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MUNICIPALITY OF West Grey

Application for Consent

402819 Grey Road 4
Durham, ON N0G 1R0

Office Use Only			
Date Received:		**File No:**	
Receipt #		**Total Application Fee Received:**	
Roll Number:		**Pre-submission Consultation:**	Yes ☐ No ☐

Completeness of the Application:

This application form sets out the information that must be provided by the applicant, as prescribed in the various Ontario Regulations made under the Planning Act.

As per 'Section 53(3) Other Information' of the Planning Act RSO 1990 as amended the Council of the Municipality of West Grey (Municipality) requires that assessments, reports, studies, analyses or other material as outlined in the West Grey Official Plan and/or Grey County Official Plan be submitted at the time of application. Consent applications submitted without the required assessments, reports, studies, analyses or other material as required by the Official Plan(s) will be deemed incomplete and Council shall refuse to accept or further consider the application as per Section 53(4) of the Act. Applications deemed incomplete will be returned to the owner/applicant.

What is required to submit a consent application?

There are several application specific requirements, as listed below, which apply to certain applications. Note: There could be additional requirements in the form of studies, reports, plans, verification, etc. as conditions of final consent approval.

Application Specific	Requirements - Checklist
All consent applications	☐ **Pre-submission consultation is strongly recommended.** ■ Drawing or survey – see instructions in Appendix 'A' ■ Completed application form ■ Proof of ownership ☐ Commissioners stamp/signature ■ Application fee – see calculation instructions below
If the application is for a surplus farm dwelling	If the application is for a surplus farm dwelling: ☐ Complete appendix 'B' surplus farm dwelling ☐ A surplus farm dwelling must be surplus to the current owner. Proof may be required: ☐ Valid farm registration number ☐ Other lands owned ☐ Address of primary residence
If the application is within 750 m of a livestock barn	If there are livestock barns (either currently used for livestock or capable of being used for livestock) located within 750 m of the dwelling on the retained lands: ■ A minimum distance separation (MDS) 1 calculation is required to be submitted with this application for consent pursuant to MDS document - Implementation Guideline #6.
If a previous application for consent has occurred on the site	If there have been any previous severances of land from this holding: ☐ Provide previous severance file number ☐ Indicate previous severances on the provided drawing ☐ Provide grantee's name ☐ Provide use of parcel ☐ Provide date parcel created (year)

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Submission of Application

Applications made be mailed to, or dropped off at West Grey Municipal Office, 402819 Grey Road 4, Durham, ON, N0G 1R0 and/or emailed as an Adobe PDF document to notice@westgrey.com. One application form may be used to apply for multiple consents/severances. Applications will not be reviewed/processed until the application fee is received.

Application Fee

The application fee is to be submitted at the time of submission. Application fees may be paid by cheque (made out to the Municipality of West Grey), money order, or cash. Interac/debit payment may be made at the West Grey Municipal Office. Online payment is not available.

Type of Application		Fee	Subtotal
a)	New lot ($1,900.00 per each new lot created)	$1,900.00 x # _____ lots =	$1,900.00
b)	Lot addition ($1,900.00 per each lot addition)	$1,900.00 x # _____ lot addition(s) =	
c)	Lot line adjustment ($1,900.00 per each lot line adjustment)	$1,900.00 x # _____ lot line adjustment =	
d)	Easement/right-of-way ($1,900.00 per each easement required)	$1,900.00 x # _____ easements =	
e)	Validation certificate ($1,000.00 per each validation certificate	$1,000.00 x # _____ lots =	
f)	Lease over 20 years	$1,900.00	
Additional Required Application Fees			
d)	Grey County planning fee ($400.00 Flat Fee for 1st Application plus $50.00 for each new lot on the same parcel)	$400.00 + ($50.00 x # _____lots) =	$450.00
e)	Saugeen Valley Conservation Authority planning fee ($260.00 for 1st Application plus $130 for each new lot on the same parcel)	$260.00 + ($130.00 x # _____ lots) =	$390.00
		Total Application Fee:	$2,740.00

Please ensure to complete this application in its entirety and submit any additional information that may have been identified as required through the pre-submission consultation process.

1. Owner/applicant	
Name	DURBEND ACRES INC. (Norman & Edna Brubacher)
Mailing address	7247 3rd Line Elmira Ont. N3B 2Z3
Telephone No.	519-502-7934
Email address	nfbmfg@gmail.com

2. Agent (if applicable) **All correspondence, notices, etc.,** with respect to this application, **will only be directed to the owners/applicant's agent.** Where no agent is identified notices etc., will be directed to the owner/applicant.	
Name	Eli Sherk
Mailing address	2994 Hackbart Road St Clements Ont.
Telephone no.	519-573-8018
Email address	eli@emscon.ca

3. Solicitor (if applicable)	
Name	
Mailing address	
Telephone no.	
Email address	

4. Subject lands	
Former township/town	Glenelg
Legal description	1 EGR PT;Lot 18&17
Civic address	314059 HIGHWAY 6
Assessment roll number	420522000100600

5. Type and purpose of the application (select all applicable)	
Creation of a new lot ■	Lot addition to existing Lot ☐
Lot line adjustment to existing lot ☐	Easement/right-of-way ☐
Lease ☐	Validation certificate ☐
If known, the name of the person to whom the land or the interest in the land is to be sold, transferred, charged or leased:	

6. Retained land certificate	
Are you also requesting a consent certificate be issued for the retained land?	Yes ☐ No ■
If **yes,** your lawyer must provide a separate written statement that there is no land abutting the subject land that is owned by the owner of the subject land other than land that could be conveyed without contravening section 50 of the Planning Act.	

7. Creation of a new lot		
	Lot dimensions - retained lot	**Lot dimensions** - new lot
Frontage (m)	344.2m	252.7m
Depth (m)	943.4m	1017.2m
Area (ha. or m^2)	32.19h	25h
Access - retained lot		**Access** – new lot
Provincial highway ■ Municipal road (all season) ☐ County road ☐ Right-of-way ☐		Provincial highway ■ Municipal road (all season) ☐ County road ☐ Right-of-way ☐

Water service - retained lot	**Water service** – new lot
Municipal service ☐ Private well ■ Communal well ☐ Other: _____	Municipal service ☐ Private well ■ Communal well ☐ Other _____
Sewage service - retained lot	**Sewage service** – new lot
Municipal service ☐ Private septic ■ Communal septic ☐ Privy/outhouse ☐ Other _____	Municipal service ☐ Private septic ■ Communal septic ☐ Privy/outhouse ☐ Other _____
Storm drainage - retained lot	**Storm drainage** – new lot
Municipal storm sewers ☐ Ditches/swales ■ Other _____	Municipal storm sewers ☐ Ditches/swales ■ Other _____
What is the current use of the lot to be retained?	Agriculture
What is the current use of lot to be severed?	Agriculture

Are there any existing buildings or structures on the lands?
Yes ■ No ☐ If yes identify the following:

	Existing building no. 1*	**Existing building no. 2***	**Existing building no. 3***
Used for	Barn	Dwelling	Farm Shed
Year Built	Early 1900's	Early 1900's	1980's

***Must be shown on the required Drawing**

What is the proposed use for the lot to be retained?	Agriculture
What is the proposed use for the new lot?	Agriculture

Are there any new buildings or structures proposed to be built on the retained lot or the new lot?
Yes ■ No ☐ If yes identify the following:

	New building No. 1*	**New building No. 2***	**New building No. 3***
Proposed use	Residence	Barn/Shed	Workshop

***Must be shown on the required drawing**

8. Lot addition/lot line adjustment

Provide reason for lot addition/lot line adjustment

Year the lot to be added to was created/severed			
	Lot retained (size)	**Lot addition (size)**	**Lot to be added to (size)**
Frontage (m)			
Depth (m)			
Area (ha. or m^2)			

9. Easement/Right-of-Way

Provide reason for easement/right-of-way

Legal description of land to benefit from the easement (dominant)	
Legal description of land subject to the easement (serviant)	
Frontage (m)	
Depth (m)	
Area (ha. or m^2)	

10. Lease	
Provide reason for lease	
Name of lessee	
Name of lessor	
Duration of lease	
Legal description of lands subject to lease	
Area (ha. or m^2) of lease or Unit #	

11. Validation certificate	
Provide reason for validation certificate:	
Legal description of lands subject to validation certificate	
PIN number	
Year instrument was registered that contravened Planning Act	
Name of owner(s) at time of Planning Act contravention	

12. Other

Have the lands ever been the subject of an application under the *Planning Act* for approval of a plan of subdivision or consent (severance)?

Yes ☐ No ■ If yes provide the following:

File No.: Status:

Has any land been severed from the parcel originally acquired by the owner of the subject lands?

Yes ☐ No ■ If yes provide the following:

Date of transfer:

Name of transferee:

Uses of the severed lands:

Are the subject lands the subject of any other application under the *Planning Act*, such as an application for an official plan amendment, a zoning bylaw amendment, a minister's zoning order, an application for minor variance or an application for an approval of a plan of subdivision or another consent?

Yes ☐ No ■ If yes provide the following:

File No.: Status:

Are there any existing easements or restrictive covenants affecting the subject lands?

Yes ☐ No ■ If yes describe each easement or restrictive covenant and its effect:

Explain how the application is consistent with the Provincial Policy Statement 2020

(See https://www.ontario.ca/page/provincial-policy-statement-2020)

as the site is designated 'Rural' (with some 'Hazard Land') on Schedule A.
A farm split resulting in 25 hectare and 32.19 hectare lots is consistent with the rural policies of the PPS.

What is the West Grey Official Plan designation (See https://www.westgrey.com/en/invest/resources/West-Grey-Official-Plan-2012.pdf)	A2,NE
What is the County of Grey Official Plan designation (See https://www.grey.ca/government/land-use-planning)	Rural, Hazard

Describe how the application conforms with the consent policies of the West Grey and/or County of Grey Official Plan(s) noted above:

New lots within the 'Rural' designation are required to comprise at least 0.8 hectares of land; however, newly created farm-sized lots shall be at least 20 hectares in size. The severed and retained parcels will exceed this minimum standard.

What is the West Grey Zoning (See https://www.grey.ca/government/land-use-planning)	A2,NE
Describe the surrounding land uses	Primarily Agriculture

Saugeen, Grey Sauble Northern Bruce Peninsula Source Protection Plan

Is the subject land within a Wellhead Protection Area (WHPA)? (See https://home.waterprotection.ca/)

Yes ☐ No ■ If yes, identify the WHPA:

If **yes,** do you have an approved Risk Management Plan (RMP) and/or a Section 59 Notice to Proceed from the Risk Management Official (RMO)? Please attach.

Authorization for agent to act for owner

I/we Norman & Edna Brubacher am/are the registered owner(s) of the land that is the subject of this application for consent. I/we authorize Eli Sherk to make this application on my/our behalf.

This authorization also allows the agent to appear at any hearing(s) of the application and provide any information or material required by the Committee of Adjustment (Committee) relevant to the application on my/our behalf.

Signed by: Norman Brubacher D44523C08EBF4D6...
Signature of owner/owners — Date: Oct.20 2026

Signed by: Edna Brubacher D44523C08EBF4D6...
Signature of witness — Date: Oct.20 2026

Name of witness: Eli Sherk

Affidavit or sworn declaration for the prescribed information

I/we Eli Sherk solemnly declare that all statements contained in this application and supporting documentation are true and complete. I/we make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Declared before me at Durham in the Municipality of West Grey this 21st day of October 20 26.

Eli Sherk
Signature of Owner/Owners or Agent — Date: Oct 21 2026

Heather Janette Webb, a Commissioner, etc., County of Grey, for the Corporation of the Municipality of West Grey. Expires April 20, 2028.

Heather Janette Webb
Signature of Commissioner — Date: Oct 21, 2026

Owner/applicant's consent declaration

In submitting this application, I/we Norman & Edna Brubacher the owner/applicant hereby:

a) apply to the Committee for the Municipality for Consent, as described in this application; and
b) agree and enclose the application fees as calculated; and
c) understand application fees are non-refundable and that no assurance is given that the payment of the application fee will result in approval of the application; and
d) agree that the cost of any professional peer review of the application deemed to be required by the Municipality or Committee in order to proceed with the application is the responsibility of owner/applicant and that a peer review deposit may be required prior to the processing of the application; and
e) authorize the members of the Committee, members of the staff of the Municipality and designated consultants to enter onto the above-noted property for the limited purposes of evaluating the merits of this application over the time this application is under consideration by the Municipality; and
f) acknowledge that in accordance with the provisions of the Planning Act, it is the policy of the Municipality to provide the public access to all development applications and supporting documentation and hereby provide my/our consent in accordance with the provisions of the Municipal freedom of Information and Protection of Privacy Act that the information on this application and any supporting documentation provided by myself, my agents, consultants and solicitors will be part of the public record and will also be available to the general public; and
g) agree/acknowledge that I/we are responsible for ensuring that a 'Notice of Application' sign, as provided by the Municipality, is posted on the lands at the intersection of a driveway and a public road. Where there is no existing driveway, the sign shall be erected in the middle of the lot along a public road. And further, agree to not remove the sign until the day after a public meeting.

Signed by: Norman Brubacher D44523C08EBF4D6... Signed by: Edna Brubacher D44523C08EBF4D6...
Signature of Owner/Owners — Date: Oct.20 2026