. Warden

That the February 2, 2026 Minutes for the Special Ad Hoc Building Committee meeting be approved.

**Carried.**

B. Martin joined the meeting at 4:03 p.m., and reassumed Chair position.

### **3.0 Consent agenda items**

No items this month.

### **4.0 Correspondence received requiring action**

No items this month.

### **5.0 Agenda items for information, discussion, decision.**

No items this month.

### **6.0 New business**

No items this month.

## **7.0 Closed session**

### **Resolution # 2026-SABC-0417-C7**

Moved by D. Warden

Seconded by M. Peterson

That the Special Ad Hoc Building Committee move to closed session in order to consider the following, as outlined in the Ontario Municipal Act:

- a proposed or pending acquisition or disposition of land by the municipality or local board.

**Carried.**

## 8.0 Rising and reporting of closed session

### Resolution # 2026-SABC-0417-C8

Moved by D. Warden

Seconded by M. Peterson

That the Special Ad Hoc Building Committee rise with a report.

**Carried.**

### Resolution # 2026-SABC-0417-C2.0

Moved by M. Peterson

Seconded by D. Warden

That the Special Ad Hoc Building Committee approve the Chief Executive Officer and the Director of Finance & Facilities' Report and that staff prepare a report of Special Ad Hoc Building Committee recommendations for Board presentation for April 17, 2026.

**Carried.**

## 9.0 Future meetings and events

- Future meetings determined by the Chair on an as-needed basis.

## 10.0 Adjournment

### Resolution # 2026-SABC-0417-10.0

Moved by M. Peterson

Seconded by D. Warden

That the meeting adjourn at 5:22 p.m.

**Carried.**

Confirmed: \_\_\_\_\_

