



TOWN OF MORRIS EMPLOYMENT OPPORTUNITY

Position: Economic Development Officer (EDO)

Term:***

Location: Town of Morris, Manitoba

The Town of Morris is seeking a motivated, forward-thinking professional to join our team as an Economic Development Officer (EDO). This role is key in supporting the Town's vision of being a vibrant, growing community where people want to live, work, invest, and visit.

The EDO will lead and implement strategies that promote sustainable economic growth, support local businesses, and attract new investment to the community.

Key Responsibilities

- Investment Attraction & Business Development
- Act as the first point of contact for investors, developers, and entrepreneurs
- Promote development opportunities and support site selection and approvals
- Lead targeted outreach to attract new business in key sectors (logistics, manufacturing, agrifood, hospitality, residential development, and more)
- Build relationships with regional and national partners, including site selectors and funding agencies
- Support development proposals and provide recommendations to Council on investment opportunities

Community & Business Engagement

- Maintain regular communication with local businesses and stakeholders
- Identify opportunities to support business retention and expansion
- Collaborate with organizations such as the Chamber of Commerce and regional partners
- Represent the Town at economic development events and forums

Strategic Planning & Projects

- Support implementation of the Town's long-term growth strategies
- Assist in identifying and advancing development opportunities
- Research funding programs and assist with grant applications
- Work with internal departments to align development with municipal planning priorities

Qualifications

- Degree or diploma in business, economic development, commerce, or a related field (or equivalent experience)
- Strong communication, relationship-building, and organizational skills
- Experience working with businesses, government, and community groups
- Ability to manage multiple projects and work independently
- Knowledge of economic development principles, funding programs, and municipal processes is an asset

What We're Looking For

- A self-starter and strong communicator
- Relationship-focused and community-minded
- Strategic, organized, and adaptable
- Passionate about community growth and development

Arien Peterson, CAO

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We thank all applicants, however only those being considered for an interview will be contacted

TOWN OF MORRIS
Home of the Manitoba Stampede

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