TOWN OF Westlock
10003- 106 Street Westlock, Alberta, T7P 2K3
Phone: (780) 349-4444 Fax: (780) 349-4436
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Utility Service Order

Request Water On

Today's Date:_____ Electronic ID Number:_____

Date to start account:_____ Meter Reading: _____

Name _____ ☐ Owner ☐ Purchaser ☐ Renter

Service Address _____

Mailing Address _____

Account No._____ Phone No._____

Requested: ☐ In Person ☐ Telephone ☐ Mail ☐ Email ☐ Fax

Note: If water service is for a mobile home in a mobile home park a copy of the Bill of Sale is required.

Request Water Off

Today's Date:_____ Electronic ID Number:_____

Date to close account:_____ Meter Reading: _____

Name _____ ☐ Owner ☐ Purchaser ☐ Renter

Service Address _____

Mailing Address _____

Account No._____ Phone No._____

Requested: ☐ In Person ☐ Telephone ☐ Mail ☐ Email ☐ Fax

TAXES: Installment Payment Plan: ☐ No ☐ Yes _____

UTILITIES: Pre-Authorized Payment Plan: ☐ No ☐ Yes _____

Office Use:

- ☑ Customer Requests Water Shut Off at CC
- ☑ Water Shut Off at CC for Non-Payment
- ☑ Water Turned On at CC
- ☐ Other _____
- ☐ Meter Repair / Replace
- ☐ Water Line Repair
- ☐ Abandon / Discontinue Service

NOTE: Customer presents is required for shut off of water at cc (except when shut off for non-payment) and for whenever water is turned on at cc

The personal information provided by you is being collected under the authority of the *Municipal Government Act* and will be used to process your application. This collection is authorized by section 4(c) of the *Protection of Privacy Act* (POPA). The personal information that you provide may be made public, subject to the provisions of the *Access to Information Act* (ATIA). If you have any questions about the collection, use, and disclosure of this information, please contact the Access to Information and Protection of Privacy Coordinator with the Town of Westlock at 780-349-4444.