

**STATEMENT OF UNDERSTANDING
REGARDING CONFIDENTIALITY**

It is understood that, in compliance with pertinent legislation and the expectations for the Thames Valley District School Board, I have a responsibility to protect the privacy of individuals with respect to personal information about themselves which is held by the Thames Valley District School Board.

It is further understood that information in the custody and control of the Thames Valley District School Board will be used for the purposes for which it was obtained and that the information will not be disclosed except with the consent of the individual or for the purpose of complying with applicable legislation.

It is recognized that failure to protect the privacy of personal information will result in disciplinary action which may include termination.

Questions regarding the protection of personal privacy will be addressed to supervisory staff.

Name

Signature

Date