

**APPLICATION FOR MONUMENT PERMIT
CEMETERIES BYLAW 3-2010**

Applicant: _____ Address: _____

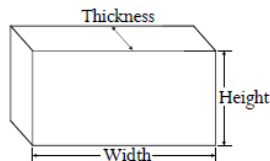
Telephone Number: _____

Plot Description: Cemetery: _____
Plot: _____
Block: _____
Name of Deceased: _____

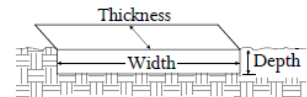
Contractor: _____

Work Description: _____

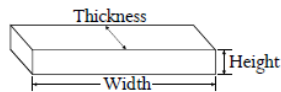
Size of Monument
Height: _____
Width: _____
Thickness: _____



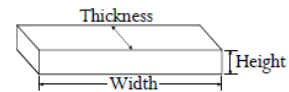
Size of Foundation
Depth: _____
Width: _____
Thickness: _____



Size of Flat Marker
Height: _____
Width: _____
Thickness: _____



Size of Base
Height: _____
Width: _____
Thickness: _____



Permit Fee: \$50.00 (GST exempt)

I have read and understand the Monumental Regulations on the reverse side.

Signature: _____ Date: _____

Please allow a minimum of 48 hours notice for monument location to be marked before expected date of installation.

OFFICIAL USE ONLY

☐ Approved

☐ Refused

Conditions of Approval or Reasons for Refusal: _____

Signature: _____ Date: _____

MONUMENT PERMIT CEMETERIES BYLAW 3-2010

Monument Regulations:

1. All monuments shall be placed at the head of the grave, and only one monument will be allowed for each grave plot. (Flat markers may be excluded from this regulation)
2. All monuments erected shall be provided with a concrete base at least 4 inches (10 cm) in depth, extending on each side of the monument a distance of not less than 6 inches (15 cm). The foundation being a supporting structure made of cement or granite on which the monument and/or base rests. The base being the intermediate structure (if present) that rests between the foundation and the engraved marker.
3. Flat markers may be placed on a grave plot, at the head or foot, but must be set flush with surrounding ground. All Urn Garden Plots must have flat markers.
4. Vertical monuments shall be erected in line with other monuments.
5. Grave covers will not be allowed.
6. No corner stones, fences, railings or other structures shall be permitted on any grave plot.
7. No iron or ironworks, glass bottles, earthen jars, metal or wooden boxes or any other such containers containing artificial wreaths or flowers or other memorial tributes shall be allowed and any so placed shall be entirely removed by the Cemetery caretakers.
8. All artificial wreaths, flowers and other such tributes left on a grave plot may be removed by the caretaker of the cemeteries after the elapse of at least two months after interment.
9. The Town shall be responsible for seeding all the grave surfaces to grass.
10. Planting of flowers may be permitted provided they are planted within the perimeter of the grave plot and must be kept free of grass and weeds at all times or the Town shall have the authority to remove them.
11. Shrubs and trees shall not be planted in any part of the cemeteries except in areas reserved for such plantings.
12.
 - (a) Where the Director of Community Services finds any monument, fence, railing or other structure upon a grave plot in a state of disrepair, unsightly, objectionable or which unduly interferes with the routine cemetery maintenance, he may cause it to be removed or repaired providing reasonable steps have been taken to notify interested persons (i.e. close relatives of the deceased) of the state of the objectionable structure and they are not prepared to undertake the requested work.
 - (b) The Director of Community Services may, at his discretion remove any monument, fence or tree erected, placed or planted, by any person not so authorized to do so by a permit or business license.
 - (c) Expenses incurred by the Town to undertake the work as contained in paragraph (a) and (b) shall be charged to the interested persons as the case may be, and may be recovered as a debt owing to the Town.
13. No person shall erect or place any monument in a grave plot or within the boundaries of the Public, Roman Catholic or Ukrainian Catholic Cemeteries without first having obtained a permit to do so from the Town.