



WHITECAP DAKOTA NATION

EMPLOYMENT OPPORTUNITY: HOME AND COMMUNITY SUPPORT WORKER

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WDN HEALTH & SOCIAL DEVELOPMENT DEPARTMENT

Status:	Full-Time Term
Location:	Whitecap Dakota Nation (In Person)
Hours of Work:	8:00AM – 4:30PM
Total Hours:	37.5 hrs. per week
Salary Range:	Competitive
Closing Date:	September 14, 2026

ABOUT US

We are a modern and progressive Nation located 26 km south of Saskatoon. The Whitecap Dakota Nation (WDN) is a thriving community focused on growth, innovation, and cultural preservation. You can learn more at www.whitecapdakota.com

POSITION OVERVIEW

WDN is seeking a talented and motivated Home and Community Support Worker to join our dynamic team. The ideal candidate will combine excellent home management and meal preparation abilities with a strong commitment to our values. This role offers an exciting opportunity to support the health and well-being of community members by providing in-home care based on assessed needs, while working with a collaborative team dedicated to enhancing the quality of life for Whitecap residents.

KEY DUTIES

The following duties are a summary of the primary responsibilities. The Employee may not be required to perform all listed duties and may be assigned additional position-specific tasks as needed. In accordance with the standards of the WDN and reporting to the WDN Home and Community Care Nurse, the Home and Community Support Worker will:

- provide home management assistance as assigned including:
 - Light housekeeping tasks;
 - Changing of bedding and linens as required;
 - Laundry; and,
 - Shopping assistance;
- provide healthy and nutritious meal preparation as assigned;
- monitor and report on client conditions and abilities to supervisor;
- make recommendations for the improvement of client care when appropriate;
- follow all Personal Protective Equipment (PPE) guidelines for need and use;
- uphold the highest levels of client confidentiality;
- attend training programs and in-services as directed;
- work as a member of the homecare team;
- file monthly statistical reports as required;



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- adhere to all safety regulations, procedures, and safe work practices, including the successful completion of required Occupational Health & Safety (OH&S) training; and
- perform other duties as assigned.

QUALIFICATIONS

- demonstrated ability to work with others;
- strong interpersonal communication skills, and ability to quickly engage others;
- able to maintain strict confidentiality;
- working knowledge of Microsoft Office applications, including Word, Excel, and Outlook;
- strong record-keeping skills;
- experience working with First Nations communities and cultural understanding is a valuable asset;
- understanding of Dakota cultural and values is considered a strong asset;
- understanding of the Dakota language would be an asset.
- must possess and maintain a valid Saskatchewan driver's license and a reliable vehicle.

WHO CAN APPLY

- Grade 12 diploma or equivalent is required.
- Previous experience in home care, health care, community support services, or a related field is considered an asset.

ADDITIONAL INFORMATION

Applicants should note that WDN does not currently participate in the Saskatchewan Immigrant Nominee Program (SINP) for this type of position and will not support a SINP job approval.

APPLICATION PROCESS

Submit a cover letter and resume by email to: employment@whitecapdakota.com

The successful candidate will be subject to an acceptable Criminal Record Check as a condition of employment.

We thank all applicants for their interest; however, only those selected for an interview will be contacted.