MEETING MINUTES

WILBERFORCE HOME AND SCHOOL

Date:	November 2nd, 2026
Time:	6:30pm
Meeting called to order by:	Terri Ridout

IN ATTENDANCE

Terri, Christian, Danielle, Joel, Corey, Crystalyn, Beth, Kristi, Amanda, Sarah, Jeanine, Erica

PRINCIPALS REPORT

- Beth received requests from teachers and from the principal.
    - Tech allotment – chrome books have come out of this year's budget. The total is 6700$. Asking to see if Home and School would want to contribute to the purchasing of these out of the tech/e-resources budget
    - Mrs Horton on behalf of the grade 2/3 teachers
        - They are in need of Lexia licenses
        - They are $40 each and the teachers are looking for another 20
        - The total ask is 800$
    - Discussion around whether we want to cover all of the 800$ for the Lexia licenses and then use the rest of the allocated tech budget to cover part of the chrome book purchases.
    - It was brought up whether we could cover both – given that are budget is looking good, and that both seem like very good request
    - The group voted:
        - Approved unanimously – 800$ for Lexia licenses
        - Approved unanimously – 6700$ for chrome books

TREASURERS REPORT

- Things are going well
- Hot lunches seem to be picking up
- Squared away with corporate, they have our financials and membership has been submitted
- We received a 5000$ donation this year again

DISCUSSION

- Hot Lunches
    - Going well
    - Can make refunds directly in the new system, which is great
    - We still have lots of volunteers for hot lunches
    - Question: the amount of 'gift a lunch' we receive every month; does it cover the kids we cover at the school. Answer: No
        - However, we have the smile cookie funds that cover the cost of those lunches

- STEM Club/3D Printer Update
    - We had our first STEM club meeting – 3 out of the 5 kids came
    - They had fun
    - They want to do their own name on key chains
    - We need to figure out boundaries of how we want to use the printer. How do we integrate it into the school. Some teachers are interested or at the very least curious about the 3D printer, but how do we ensure it is used in the proper manner.
    - How do we want to fund projects for teachers
        - Do they have to come through Home and School?
    - How do we want to present the 3D printer to the larger school community. Need to start thinking about how this can work for the school. These are conversations that we need to start having to see the best use of the 3D printer for the larger school community. Nothing was finalized in this meeting, but we would like to continue the conversation in future meetings.
    - In terms of STEM club – Joel is created a binder to help with the STEM club, and describes what has been done in the STEM club. This binder will be shared with others so people can learn as well
    - Skills Truck
        - Still waiting to hear back from them
    - In terms of key chain printing
        - It takes approximately 38 minutes to print one key chain- costs 0.16$ or 12 ½ hours to print 20 – costs 3.30$
        - 16.50$ per 100 key chains (printer cost)
        - Metal chain/hangers 6.99$/50 pack = approx.15$/100 key chains
        - 31.50$ per 100 key chains created

- Fundraisers
    - Krispy Kreme
        - Went really well
        - Made 3500$
        - Approximately 500$ more than last year
    - Winter Wreath
        - Orders are going well; not a huge number of orders but we do have some big orders.
        - Approximately 800$ currently
        - We will do a final push

        - Social media push – add an incentive for sharing and liking the post (enter into a draw for a pizza). This may allow the reach to go beyond just the parents at the school.
        - Amanda will create a post and put it on Facebook right away
    - 3D printer products
        - We will discuss this topic at our next meeting
- Additional Concerns
    - Do volunteers need safe food handling course?
    - From what people remember, it only requires one person who is volunteering to have it.
    - May be a good thing to ask the volunteers if they have it to send it to the front office to they have it on file.

NEXT MEETING

December 7th at 6:00pm

MEETING ADJOURNED – 7:25 PM