



August 18, 2026

Delegation

Borderlands Mutual Aid Agreement – Madison Black

Madison Black, Emergency Management Coordinator with the City of Lloydminster and a member of our Regional Emergency Management Collective (REMC), presented the re-signing of the Borderlands Mutual Aid Agreement. This agreement is a vital component of emergency management operations across Saskatchewan and Alberta as it enables response partners to deploy resources quickly during time-sensitive incidents without administrative delays. Maintaining this agreement reinforces our shared commitment to regional collaboration and mutual support, ensuring our community can respond effectively when assistance is needed.

Business Arising from Prior Meetings

New Business

2027 Budget Survey Results Report

Council for the Town of Vermilion received the 2027 budget survey results report as information. The collected data from the survey circulated in July was compiled and included in the report to guide future budgetary decisions and strategies. We thank everyone who took the time to participate by providing their input to help shape the future of the Town of Vermilion. A copy of the results can be viewed in the agenda package or on the Town's website under Budgets and Financial Reports.

Amendment to Signing Authority Policy No. 25-11

Council for the Town of Vermilion approved the Signing Authority Policy No. 25-11 as presented. Key updates include adding the Finance Manager as an authorized financial signatory, clarifying signing requirements for investments and land sale agreements, and updating FOIP terminology to align with the new Access to Information and Protection of Privacy legislation.

Vermilion CN Station Preservation Society

Council for the Town of Vermilion chose not to appoint a Council representative to the Vermilion CN Station Preservation Society at this time. Instead, Council directed Administration to bring the request forward again once the Society has been formally registered with the Province. As Council's Organizational Meeting is scheduled for October, Administration will advise the Society of Council's decision and will plan to revisit the request at that time. The Vermilion CN Station Preservation Society was recently established

as a non-profit organization dedicated to supporting the preservation and long-term future of the Vermilion CN Station located within Vermilion Provincial Park.

Northeast Alberta Information HUB Committee – Council Appointment

Council for the Town of Vermilion approved the Committee Listing as presented, appointing Mayor Robert Snow as the Town's representative to the Northeast Alberta Information HUB Committee. This appointment replaces Councillor Bruce MacDuff, who previously served as the Town's representative. The change reflects Mayor Snow's recent appointment as Chair of the Northeast Alberta Information HUB Committee and ensures the Town's official committee appointments accurately align with the Committee's current leadership structure and representation.

Parks, Recreation, Culture, and Environment Committee Terms of Reference & Bylaw Repeal

Council for the Town of Vermilion approved the Parks, Recreation, Culture, and Environment Committee Terms of Reference as presented and gave first reading to Repealing Bylaw No. 6-2026, which would repeal Bylaw No. 12-1987, Bylaw No. 1-1993, Bylaw No. 5-2010, and Bylaw No. 4-2014. This change stems from Administration's review of the Town's committee governance structure and the recommendation to transition committees with Council representation from a bylaw-based framework to Terms of Reference. Terms of Reference provide greater flexibility by allowing updates to committee mandates, membership, and operational requirements without the need for formal bylaw amendments whenever changes are required.

Approval of New Interim Cemetery Fees and Charges

Council for the Town of Vermilion approved the 2026 Interim Cemetery Fees and Charges as presented. Administration recently completed a review of the Town's cemetery fee structure to ensure that charges related to cemetery operations, maintenance, and perpetual care more accurately reflect the costs of providing these services. The existing fee schedule has not undergone a comprehensive review in several years and no longer fully aligns with current operating expenses and service delivery costs. The updated interim fees help ensure the long-term sustainability of cemetery services while maintaining appropriate cost recovery.

Buyback of Four Cemetery Plots – Vermilion Public Cemetery

Council for the Town of Vermilion approved the buyback of Block 3A Plot No. 00032, 00034, 00035, and 00036 in the Vermilion Public Cemetery and authorized Administration to issue a refund of \$270.00 representing 50% of the current land acquisition fee for the four plots, in accordance with Cemetery Bylaw No. 3-2010. Bylaw 3.2010, Cemetery provides that a reserved grave plot in the Public, Roman Catholic and Ukrainian Catholic Cemetery may be cancelled, and the Town of Vermilion will issue a refund to the holder for an amount up to 50% of the present-day price.

Financial

2026 Second Quarter Financial Report

Council for the Town of Vermilion received the 2026 Second Quarter Financial Report for information. Council did not approve the proposed distribution of the Subdivision Reserve's negative balance of \$2,953,893.06 among the remaining eligible reserves based on the percentage allocations outlined in Schedule A of the report. Instead, the negative balance shall remain in the Subdivision Reserve and be replenished through future budget processes or at a later date as determined by Council resolution.

Property Tax Penalty Cancellation Requests

Council for the Town of Vermilion passed a motion to uphold the property tax penalties applied to roll numbers 00000232000, 00000669000, 00001993000, 00002000000, and 00002102000. In accordance with Town of Vermilion Bylaw No. 2-97, a penalty of 12% is applied to taxes remaining unpaid after July 15 or 30 days from the date the tax notice is mailed, whichever period is longer. Tax penalties are intended to encourage timely payment and ensure fairness and consistency in the administration of municipal taxation.

These Highlights of Council are an informative summary only, as official minutes of the meeting will be approved at the next regular meeting of council.