

RULES AND REGULATIONS
DURHAM CEMETERY

BY-LAW NO.1-2013

Ministry approved Jan 23/13
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DURHAM CEMETERY BOARD

BEING A BY-LAW TO ESTABLISH RULES AND REGULATIONS FOR DURHAM CEMETERY, LOCATED IN THE FORMER TWP OF BENTINCK, MUNICIPALITY OF WEST GREY

SECTION 1 - DEFINITIONS

1.1

In this by-law:

- a) **Cemetery** shall mean Durham Cemetery, located on Lot 56, Concession 2 WGR, former Twp. of Bentinck, Municipality of West Grey;
- b) **Ministry** shall mean the Ministry of Consumer Services for the Province of Ontario;
- c) **Board** shall mean the duly appointed Board of Trustees for Durham Cemetery;
- d) **Chair** shall mean the Chair of the Board of Trustees for Durham Cemetery;
- e) **Caretaker** or **Superintendent** shall mean the person appointed by the Board of Trustees as Caretaker of Durham Cemetery;
- f) **"Future Development Fund"** means a fund to save money for future use, such as purchase of land, columbarium, equipment or other projects necessary to provide the plot owners and prospective purchasers with appropriate interment facilities necessary for the delivery of cemetery services,
- g) **"Lot"** includes plot, grave, burial site, mausoleum crypt or compartment, or columbarium niche or compartment, usually to provide for two or more burials;
- h) **Grave** shall mean single burial lot intended for the interment of a child, adult, or cremated remains;
- i) **Child Grave** shall mean any burial space of less than eight feet by three feet, and intended for burial of a child;
- j) **Interment Rights Certificate** shall mean the certificate issued by the Cemetery to the purchaser of a grave once the interment rights have been paid in full;
- k) **Interment Rights Holder** shall mean the party listed on record who can direct the interment of human remains or cremated remains in a grave, niche or lot and direct the associated memorialization;

- l) **Care and Maintenance Fund** shall mean the fund in which all moneys received by the owner of the cemetery for care and maintenance of lots, graves, or markers has been invested and is held by the Municipality of West Grey;
- m) **Plan** shall mean the plan of the cemetery, approved by the Ministry or predecessor thereof;
- n) **General Maintenance Account** shall mean that account which has been set aside for maintenance of the cemetery and for services rendered in connection with its operation;
- o) **Trust Funds** shall mean those funds in which a trustee may invest and which are defined in the *Trustee Act*, R.S.O. 1990;
- p) **Marker** shall mean any monument, tombstone, plaque, headstone, cornerstone, or other structure or ornament affixed to or intended to be affixed to a burial lot, mausoleum crypt, columbarium niche or other structure or place intended for the deposit of human remains;
- q) **Corner Posts** shall mean any stone or other land marks set flush with the surface of the ground and used to indicate the corners of a lot;
- r) **Resident** shall mean any person residing within or owning property within the corporate limits of the Municipality of West Grey.
- s) **"Registrar"** shall mean the Registrar appointed under the Funeral, Burial and Cremations Services Act, 2002.

SECTION 2 - SALE, RE-PURCHASE AND TRANSFER OF INTERMENT RIGHTS

- 2.1 Interment rights in lots, subdivisions of lots and single graves may be purchased from the Board at the rates filed with the Ministry, according to the plans approved, and on file in the office of the Secretary-Treasurer of the Board.
- 2.1(a) The number of plots purchased by one individual shall be restricted to two regular interment plots or two cremation plots. Any purchase of more than two plots requires the approval of the Durham Cemetery Board. (*amended March 7, 2014*)
- 2.1(b) The resale of Interment Rights to any person other than the Cemetery is strictly prohibited.
- 2.1© All resale and transfers of Interment Rights must be conducted through the Cemetery Board, who will verify the validity of the sellers ownership rights. Interment Rights will be repurchased from the Interim Rights Holder based on the market value of the interment rights on the day the operator receives notice, less any payments that were made to the, cemetery's care and maintenance fund. Each gravesite being resold to the Cemetery will be subject to an administration fee of \$100. (*amended March 7, 2014*)

- 2.2 The deposit to the Care and Maintenance funds shall be as specified in the Regulations made under the Cemeteries Act, R.S.O. 1990, c. c.4, as follows:
- a) In the case of an in-ground grave for the burial of an adult, the greater of 40% of the selling price or \$290.00;(amended Jan 1, 2022)
 - b) In the case of an in-ground grave for the burial of a child or of cremated remains, 40% of the selling price or \$175.00;(amended Jan 1, 2022)
 - c) In the case of niches, the greater of 15% of the selling price or \$165.00.(amended Jan 1, 2022)
- 2.3 Purchasers of interment rights acquire only the right and privilege of burial of the dead and of constructing monuments, subject to the rules and regulations from time to time in force and approved by the Ministry.
- 2.4 Payments for lots or graves shall be made at the office of the Secretary-Treasurer.
- 2.5 Each purchaser of interment rights shall be entitled to a certificate of interment rights, but only when all indebtedness has been satisfied and all charges on the lot have been paid.
- 2.6 The certificate of interment rights shall contain the information specified by the Funeral, Burial and Cremation Services Act, 2002 (O.Reg 30/11, Section 163).
- 2.7 The Board may, from time to time, establish the form of contract for purchase of interment rights, subject to the approval of the Registrar, and every purchaser of interment rights shall execute such contract;
- 2.8 All prospective purchasers of Interment Rights shall be provided with a copy of the Cemetery's current price list, its by-laws and an explanation of any restrictions on the rights they will be buying. This will allow the consumer to compare prices and by-laws before they sign a contract. Upon purchase of interment rights the Board shall provide the purchaser with a copy of the contract, a copy of the cemetery by-laws and, upon payment in full, a certificate of interment rights.
- 2.8(a) An Interment Rights Holder has up to 30 days from the date of signing a contract to change their minds and get a full refund. In order to cancel a contract the Purchaser must give written notice. Within 30 days of providing written notice the Provider will refund their money for services that the Purchaser has not already received.
- 2.9 Lots previously sold for which provision for Care and Maintenance has not been made may be placed under this plan by the payment of the charges set forth in the tariff of rates.
- 2.10 To ensure the correctness of records of ownership and interments, no sale or other transfer of any lot or any interest therein shall be binding upon the Board until notice in writing has been given to the Secretary-Treasurer of the Board specifying the name, address and other information required by the Board for purchase of interment rights, and such particulars have been entered in a register for that purpose. Upon receipt of such notice, and the payment of a fee, the transfer shall be made.
- 2.11 No such transfer shall be made until charges relating to the lot to be transferred, and any interment therein, have been fully paid, and without production of the original certificate of

interment rights;

- 2.12 In the case of transfer of interment rights by will, bequest or through an estate, the Board shall receive a notarial copy of the Will, Letters Probate or Letters of Administration prior to executing the transfer.
- 2.13 Interment rights holders shall provide to the Board a notice of change of mailing address within 30 days of such a change being made.
- 2.14 In the event of purchase of pre-need services or supplies, the purchaser shall have the absolute right, upon written notice to the Secretary-Treasurer of the Board, to cancel the contract within thirty days of the date the contract is made.
- 2.15 The purchaser of pre-need services or supplies may cancel the said contract, upon written notice to the Secretary-Treasurer of the Board, provided such notice is received prior to the time the cemetery provides the supplies or services.
- 2.16 Upon cancellation of a contract for pre-need services or supplies following the thirty-day cancellation period, the Board is entitled to retain a service fee of ten per cent of the amount paid by the purchaser for the pre-need services of supplies, together with any income earned by the Board on the ten per cent since the purchase, or \$350.00, whichever is less.

SECTION 3 - INTERMENTS AND DISINTERMENTS

- 3.1 No interment shall be made without the written authorization of the owner of the interment rights or his or her authorized representative, and such authorization shall be in a form approved by the Board.
- 3.2 Such authorization shall be given to the Secretary-Treasurer of the Board and to the Caretaker not less than 36 hours prior to such interment, except under special circumstances where such prior notice may be waived by the Boards authorized representative. The Board cannot be responsible for having graves prepared for funerals unless such notice is given.
- 3.3 The Caretaker of the cemetery, his/her assistant, or someone in the employ of the Board shall be in attendance at each interment.
- 3.4 A burial permit issued by the Division Registrar, showing that the death has been registered, must be deposited with the Secretary-Treasurer of the Board before interment can take place.
- 3.5 In each case of burial, a written statement giving the name, place of birth, last residence with street address (if any), age, date of death, place of death, address of deceased's nearest relatives, time of interment, in what lot to be interred, and name of funeral director

shall be provided to the Secretary-Treasurer so that an accurate register may be kept. The kind, length and width of the outer case shall be given, and the location of the grave to be opened shall be accurately designated by a diagram. Precise and proper instructions in writing shall be given regarding the location of every burial, and the Board shall not be held responsible for any errors resulting from wrongful information or lack of specific information.

- 3.6 Where orders for interments are given by telephone, the Board shall not be responsible for any errors or misunderstandings that may arise and any such verbal orders shall be confirmed in writing prior to the funeral.
- 3.7 Persons ordering the opening of graves shall be held responsible for all charges incurred.
- 3.8 When interment rights are owned jointly by two or more persons, an order will be accepted from either or any of them, or their authorized representatives, for interment in such part of the lot as may be requested.
- 3.9 No interment shall be conducted on a Sunday, after 12:00 noon on a Saturday, or any statutory holiday, except on a medical certificate that burial must be made within 24 hours of death in accordance with the regulations of the Ontario Ministry of Health for the control of communicable diseases. (See rate schedule.)
- 3.10 No grave or vault shall be opened for interment or disinterment by any person not in the employ of the Board except under special circumstances and by permission of the Board.
- 3.11 Double depth interments will be permitted only in exceptional circumstances, with the permission of the Board, having regard to soil conditions, the conditions of abutting graves, and the safety of workers, and at the fee set out in the tariff of rates. Under no circumstances shall more than two interments, exclusive of interment of cremated remains, be permitted in the same grave.
- 3.12 Each grave shall be of sufficient depth to give a covering of at least two feet of earth over the outside cover or shell of the coffin or other receptacle.
- 3.13 After filling in the grave, the surplus material shall be removed to such place as may be designated by the Caretaker and the grave shall be seeded within three days, weather permitting. Mounds shall not be permitted over graves.
- 3.14 The interment fee includes the opening and closing of the grave and registration of the burial.
- 3.15 The sale of fees for grave openings is based on the size of the grave and the labor and equipment involved.
- 3.16 No disinterment shall be made without the written consent of the owner of the interment rights or his/her authorized representative, and without the written consent of the local medical officer of health, except on an order from the court or as provides in the Regulations under the Funeral, Burial and Cremation Services Act, 2002.

- 3.17 Funeral corteges within the cemetery shall follow the route indicated by the Caretaker.
- 3.18 No interment shall be permitted in any lot for which no Certificate of Interment Rights has been issued, or against which outstanding annual care or cemetery service charges are due and unpaid.
- 3.19 Interments shall not be permitted without the use of a concrete liner or vault, to be purchased thru a Funeral Home, except in extenuating circumstances. A liner has been made permanently available at the Durham Cemetery.
- 3.20 A maximum number of cremated burials interred in a single grave shall be limited to four, in addition to one single full burial placed prior to the interment of any cremated remains. This reduction in cremated burials is applicable to any plot purchased after October 24, 2013. Should a cremated burial occur in the plot first the plot holder forfeits the right to the full burial. (*amended March 7, 2014*)
- 3.21 Should a burial be made in a grave by mistake of the Board or any of its employees, the Board reserves the right to correct the error by re-interment in the correct grave if possible, or by giving to the interment rights holder of the grave in which the incorrect burial was made, a grave or lot elsewhere in the cemetery which is of comparable value, and the Board shall not be further liable for the error.
- 3.22 Only human remains shall be permitted to be interred in the Durham Cemetery.

SECTION - 4 CARE OF LOTS

- 4.1 All lots and graves sold or assigned by the Cemetery Board, shall be maintained and kept properly graded, sodded and mown by employees of the Board.
- 4.2 Ornamental dwarf evergreen shrubs are permitted only on lots larger than five(5) feet in width and having a monument. One shrub shall be permitted on either side of the monument. Shrubs will not be permitted to exceed the height of the monument. Lot owners must provide adequate maintenance. If any trees or shrubs, situated on any lot, have become by means of their roots, or branches, or in any way detrimental to the adjacent lots, drains, roads, or walkways, or prejudicial to the general appearance of the grounds or inconvenience to the public, the Caretaker may remove such trees or shrubs or parts thereof. The Board shall not be liable to the owner of the interment rights for the removal thereof, or for replacement or cost of replacement.
- 4.3 Flower beds not exceeding twelve inches in width shall be permitted around the bases of monuments and where there is no monument, can only be made by permission of and under the supervision of the Caretaker. Planting of borders around lots is prohibited.
- 4.4 No person shall do any work upon a burial lot without the permission of the Caretaker.

- 4.5 Flower beds are to be cleared of tender plants after the first frost in the autumn. Lot owners desiring to take any plants away should do so before their removal becomes necessary. To ensure that there is no unauthorized interference with flowers or decorations upon the graves or elsewhere in the cemetery, it is necessary to secure permission from the caretaker prior to removal.
- 4.6 Vases, urns and flower stands not properly cared for and such as are not filled with plants by the twentieth of June in any year shall be removed from the lot.
- 4.7 In order to preserve the proper appearance of the grounds, grave site decorations such as monument saddles, glass encased artificial arrangements, potted flowers, etc. will not be permitted between October 31st and April 1st. Decorations remaining after October 31st will be removed and disposed of.
- 4.8 Borders, fences, railings, walls cut stone copings and hedges in or around lots are prohibited.
- 4.9 Rubbish shall not be thrown on roads, walks or any part of the grounds.
- 4.10 Implements or materials used in doing any work within the cemetery shall be removed without delay and if this is not done the Caretaker shall remove the same.
- 4.11 No owner of interment rights shall change the grading of a lot, and in the case of any such change, the Board may restore the lot to its original grade at the expense of such owner.
- 4.12 No unauthorized person shall sod or relocate corner posts or grave markers.
- 4.13 The Board shall not be responsible for loss of or damage to any articles upon any lot or grave.

SECTION 5 - MONUMENTS AND MARKERS

- 5.1 No monument or other structure shall be erected or permitted on a lot until accrued charges, including marker fees as set out in the Regulations to the Cemeteries Act, have been paid in full.
- 5.2 No monument, vault or other structure shall be erected or placed on any lot until its design and the plans and specifications relative to the material, construction and the proposed location thereof shall have been submitted to and approved by the duly authorized representative of the Board.
- 5.3 The deposit to the Care and Maintenance Fund upon installation of a marker, in accordance with the Funeral, Burial and Cremation Services Act, 2002, Section 166, shall be as follows:

- a) In the case of installing a flat marker measuring at least 1116.13 square cm. (173 square inches), \$100.00;(amended Jan 1, 2022)
 - b) In the case of installing an upright marker measuring 1.22 metres (4 feet) or less in height and 1.22 metres (4 feet) or less in length, including base, \$200.00;(amended Jan 1, 2002)
 - c) In the case of installing an upright marker measuring more than 1.22 metres (4 feet) in either height or length, including the base, \$400.00;(amended Jan 1, 2022)
 - d) In the case of installing a flat marker on a 3 x 4 plot (Urn Garden) the marker allowed shall be 12" x 34" only.
- 5.4 No inscription shall be placed on any monument or marker which is not in keeping with the dignity and decorum of the cemetery.
- 5.5 Corner posts marking the location of the lot or grave are supplied by the Board at the time of purchase. Should the rights holder desire other markers, they shall be of granite, between six and ten inches square, not less than six inches or more than ten inches deep, dressed on all sides, having the initial of the last name, or the full last name, of the rights holder legibly and permanently marked. Two such corner posts are required for a single grave, or four for a lot containing two or more graves. Such corner posts will be set level with the ground by cemetery employees for a fee determined by the Board.
- 5.6 The Board reserves the right to determine the maximum size of monuments, their number and their location on each lot, half-lot or smaller subdivision, and is conditional on the location of other monuments and upon maintenance requirements.
- 5.7 Not more than one monument shall be erected on any one lot except by permission of the Board, and such monument must be centred at the head of the lot unless permission of the Board is given for placing it otherwise.
- 5.8 On all lots the face area of the monument shall not exceed ten percent of the area of the lot and the length of the base shall not exceed fifty percent of the width of the lot. The length of the base shall not exceed the width of the lot. The monument shall not be less than six inches in thickness and shall not exceed four feet in height, including the base. Neither the diestone, nor any part of a monument, may exceed the length or width of the base.
- 5.9(a) Where a base or bases and diestones are used, the base or bases shall be of the same material as the diestone. Bases shall not exceed twenty-five percent of the total height of the monument. Rough unfinished rock bases will not be accepted, and the bottom four inches of the base or monument must be of a rock-pitch finish.
- 5.9(b) Where a new base is installed on a plot to accommodate the relocation of an existing stone on that same plot, the old base is to be removed by the plot owner, at their expense.

- 5.10 All diestones, columns, limbs or crosses, etc., shall be adequately dowelled to their bases unless the under side of each is of sufficient area in relation to its height to ensure stability.
- 5.11 To ensure stability no monument shall have any uncovered vertical joints.
- 5.12 Candle holders and vases may constitute part of a monument, provided that they are made principally of bronze, granite or stainless steel. If a translucent section is necessary it must be made of an unbreakable, heat-resistant glass or of a plastic material which is fire resistant.
- Candle holders and vases may only be attached to the top of the base portion of a monument and will be included in determining the overall size of the monument.
- A maximum of two candle holders or vases or any combination thereof may be placed on the base of a monument. They must be centred on the end or ends of the base.
- No one candle holder or vase may exceed 200 cubic inches in size and must be adequately drained to prevent any collection of water. Candle holders must be fully enclosed on all sides by means of a door or lid.
- 5.13 Statuary will only be permitted by the Board under exceptional circumstances and only on lots the size and location of which are suitable, and when it is assured that the sculpture will be of artistic merit.
- 5.14 Concrete foundations are required for all monuments and shall be constructed by such contractors as may be approved by the Board, at the burial rights holders expense. The foundation of a monument shall be built in the designated space, and must be at least two(2) inches wider on each side of the base of the monument. Foundations shall have a depth of not less than five feet below the surface of the ground, and made of concrete with a compressive strength of not less than 20 MPa. If not built to these specifications, the Board may have the foundation removed and rebuilt at the expense of the burial rights holder.
- 5.15(a) Private vaults and mausoleums are not permitted.
- 5.15(b) Private Columbariums/Cremorials are not permitted. (*Approved Oct.14, 2003*)
- 5.16 Should any monument become a danger to the public or cemetery worker, the Board may make such repairs as it considers appropriate to restore the monument to a safe condition, or may lay the marker down upon the lot.
- 5.17 When any monument or marker of any kind is to be removed, any inscription made or cleaning done, permission shall be obtained from the Caretaker. Application for such permission shall be in writing, signed by the interment rights holder, with a description of the work proposed.

- 5.18 All monuments shall be constructed of granite; markers may be of either granite or bronze. The bottom bed of all bases and markers must be cut level and true and every diestone shall be smoothly finished on two sides.
- 5.19 A tolerance of 1/4" may be permitted over or under the specified dimensions of a monument or parts of a monument.
- 5.20 For the purposes of this section, a marker is a rectangular memorial of granite or bronze with a flat and level surface set flush with the ground.
- 5.21 One marker not exceeding 18" x 24" may be placed at each grave, at the end of the grave farthest from the monument. If desired, one marker not exceeding 18" x 48" may be placed on a lot in the designated monument space instead of a monument.
- 5.22 Markers on adult single graves may have a maximum face area of 18" x 24". Where burial rights on two adjoining adult single graves are held by one person, one marker up to 18" x 48" face area may be permitted. All markers shall be placed in the designated memorial spaces. Markers on cremated plots 3' x 4' shall have a face area of 12" x 34".
- 5.23 Granite markers shall not be more than 8" nor less than 3" in thickness, of uniform thickness throughout, and smoothly finished on all surfaces.
- 5.24 The following regulations shall apply to the use of bronze for markers, in addition to all other regulations respecting markers:
- a) All bronze castings shall be true, free from weakening or minor defects, blemishes or imperfections, with smooth exposed surfaces; rough, Asand-like or painted or pigmented lacquer finishes or ornamentations are not permitted;
 - b) Bronze markers must be attached to a concrete or granite base of no more than 6" and not less than 4" in thickness. The concrete or granite base shall be set in the ground by the management and if the base is concrete the bronze maker shall be firmly attached to the base. In the case of granite bases being use, the bronze marker must be securely attached to the base before delivery to the cemetery;
 - c) Bronze markers used as memorials must be cast with sufficient integral bosses on the underside, the bosses to be tapped or drilled to receive at least four anchor lugs of brass or bronze from 4" to 6" in length, and not less than 3/8" in diameter.
- 5.25 Owing to the danger of becoming damaged or broken, pictures or photographs enclosed in glass, plastic, metal, etc. are not permitted on markers.
- 5.26 Inserts, with the exception of recessed ceramic-pictures, will not be allowed on any monument.

SECTION 6 - RULES FOR MONUMENT DEALERS, CONTRACTORS AND WORKERS

- 6.1 Every contractor wishing to do any work in the cemetery shall first present an application to the Secretary-Treasurer, signed by the interment rights holder or his/her authorized representative, specifying the type of work to be done, the contractor hired to do the work, and the section and lot upon which the work is to be done. A second copy of the application shall be provided to the Caretaker.
- 6.2 The Board shall have the absolute right to deny permission for work to be done in the cemetery by a particular contractor, monument dealer or worker, based upon its judgement of the quality of his/her work, conduct, demeanor and behavior.
- 6.3 The demeanor and behavior of all those working in the cemetery shall be under the control of the Caretaker, who shall have the right to require a persons whose behavior or demeanor is offensive to leave the cemetery.
- 6.4 Contractors, masons and stone-cutters shall lay planks on the lots and paths over which heavy materials are to be moved, in order to protect the surface from injury.
- 6.5 Workers shall cease work, if in the immediate vicinity of a funeral, until the conclusion of the service.
- 6.6 No work shall be commenced on a Saturday that cannot be finished, and the litter and debris removed that day.
- 6.7 Heavy loads shall not be permitted in the cemetery when the roads are in an unfit condition, or when, in the Caretaker=s opinion, the grounds are likely to be damaged by the work.
- 6.8 No monument work shall be delivered at the cemetery until the foundation is completed and the contractor is ready to proceed with the work of erection.
- 6.9 All implements and materials used in the performance of any work shall be placed where the Caretaker may direct, and all rubbish and surplus earth shall be removed in such manner and at such time and to such place as the Caretaker may order. Otherwise the obstructions will be removed and the expense charged to the interments rights holder.
- 6.10 Any worker who damages a lot, tombstone, monument or other structure, or otherwise does any injury in the cemetery shall be personally responsible for such damage and injury, and in addition thereto, his employer shall be liable therefore.
- 6.11 All contractors working in the cemetery shall carry a minimum of \$1,000,000 in liability insurance, and shall provide for Workers Compensation coverage for themselves and their workers and shall, upon request, provide proof of the same to the Board.

SECTION 7 - MORTUARY REGULATIONS

- 7.1 Permits for the use of the storage vault must be obtained from the Secretary-Treasurer. In

all cases when obtaining the permit a deposit shall be paid sufficient to cover all expenses of interment and vault rent for the time stipulated for the body to remain in the vault.

- 7.2 All bodies must be removed from the vault by the first day of May in each year, or when the weather is no longer suitable for continued storage, whichever is the earlier.
- 7.3 The bodies of persons dying from contagious diseases cannot be admitted to the vault but must be interred.
- 7.3(b) No unembalmed body will be admitted to the vault.
- 7.4 The Board may remove a body deposited in the vault and inter it in a single grave at any time after the expiration of the time for which payment has been made, or at any time should the condition of the body render its interment, in the opinion of the Medical Officer of Health, necessary or expedient.
- 7.5 Fees for the use of the vault are set forth in the tariff of rates.
- 7.6 Use of the chapel for funeral services will not be permitted.

SECTION 8 - RULES FOR VISITORS, INCLUDING INTERMENT RIGHTS HOLDERS

- 8.1 Visitors are always welcome at the cemetery during the open hours, from 8:00 a.m. to sundown. They are asked to remember the respect due the dead.
- 8.2 The Caretaker and his/her assistants are empowered and are required to preserve order and decorum in the cemetery.
- 8.3 No parades other than funeral processions shall be admitted to or organized within the cemetery, unless by specific permission of the Board.
- 8.4 Children under the age of twelve years are not admitted on the grounds except under the control of an adult, who shall be responsible for their good conduct and shall see that they do not run over lots and graves or climb on monuments.
- 8.5 Vehicles within a cemetery shall be driven at a moderate rate of speed and shall not leave the roadways.
- 8.6 Proprietors of vehicles and their drivers shall be held responsible for any damage done by them.
- 8.7 Discharging of firearms, other than in regular volleys at burial services, is prohibited in and around the cemetery.
- 8.8 No dogs shall be allowed in the cemetery.
- 8.9 All persons are prohibited from taking flowers, plants or other material from lots or graves in the cemetery or from picking any flowers, either wild or cultivated, or breaking any tree,

shrub or plant, or writing upon, defacing or injuring any monument, fence or other structure in or belonging to the cemetery, or from making any paths or short cuts across any part of the cemetery.

- 8.11 No person other than members of the board, its employees, funeral directors or contract workers shall be permitted in the cemetery between the hours of sunset and 8:00 a.m. or from November 15 to April 15 in each year, or when weather conditions have caused the cemetery to be unsafe because of high winds or accumulation of snow, ice, mud or other adverse conditions. Funeral corteges will be allowed between November 15 and April 15 for burials that weather conditions permit and upon approval by the Board.
- 8.12 Any complaints by lot owners or visitors should be made to the Secretary-Treasurer and/or Caretaker in writing, and not to workers on the grounds, and controversies with workers or others on the grounds are to be avoided.
- 8.13 No gratuities shall at any time be given to or accepted by any officer or employee, nor shall any reward be given or received for any personal service or attention. Any officer or employee who violates this rule may be dismissed at once.
- 8.14 Any person disturbing the quiet and good order of the cemetery by noise or other improper conduct or who violate these rules, may be expelled from the grounds.

