

TECUMSEH ACCESSIBILITY ADVISORY COMMITTEE

TERMS OF REFERENCE

Preface

The Tecumseh Accessibility Advisory Committee (TAAC) is committed to complying with the provisions of the Ontarians with Disabilities Act (2001). To carry out the mandate of the Act the TAAC shall advise Tecumseh Town Council in promoting a barrier free community for the persons with disabilities.

Terms of Reference

1. In addition to the above, the TAAC will be responsible in its advisory role to Tecumseh Council to:
 - a) Advise Town Council on the development and preparation of the Annual Accessibility Plan, and to
 - b) Provide recommendations to Town Council annually about the implementation and effectiveness of the Annual Accessibility Plan.
2. The TAAC in fulfilling its advisory function will work to promote and achieve the following goals and objectives:
 - a) To review and monitor federal, provincial and municipal directives and regulations as they relate to persons with disabilities.
 - b) To identify issues of concern to persons with disabilities and on the basis of research, knowledge, and experience on Committee members to recommend action where appropriate.
 - c) To participate in community committees that seek to eliminate barriers for persons with disabilities.

PROCESS

Membership

The TAAC shall be comprised of a total of at least 9 Members (50% of whom are disabled).

In accordance with Council By-law #2002-083, membership is restricted to individuals residing with the Town of Tecumseh. Council may waive this provision.

Length of Term

Striking Committee appoints members for a period of 3 years.

First Meeting

The TAAC Coordinator shall chair the first meeting of the newly appointed Committee in any year. The Coordinator will also preside over the elections for Chair and Vice-Chair.

Elections

The Chairperson and Vice-Chair shall be elected from the membership at the first meeting of the newly appointed Committee, and annually thereafter.

Voting

Only the members appointed by Council may vote on any matter or issue.

Meetings

The TAAC shall meet a minimum of 6 times per year. The Committee may meet more frequently should a majority vote of the members deem it necessary.

Sub Committees

The TAAC may establish sub-committees as required. Membership shall be appointed by the TAAC. The Chair of any sub-committee must be a member of TAAC.

Reporting

The TAAC reports directly to Town Council through the circulation of minutes.. The Chairperson and/or his/her designate is the official spokesperson for TAAC. All sub-committees report directly to TAAC.

Staff Resource

The CAO of the Town of Tecumseh will identify appropriate administrative staff to act as resources to TAAC. Administrative staff are resources to the Committee and as such do not have voting privileges. The TAAC Coordinator is the primary staff contact to the Committee.